

**Minutes of Meeting  
Business Meeting  
February 18, 2020  
2:00 p.m.**

The Kootenai County Board of Commissioners: Chairman Chris Fillios, Commissioner Leslie Duncan and Commissioner Bill Brooks, met to discuss the following agenda items. Also present Treasurer Steve Matheson, Chief Deputy Treasurer Laurie Thomas, Finance Director Dena Darrow, Staff Accountant – Budget Michelle Chiamonte, Airport Director Steven Kjergaard, GIS (Geographic Information System) Manager David Christianson, Civil Deputy Prosecuting Attorney R. David Ferguson, Civil Legal Assistant Barb Nyquist, BOCC Administrative Secretary Teri Johnston and Deputy Clerk Tina Ginorio.

- A. Call to Order:** Chairman Chris Fillios called the meeting to order at 2:12 p.m.
- B. Pledge of Allegiance:** Staff Accountant – Budget Michelle Chiamonte led the Pledge of Allegiance.

**C. Consent Calendar (items to be approved listed below):**

**Minutes of Meetings:**

01/29/2020	FY21 Budget Kickoff
02/04/2020	Business Meeting
02/10/2020	Juvenile Probation
02/11/2020	Business Meeting
02/12/2020	Requests for Cancellation of Taxes

**Board Actions:**

Assessor’s Solid Waste Fee Adjustment/AIN 127759  
Treasurer’s Request for Adjustment to Solid Waste Fees/AIN Nos. 118548; 127973; 210351; 130002; 124127; 142216; 171848; 253724  
Action of the Board of Commissioners: Hardship Approval 2020-01  
Denials/Requests for Cancellation of Taxes: 190725; 322174  
Resolution 2020-19/Cancel Penalties & Interest: AIN 306145; 113751; 104170 Curb; AIN 223572 Morris  
Treasurer’s Adjustment of Taxes/AIN Nos. 306051; 306052; 139432  
Payment Request Approval Forms/J-U-B Engineering; AQUA Engineering/Hayden Area Regional Sewer Board (HARSB)  
Human Resources/Personnel Changes: Prosecutor Personnel Request Form/Request for Additional Positions; Special Compensation Pay/Hinchee/KCSO; Staff Changes/Budget Increase/Maintenance Supervisor/Operations Manager/B&G; Judicial Staff Attorney; New Building Inspector/Plans Examiner Position/Salary Increase/Shaw/Planning Manager/Community Development; Injured Employee Leave/Public Defender’s Office; Snowgroomer Director; Request/Dollars Moved from A Budget to Consultants-8101/Brennan/New Employee Salary/Naccarato/Information Technology  
Approval/Nixon/Criminal Defense Investigation Funding  
PAF/SCF Report: BOCC Review PP01/Human Resources  
BOCC Signatures for Indigent Cases: 2/6/20 through 2/12/20

Commissioner Leslie Duncan moved that the Board approve the Consent Calendar as it appeared on the agenda. Commissioner Bill Brooks seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye  
Commissioner Duncan: Aye  
Chairman Fillios: Aye

The motion carried.

**D. Payables List (Action):**

Commissioner Duncan moved that the Board accept the Payables List for the week of February 10, 2020 through February 14, 2020 in the amount of \$1,115,762.34, with \$1,522.64 in jury payments. Commissioner Brooks seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye  
Commissioner Duncan: Aye  
Chairman Fillios: Aye

The motion carried.

**E. Changes to the Agenda (Action):** There were no changes to the agenda.

**F. Action Items:**

**Memorandum Regarding Kootenai County Lease Agreement/First Interstate Bank/CDA Jet Center/Airport**

Airport Director Steven Kjergaard explained that this memorandum would show that a bank had a financial interest in certain buildings at the CDA Jet Center. He said this was a standard agreement of a type they had previously used and nothing of significance had been changed.

Commissioner Duncan moved that the Board approve the Memorandum regarding the lease agreement with CDA Jet Center and their lienholder First Interstate Bank. Commissioner Brooks seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye  
Commissioner Duncan: Aye  
Chairman Fillios: Aye

The motion carried.

**Mutual Rescission of Lease Agreement/AAL-250/Cofield/Bowers/Airport**

Mr. Kjergaard requested the Board's approval of the mutual rescission of a lease agreement, AAL-250 Cofield/Bowers.

