

**Minutes of Meeting
Elected Officials
February 20, 2018
9:00 a.m.**

The Kootenai County Board of Commissioners: Chairman Chris Fillios and Commissioner Leslie Duncan met to discuss the following agenda items. Also present were Assessor Rich Houser, Clerk Jim Brannon, Prosecutor Barry McHugh, KCSO Sheriff Ben Wolfinger, Treasurer Steve Matheson, Chief Deputy Assessor Joe Johns, Chief Deputy Clerk Jennifer Locke, Finance Director Dena Darrow, Human Resources (HR) Director Sylvia Proud, KCSO Undersheriff Dan Mattos and Deputy Clerk Tina Ginorio. Commissioner Bill Brooks was excused.

- A. Call to Order:** Chairman Chris Fillios called the meeting to order at 9:05 a.m.
- B. Changes to the Agenda (Action):** There were no changes to the agenda.
- C. Business**

Introduction of Human Resources Director, Sylvia Proud (Discussion)

Prosecutor Barry McHugh introduced the new Human Resources (HR) Director Sylvia Proud. All assembled offered their welcomes and good wishes.

FY2020 Budget Discussion (Action)

Chairman Fillios reminded those assembled that KCSO Sheriff Ben Wolfinger had previously asked for direction on the Budget process for FY2020. He noted that the BOCC had met twice with the Auditor's Office the prior week and discussed potential tax rates, Fund Balance and handling of the specific A, B and C Budgets.

Clerk Jim Brannon provided a summary of items covered in the February 11, 2019 Budget meeting and the decisions made by the BOCC at that time. He asked that any corrections or changes be offered now, to help accelerate the process.

Chairman Fillios pointed out that the Budget discussions would begin with FY19's base of \$47,299,287, and then add a 3% tax increase of \$1,418,979 and the estimated new growth figure of \$1,171,231, to yield a total amount of \$49,889,497. He said the "B" Budget would be opened flat to begin with, with the exception of travel, which would be handled as a zero-based approach. He stated that health insurance, based on information from Alliant Representative Scott Burkhardt, would require a seven or eight percent increase, or about \$800,000. Chairman Fillios added that they were considering a zero-based approach to the Capital Budget as well. He also said they were considering a two or three percent increase for the A Budget.

Chairman Fillios reported that second Auditor's Meeting that week had concerned the Fund Balance. Treasurer Steve Matheson inquired whether it was the Board's intention to use Fund Balance to cover Capital Expenditures. Chairman Fillios indicated that was

the plan for certain items. Commissioner Leslie Duncan remarked that she would want to determine what would be done with A and B Budgets before she made a final decision on that.

Clerk Brannon urged those assembled to remember this was only the starting point of the process and there was much work needed to address competing priorities. He also cautioned that the amount projected from new growth was not a firm number; the actual figure could be more or less. He reminded the other elected officials that the approximately \$2.6 million represented the County's maximum taxing authority; the Board would not necessarily choose to take that full amount.

Chairman Fillios shared that they had also discussed whether to begin Budget calculations assuming the three percent property tax, then try to work downward, or to begin with zero percent tax and move upward. He said the Board had decided to begin with three percent and then reduce the amount, if possible.

KCSO Undersheriff Dan Mattos reminded those assembled of Sheriff Wolfinger's suggestion to prioritize the A Budget during the process this year. Finance Director Dena Darrow stated that the County was required to settle the B Budget first. Clerk Brannon confirmed that B Budget had to be covered first, by mandate.

Resource Management Office (Discussion)

Commissioner Duncan informed those assembled that there was an RMO (Resource Management Office) meeting scheduled for Friday, February 22, 2019, at 10:00 a.m. She suggested that anyone who had questions about RMO attend. She reported she had been approached by many people about the changes in that office since she took her place on the Board, but had not been able to answer them fully because she had not known the background.

Chairman Fillios asserted that the change to RMO was made for the benefit of the BOCC and other departments that report directly to the BOCC. He stated the change offered them the ability to perform analytical functions needed in the decision-making process. He added that he recognized and respected decisions made by other Elected Officials in their departments: if they wanted to reorganize a department that was their business. He said he felt this was the BOCC's choice and that it would improve the Board's functions.

- D. Public Comment (Discussion):** This section is reserved for citizens wishing to address the Board regarding a County related issue. Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing.

Sheriff Wolfinger announced that the Kiwanas planned to lay wreathes on the graves of veterans at Coeur d'Alene Memorial Cemetery in December 2019. He said they were planning a fundraiser in cooperation with MacKenzie River Pizza on February 27, 2019 and urged people to participate.

- E. Adjourn (Action):** Chairman Chris Fillios adjourned the meeting at 9:27 a.m.

Respectfully submitted,

JIM BRANNON, CLERK

CHRIS FILLIOS, CHAIRMAN

BY: _____
Tina Ginorio, Deputy Clerk
