

**Minutes of Meeting  
Business Meeting  
February 16, 2021  
2:00 p.m.**

The Kootenai County Board of Commissioners: Chairman Chris Fillios, Commissioner Leslie Duncan and Commissioner Bill Brooks, met to discuss the following agenda items. Also present were Resource Management Office (RMO) Director Jody Bieze, Finance Director Dena Darrow, KCSO Lieutenant Ryan Higgins, Civil Deputy Prosecuting Attorney R. David Ferguson, Office of Emergency Management (OEM) Administrative Assistant Rachel Irish, BOCC Communications Manager Nancy Jones, BOCC Senior Business Analyst Nanci Plouffe, BOCC Administrative Secretary Teri Johnston and Deputy Clerk Tina Ginorio. Also present were Contractor Shawn Riley and Coeur d'Alene Press Reporter Madison Hardy. Commissioner Brooks, Lieutenant Higgins, Ms. Bieze and Mr. Riley were present via teleconference.

- A. Call to Order:** Chairman Chris Fillios called the meeting to order at 2:01 p.m.
- B. Pledge of Allegiance:** Finance Director Dena Darrow led the Pledge of Allegiance.
- C. Consent Calendar (items to be approved listed below):**
  - Minutes of Meetings:**
    - 01/21/2021 Deliberations/MSF20-0008/Pinewood Estates/Community Development
    - 01/28/2021 Deliberations/VAR20-0010/Ramm/Community Development
    - 02/01/2021 Solid Waste Update
    - 02/01/2021 Commissioners' Status Update
    - 02/02/2021 Business Meeting
    - 02/05/2021 Human Resources: Personnel Changes
    - 02/09/2021 Request for Debt Forgiveness 2012-764 & 2012-1320
  - Board Actions:**
    - Assessor's Adjustment to tax/valuation/AIN 302319/Janes; AIN 342172/Briner
    - Human Resources/Personnel Changes: BOCC Employee Bonuses
    - Hayden Area Regional Sewer Board (HARSB) Facility Upgrades/Payment Approval Form/AQUA Engineering/J-U-B Engineering
    - Letters of Denial/Cancellation of Taxes: Imhoff/310579; Loutzenhiser/AIN 142100; Schmidt/AIN 123622/142289/104089
    - Resolution 2021-17/Cancel Taxes, Interest and Penalties/AIN 170302/Bayview Community Center
    - Resolution 2021-18/Cancel Taxes, Interest and Penalties/AIN Nos. 162188; 182821; 162190/New Life Community Church
    - Kennel License Renewals: Holbrook; Isham
    - PAF/SCR Report: BOCC Review/PP04 Week 2
    - BOCC Signatures for Indigent Cases: 2/4/21 through 2/10/21

Commissioner Leslie Duncan moved that the Board approve the Consent Calendar as it appeared on the agenda. Commissioner Bill Brooks seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye  
Commissioner Duncan: Aye  
Chairman Fillios: Aye

The motion carried.

**D. Payables List (Action):**

Commissioner Duncan moved that the Board accept the Payables List for the week of February 8, 2021 through February 12, 2021 in the amount of \$539,946.58, with no jury payments. Commissioner Brooks seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye  
Commissioner Duncan: Aye  
Chairman Fillios: Aye

The motion carried.

**E. Changes to the Agenda (Action):** There were no changes to the agenda.

**F. Action Items:**

**Grant Agreement/Award/Recreational Boating Safety/Idaho Department of Parks & Recreation/KCSO**

KCSO Lieutenant Ryan Higgins requested the Board's approval of a grant agreement between the Idaho Department of Parks & Recreation and KCSO. He explained this represented an annually renewed agreement in the amount of \$131,049, with a required match of \$54,524.50 from the Vessel Account.

Commissioner Duncan asked if Lieutenant Higgins could provide the Board with a tentative 5 Year Plan for the Vessel Account by the time they began working on the FY22 Budget.

Lieutenant Higgins said he would have one drawn up, based on anticipated annual revenues of about \$300,000 from the Sheriff's Office.

Commissioner Duncan moved that the Board approve the agreement for the award of the Recreational Boating Safety Grant from the Idaho Department of Parks & Recreation. Commissioner Brooks seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye  
Commissioner Duncan: Aye  
Chairman Fillios: Aye

The motion carried.

**Airport Disadvantaged Business Enterprise Program/Resource Management Office**

Resource Management Office (RMO) Director Jody Bieze explained that the FAA (Federal Aviation Administration) had reauthorized the regulation specific to prompt payment and reporting process which had been incorporated into the DBE (Disadvantaged Business Enterprise) plan. She said she had brought the DBE plan to the Board previously, but had attached an incorrect item in error. She stated this version included all the correct materials, including all required changes and regulatory updates.

Commissioner Duncan moved that the Board approve the Airport Disadvantaged Business Enterprise Program, to go forward with the changes as described. Commissioner Brooks seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye

Commissioner Duncan: Aye

Chairman Fillios: Aye

The motion carried.

**Grant Use Agreement/2020 State Homeland Security Grant Program/St. Maries Fire Protection District/Office of Emergency Management**

Office of Emergency Management (OEM) Administrative Assistant Rachel Irish requested the Board's approval of the grant use agreement for St. Maries Fire Protection District under the 2020 State Homeland Security Grant Program. She explained the funds would be used for radios.

Commissioner Duncan moved that the Board approve the grant use agreement for the 2020 State Homeland Security Grant Program with St. Maries Fire Protection District for radios. Commissioner Brooks seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye

Commissioner Duncan: Aye

Chairman Fillios: Aye

The motion carried.

Chairman Fillios suggested that items four and five be covered together.

No objections were voiced.

**Grant Use Agreement/2020 State Homeland Security Grant Program/Hauser Lake Fire Protection District/Office of Emergency Management**

**Grant Use Agreement/2020 State Homeland Security Grant Program/City of Coeur d'Alene Police Department/Office of Emergency Management**

Ms. Irish explained that the agreement for Hauser Lake Fire Protection District would also be for radios and the one for the City of Coeur d'Alene Police Department would be for security cameras for their mobile command vehicle and equipment they need to start a tip line.

Commissioner Duncan moved that the Board approve the grant use agreement for the 2020 State Homeland Security Grant Program with Hauser Lake Fire Protection District for radios and with the City of Coeur d'Alene Police Department for cameras and other equipment as outlined. Commissioner Brooks seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye

Commissioner Duncan: Aye

Chairman Fillios: Aye

The motion carried.

**G. Public Comment (Discussion):** This section is reserved for citizens wishing to address the Board regarding a County related issue. Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing. There were no public comments.

**H. Adjournment (Action):** Chairman Fillios adjourned the meeting at 2:07 p.m.

Respectfully submitted,

JIM BRANNON, CLERK

CHRIS FILLIOS, CHAIRMAN

BY: \_\_\_\_\_  
Tina Ginorio, Deputy Clerk

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