Commissioner Duncan moved that the Board accept the mutual rescission of lease agreement AAL-250 Cofield/Bowers. Commissioner Brooks seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye  
Commissioner Duncan: Aye  
Chairman Fillios: Aye

The motion carried.

**Ground Lease/AAL-2020-200/Ficek/Airport**

Mr. Kjergaard requested the Board's approval of a ground lease agreement, AAL-2020-200. He explained the lease would be for two years for the first term, then a twenty-five year renewal for the next term. He said the fee was \$205.37 per month, under the new standard lease agreement.

Commissioner Duncan moved that the Board approve the ground lease AAL-2020-200, between Ficek and the Airport. Commissioner Brooks seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye  
Commissioner Duncan: Aye  
Chairman Fillios: Aye

The motion carried.

Mr. Kjergaard exited the meeting at 2:16 p.m.

**Agreement/Pictometry International Corp/GIS/Information Technology**

GIS (Geographic Information System) Manager David Christianson requested the Board's approval of an agreement with Pictometry International Corporation. He explained this was for their annual pictometry aerial imagery of the Prairie. He said the cost was about the same as last year, actually having gone down about \$10. He stated the only new information was that he had been working with KEC (Kootenai Electric Cooperative) and they were joining as a one-third partner in the project. Mr. Christianson noted that the County had previously paid half of the expense, with the participating cities splitting the other half, so the cost should be reduced going into the future. He confirmed that the total cost was about \$40,000, which would then be split as indicated.

Commissioner Duncan moved that the Board approve the agreement with Pictometry International Corp for the GIS flight. Commissioner Brooks seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye  
Commissioner Duncan: Aye  
Chairman Fillios: Aye

The motion carried.

Mr. Christianson exited the meeting at 2:17 p.m.

**Claims for Surplus Cash/808 Trust Fund/Treasurer**

Chief Deputy Treasurer Laurie Thomas explained this item related to properties sold at the County's October 7, 2019 auction. She requested that the Board request checks from the 808 Trust Fund for the claims. She said the funds fell under Idaho Code 31-808; there had been a change in the law in 2016 allowing record owners or parties of interest to apply for those claims. She noted that one such claim had been pending with Civil Counsel for a decision on prioritization of the claim since the end of January 2020.

Commissioner Duncan moved that the Board authorize staff to issue checks for the claims for surplus cash from the 808 Trust Fund as outlined by the Treasurer and State law. Commissioner Brooks seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye

Commissioner Duncan: Aye

Chairman Fillios: Aye

The motion carried.

**Request for Check/Residual Surplus Funds/2015-2018 Tax Deed Auction Sales to State of Idaho/Unclaimed Property/Treasurer**

Ms. Thomas explained this request reflected a change in Idaho Statute that allowed her department to take the residual funds that were not claimed and forward them to the State Treasurer's Office. She said the State Treasurer would maintain them and deal with anyone who put in claims in the future. She stated these funds reflected tax deed auction sales in 2015 to 2018.

Commissioner Duncan moved that the Board approve the check being sent to the State Treasurer Unclaimed Property Division for the residual surplus funds for tax deed auction sales 2015 through 2018. Commissioner Brooks seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye

Commissioner Duncan: Aye

Chairman Fillios: Aye

The motion carried.

**Ratify/Resolution 2020-17/Exhibit "B" to Lease Agreement/Zions Bancorp/Auditor**

Finance Director Dena Darrow requested the Board's ratification of Resolution 2020-17. She explained this would formalize the minutes from the last Business Meeting in which the Board approved the vehicle lease agreement with Zions Bancorp.

Commissioner Duncan moved that the Board ratify Resolution 2020-17, Exhibit "B" to the lease agreement with Zions Bancorp. Commissioner Brooks seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye

Commissioner Duncan: Aye

Chairman Fillios: Aye

The motion carried.

**G. Public Comment (Discussion):** This section is reserved for citizens wishing to address the Board regarding a County related issue. Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing. There were no public comments.

**H. Adjournment (Action):** Chairman Fillios adjourned the meeting at 2:23 p.m.

Respectfully submitted,

JIM BRANNON, CLERK

CHRIS FILLIOS, CHAIRMAN

BY: \_\_\_\_\_

Tina Ginorio, Deputy Clerk

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