



**COEUR D'ALENE
A I R P O R T**

**AIRPORT ADVISORY BOARD
MINUTES OF MEETING**

February 12, 2020 - 5:00 p.m.
10375 Sensor Avenue- Airport Manager's Office
Coeur d'Alene Airport, Hayden, Idaho

MEMBERS PRESENT:

X	Chairwoman Genter
X	Alex Birch
E	Brett Boyer
X	Greg Gfeller
E	Tim Komberec
X	Sholeh Patrick
X	Aaron Salzer
X	Mark Vehr

CALL TO ORDER: Chairwoman Genter called the meeting to order at 5:00 pm.

PLEDGE OF ALLEGIANCE: All stood for the Pledge of Allegiance.

STAFF PRESENT: Steven Kjergaard, Phil Cummings, Linda Leigh, Mary Hopkins, Jon Rouleau, Otto Davis.

VISITORS PRESENT: Bill Brooks, Gene Soper, Terry Saunders, Darcy Belcher, Joe Rossetti, Nolan Wiley, Murdo Cameron, Gretchen Roth, Steve Lohrey, Elsbeth Roach, Corrie Siegford, Buck Bender, Greg Delavan, John Parmann, Rod Genter, JR Norvell, Jim Thorpe.

CONFLICTS OF INTEREST: No conflicts of interest were noted.

CHANGES TO THE AGENDA: No changes to the agenda were made.

APPROVAL OF MINUTES: (Action)

MOTION: Mark Vehr moved to approve the minutes of the last meeting. Greg Gfeller seconded; the Motion carried.

NEW BUSINESS:

- A. **Introduction of Advisory Board Members** (Discussion) - Aaron Salzer and Alex Birch introduced themselves.

B. Elect Advisory Board Chairperson (Action)

MOTION: Mark Vehr moved to nominate Joan Genter as the Chair of the Airport Advisory Board. Greg Gfeller seconded; the Motion carried.

C. Service Appreciation Plaques (Discussion) - Steven Kjergaard presented plaques and/or certificates to John Adams, Jim Thorpe, Nolan Wiley and John Parmann in appreciation for their years of service on the Airport Advisory Board.

STAFF REPORTS/UPDATES:

A. SRE/Snow Removal Equipment Building (Discussion) – We should receive a \$1 million dollar Grant from the FAA next year. This year is working on the design with building it in 2022. The money received from the sale of the Armory building will be used to help pay for the SRE building. If possible, we will add on a GA terminal.

B. Runway Decoupling Project (Discussion) – This will be a \$5 million dollar project. The construction project is expected to begin in 2022 with completion in 2023. The FAA doesn't like direct access to the Runway from the Taxiway.

C. Taxiway D-North Project (Discussion) – This project is in the design phase. It includes construction of an access road to the ARFF Building from Aviation Drive to connect to the building apron and another access road from the ARFF Building to airside access along Taxiway N. We're hoping to receive the Grant in July.

D. StanCraft Update (Discussion) – Most of the footers have been poured for the 30,000 square foot building. They plan to asphalt March to May and they anticipate opening in spring or summer.

Prox Cards (Discussion) – Prox cards will be issued beginning April 1st and the system will go live May 1st. Tenants will need to complete the Driver Training test. Cards will limit the tenant to the area they need. There's no cost unless an individual loses their card and needs one reissued.

Rates & Charges (Discussion) – Rates and charges will be reviewed next month. Most should stay the same except for the Consumer Price Index change. Steven Kjergaard is looking for recommendations for the sewer rates and charges.

OLD BUSINESS: None.

CDA Airport Association Update: Darold Cummings will be speaking at their next meeting.

PUBLIC COMMENT: Public comment was made by Greg Delavan.

ADJOURNMENT: Aaron Salzer moved to adjourn the meeting at 5:36 p.m. Mark Vehr seconded; the Motion carried.

Respectfully Submitted,

Linda Leigh
Recording Secretary