

**Minutes of Meeting**  
**Kootenai County Historic Preservation Commission (HPC)**  
**February 15 , 2023**

**A. Call to Order**

The meeting was called to order by Chairperson Courtney Beebe at 3:32 pm.

**1. Opening Protocols:**

Commissioner Brown gave opening protocols.

**2. Roll Call:**

Present were Commissioners Courtney Beebe, Russ Brown, Jon Mueller, Walter Burns. Laurie Mauser attended via Zoom. Commissioner Walters was unexcused. Guests present were Cody Christian.

**B. Approval of Minutes (Action Items)**

Chairperson Beebe presented the minutes from the January 18, 2022 meeting. Commissioner Mueller moved to approve the minutes. Commissioner Burns seconded the motion. Commissioner Mauser said a typo needed correcting. Chairperson Beebe called for a vote to approve with the correction. All approved.

**C. Business (Action Items)**

**Agenda Item #1 Vote to Fill Commission Vacancy.**

Chairperson Beebe asked for a vote to recommend Cody Christian to fill the vacant HPC position. There was no discussion. Commissioner Mueller moved that the HPC support the appointment. Commissioner Brown seconded the motion. All were in favor. Chairperson Beebe noted that the appointment will be voted on by the BOC next week and that Mr. Christian will be on board for the March meeting.

**Agenda Item # 2 Vote on Commission Leadership for 2023.**

Chairperson Beebe said we are required to vote in new offices for the year, the chair, vice-chair and secretary. Commissioner Mueller nominated Courtney Beebe for chairperson, Russ Brown for Vice-Chairperson and Laurie Mauser for Secretary. Commissioner Burns seconded the motion. Discussion followed with Commissioner Mauser saying she would continue as secretary if there was no one else interested. Commissioner Brown was concerned about stepping in as chair. Soon-to-be Commissioner Christian said he would like to be secretary but wanted some training. Chairperson Beebe assured Commissioner Brown that should he be required to step in as chair that he would be provided an agenda and directions. Commissioner-elect Christian will take over as Secretary in a few months after he has been to a few more commission meetings. Chairman Beebe accepted another term and expressed appreciation. All voted in favor of the commission leadership as moved.

**Agenda Item # 3 Commissioner Update Reports**

Feely Farm Research (Mauser): Chairperson Beebe reported that Don Jacklin had contacted Corrine Feely and that they would participate in an interview in March. The interview should provide the historic information lacking in the site inventory to date.

Grant Status and RFP for Historic Preservation Plan (Beebe): Commissioner Beebe reported that we are waiting for the State to sign the paperwork. There are six contractors interested in the project; a letter will be sent to each once we are able to release the RFP. Most valuable to the HPC will be an update of the historic inventory of the county that will be part of the Historic Preservation Plan.

BOR Memorandum of Agreement MOA) (Mueller): Commissioner Mueller reviewed the details of the proposed Bureau of Reclamation (BOR) Memorandum of Agreement. It is a process for streamlining for mitigation for NEPA projects, a way to get projects going. And if preservation of a cultural resource is unavoidable there is a process of banking possible mitigation projects. Our Historic Preservation Plan will identify projects needing to be done which makes us a stakeholder. Within two-three weeks we will hear more about the programmatic agreement and how we can benefit.

Robert Singletary Honor: Chairperson Beebe reported that there are still ongoing conversations with the Downtown Association and the North Idaho Museum and Connie Singletary about honoring Robert at the Ft. Sherman Chapel grounds. The Singletarys are deciding on whether they would prefer a public or private event or honorary.

Lochaven Farms (Mauser): Commissioner Mauser stated she will probably not do any more work until April when contact with the owners will be initiated. Chairperson Beebe noted that Deb Mitchell had her research material available and Commissioner Mauser noted that Mitchell's article was included in the site inventory.

Chapin Building/Post Falls Museum NRHP (Beebe): Chairperson Beebe has asked the Post Falls Museum staff to let us know what they want from the KCHPC in the way of help for the 100 year Anniversary by March.

CLG Grant Application (Beebe): There has been no announcement on whether we received the \$1500 grant to prepare and publish an informational brochure/handbook on Kootenai County historic preservation organizations. Chairperson Beebe suggested we consider using our budgeted money for the project instead of the grant should the funding not be received.

Meeting with Commissioner Matare (Beebe): Chairperson Beebe reported that she met with the commissioner and found him supportive of the HPC and continued funding. His perspective is that inventory and protecting historic assets is a way to keep the county the way it is and that working with the Planning Department is an important part of that.

KCHPC Budget Purchases (Beebe): The approved purchases were made but not arrived. IT will set them up for use. There is \$5000 budget left, some of which could go for the brochure. Chairman Beebe asked for project suggestions. Commissioner Mauser suggested workshops for training/information for county organizations. Commissioner Mueller suggested exploring setting aside money for the upcoming

courthouse centennial and begin to advertise that as a match to a future grant so that we have the money. Chairman Beebe said she will check with risk management on how we may carry over budget money rather than lose it. Commissioner Mueller suggested raising money through a minted piece, art, or a series of posters and to bounce off these ideas with the BOC. Chairperson Beebe suggested engaging with the trial court personnel and others who have been associated with the courthouse. Planning now and acting is necessary for the success of the centennial. Commissioner Mueller suggested our match is with our budget, using our money first to backload grant money because of the long delays between applying and funding of CLG grants. He suggested a bronze disk in the pavement or a time capsule but to put it together now. Commissioner-elect Christian suggested purchase this year instead of forwarding the budget money.

#### **Agenda Item #4. Sharing Kootenai County History**

Chair Beebe invited anyone to share Kootenai County history topics. Commissioner Brown wondered about ditches from Hauser Lake and near Corbin Road. Commissioner Mauser said she would send him information about the ditches he may be referring to and information from the Bureau of Reclamation.

Chairperson Beebe requested Lake Coeur d'Alene hydroplane races and rowing team or ski team paraphernalia for a North Idaho Museum display.

#### **Agenda Item #5. Proposals for New Projects or Activities.**

Discussion on future survey projects included an old farmhouse near US 95 and Beokel Rd/Diagonal Rd. and some farmsteads in the northeast county. Discussion will continue.

#### **D. Public Comment**

There was no public comment.

#### **E. Adjourn**

There being no further discussion of agenda items or public comment, Commissioner Burns moved to adjourn the meeting. Commissioner Mueller seconded the motion. The motion was carried. Chairperson Beebe adjourned the meeting at 4:26 p.m.

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Laurie Mauser, Recording Secretary