

Minutes of Meeting
Kootenai County Historic Preservation Commission (HPC)
Wednesday, January 31, 2018
3:00 PM

A. Call to Order

Chairman Robert Singletary called the meeting to order at 3:04 p.m.

1. Opening Protocols:

Russ Brown said a prayer in lieu of the Pledge of Allegiance.

2. Roll Call:

Present were Chairman Robert Singletary, and Commission members Bill Singleton, Russ Brown, Laurie Mauser, Jim Stravens, and Josh Gore. Grants Management Office Director Jody Bieze was also present. Brady King was absent.

3. Approve Minutes:

Bill made a motion to approve the December 20th minutes. Jim seconded the motion and the Commission unanimously approved.

4. Introduce Guests:

BOCC Administrative Supervisor Nancy Jones joined the meeting at 3:38 p.m.

B. Business

1. Public Relations Committee Report: (No report given)

Josh stated that the HPC Facebook page gets a couple of new “likes” every week and that it is growing.

2. Membership Committee Report: (No report given)

3. Preservation Action Committee Report: (Written report given)

Laurie told the group that her report is a review of where they were. She also stated that the University of Idaho report will be to the group by the next meeting and that it is on time.

May is Idaho Archeological month and Laurie suggested that the HPC sponsor one or more presentations of Pen d’Oreille City. No motion was made.

4. CLG Grant Funded Project and Reporting:

Jody gave the group a PowerPoint report explaining what the Commission does and went over it with them. She also gave them all a copy of the “Request for Proposals”.

5. Election of Officers:

Chairman – Laurie nominated Robert and hearing no other nominations, Russ seconded it. Robert accepted the role.

Vice Chair – Jim nominated Bill, but Bill declined the nomination. Jim then nominated Josh and hearing no other nominations, Russ seconded it. Josh accepted the role.

6. FY19 Budget:

Tammie gave the members their FY18 budget amount requested and used thus far in 2018. Amount requested and received was \$1,250. Out of that \$700 was used as Essay Contest prizes and \$60 was used for printing, letters, and flyers. The balance left for 2018 is \$490

FY19 discussion was tabled until the February meeting. Nancy reminded the group that their FY19 budget request needed to be in by April 1st.

7. Future of the Essay Contest:

Tabled until the February meeting.

8. Committee Assignments:

Tabled until the February meeting.

C. Open Floor

A brief discussion took place among members regarding the HPC being a CLG and not an advisory board. They requested business cards and Tammie indicated that she would check with Nancy and Reprographics.

D. Adjourn

Jim made a motion to adjourn the meeting. Bill seconded the motion. Hearing no discussion, the meeting adjourned at 3:52 p.m.

Tammie Peacock, Deputy Clerk