

MINUTES  
KOOTENAI COUNTY  
PLANNING AND ZONING COMMISSION  
PUBLIC MEETING/WORKSHOP  
January 28, 2021 – 1:00 p.m.  
Room 1B and Virtual Workshop  
451 Government Way, Coeur d’Alene, ID  
83814

Planning Commissioners Present:

Madeline David  
Wes Hanson  
Connie Krueger  
David Levine  
John Malloy  
Deborah Rose  
Barry Stearns

Staff Members Present:

David Callahan  
Mary Shaw  
Zach Trevino  
Pat Braden (1:25 pm)  
Sandi Gilbertson

MINUTES

PREPARED BY:

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Sandi Gilbertson  
Deputy Clerk

MINUTES

REVIEWED BY:

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David Levine  
Chair



The Planning and Zoning Commission is an advisory board to the Board of County Commissioners.

Call to Order: Chair Levine called the public meeting/workshop to order at 1:00 p.m.

Roll Call of Planning and Zoning Commissioners:

Present: David, Hanson, Krueger, Levine, Malloy, Rose, Stearns

Introductions

Connie Krueger was introduced as the newly appointed Planning Commission member.

Election of Chair and Vice-Chair:

Chair Levine asked for nominations for the Planning and Zoning Commission Chair. Commissioner Rose nominated Commissioner Hanson who declined stating he had served in that capacity for a number of years. Motion was made by Commissioner Malloy to nominate Commissioner Levine for the role of Chair, seconded by Commissioner Hanson. The motion was approved by a 6-1 voice vote with Commissioner Rose voting nay.

Chair Levine asked for nominations for Planning and Zoning Commission Vice-Chair. Motion was made by Commissioner Hanson to nominate Commissioner David for the role of Vice-Chair, seconded by Commissioner Stearns. The motion was approved unanimously by voice vote.

Chair Levine mentioned the need for Commissioners to consider future opportunities to move into the Chair and Vice-Chair positions. He encouraged anyone interested to reach out to him to learn more about the roles and time commitments.

Minutes Approval from December 3, 2020 workshop:

A motion to approve the workshop minutes of December 3, 2020 was made by Commissioner Rose, seconded by Commissioner Hanson. All voted aye by a voice vote.

Agenda Items

A. Comprehensive Plan Policy work plan discussion

Current policy work plans status update

The Commissioners provided updates and discussed the progress in implementing the comprehensive policy work plans. Chair Levine will update the status document and will distribute it prior to the next workshop.

Phase II policy implementation recommendations

Commissioner Hanson reviewed the proposed next phase of policy implementation document that he worked on with Commissioners Rose and David. This will be discussed at the next workshop.

B. General discussion on other workload priorities

Director Callahan gave an updated on the plan to gather feedback on changes to the minor subdivision code. Instead of creating a committee, he will meet with stakeholders to determine their concerns and recommendations. This process has been used in the past and has yielded positive results.

Director Callahan indicated that the Huetter Corridor code amendment will most likely be ready for Planning Commission review by the second quarter.

Announcements:

Workshop Schedule:

- The next workshop is scheduled for February 11, 2021.
- The date for Open Meeting Law training is February 25, 2021. Chair Levine will check with Nancy Jones to verify if a virtual option will be available.
- Chair Levine asked Commissioners to send him their available dates for March so workshops can be scheduled.

Administrative Procedures:

Chair Levine asked Commissioners to verify what information they would like to be included on the internal roster used by the County. Please send any change request to Administrative Manager Sandi Gilbertson.

Workshop was adjourned at 2:51 p.m.