Minutes of Meeting  
Kootenai County Historic Preservation Commission (HPC)  
February 20, 2019  
3:00 PM

A. Call to Order

The meeting was called to order by Chairman Robert Singletary at 3:05 p.m.

1. Opening Protocols:  
The Chair dispensed with opening protocols out of respect for the several guests at the meeting with busy schedules. The group agreed to add a discussion topic to receive information from Sandy Young of Verdis.

2. Roll Call:  
Present were Chairman Robert Singletary, Commission members Russ Brown, Laurie Mauser, and Josh Gore, as well as Commissioner Chris Fillios, Sandy Young of Verdis, Resource Management Office Director Jody Bieze, Building & Grounds Director Shawn Riley, resident Jim Stravens, BOCC Communications Manager Nancy Jones, and Recording Secretary Cheryl Broadway. Bill Singleton was excused.

3. Approve Minutes:  
Laurie asked that the budget item discussed by Jody be listed as a separate item, not under the grant item. Laurie made a motion to approve the minutes of the January 16, 2019, meeting, with corrections as noted. Josh seconded the motion. The vote was taken. The motion carried.

4. Introduce Guests:  
Chairman Robert Singletary introduced Shawn Riley and Sandy Young and asked each Commission member to introduce themselves.

B. Business

1. Romer Building  
Chairman Robert Singletary spoke briefly about the history of the building on Government Way, which the county recently purchased. Shawn Riley shared that the county is hoping that someone will be interested in the building, rather than it being razed. He stated that on March 29th and April 1st, ads would be run in the paper to put the house out to bid. Interested parties will be given the opportunity to walk through the building prior to the final bid submission date. On April 16th, any bids received will be opened by the Board of Commissioners. At least one interested party had already reached out to the county with questions. Commissioner Fillios verified that the building was not large enough or designed sufficiently to meet any county purpose and that disposing of the building in some manner was the only option.

2. Public Relations Committee Update  
Russ Brown stated that there was nothing new to report at this time.

3. Historic Locations Committee Update  
Jim stated that there is work continuing on the list, but that no update was available.

4. Membership Committee Update  
Laurie asked if there were any applications on file; Nancy Jones shared that there were no pending applications. She asked the group to review their by-laws and begin working on a list for the requirements they would like to see for appointment to this Commission. Once that has been
done, the group can meet with the Board of Commissioners to discuss the makeup of the Commission, moving forward.

5. Preservation Action Committee
Robert acknowledged Laurie’s work on the Pen d’Oreille project, adding that the final submission was extremely impressive, with good documentation and photos. Laurie shared that the final, revised draft of the National Register nomination had been submitted and that the Idaho Sites Review Board will meet on March 2nd. She said that Commission members were welcome to attend that meeting by teleconference.

6. Outreach Committee Update
There was no update needed at this time.

7. Essay Contest Committee Update
Robert gave a brief update, sharing that he has had two meetings with Dave Eubanks to brainstorm about the essay contest. They are meeting with the CDA School Superintendent and will be going to each school as part of the outreach this year. He said he would have more information at the next meeting.

C. Open Floor
Sandy Young shared that she was attending on behalf of John Swallow, who had purchased the Jespersen house and moved it to his property in Casco Bay. She shared that they have applied for permits from the county related to that move, but that Kootenai County is the only jurisdiction that requires the home to be elevated three feet above base (instead of two feet), and Mr. Swallow is concerned that, at three feet, it would compromise the historical look of the home. Moving the structure back further on the lot is not possible due to some rock outcropping on the property. As a result, they will be going before the hearing examiner and the Board of Commissioners to ask for a variance to the flood prevention ordinance. Sandy shared that, as a part of the project, it would be helpful to have the structure added to the historic register and they were hoping the Commission would be supportive and help with that effort. The group discussed the steps required; Jim recommended making a motion to add the property to the Commission inventory list. Robert noted that no motion could be made, as this item was added to the agenda at the start of the meeting; however, it was determined that this was an administrative direction and the group agreed that Jim and Josh should add the property information should be added to the HPC inventory list as a first step. Laurie spoke regarding the process to get the building on file with SHPO. Sandy agreed to provide some photos, a written history and description of the house, and to contact Laurie to get the required forms to move forward.

D. Adjourn
There being no further discussion of agenda items or public comment, Chairman Singletary moved that the meeting be adjourned. Josh seconded the motion. The vote was taken. The motion was approved.

Chairman Robert Singletary adjourned the meeting at 4:03 p.m.

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Nancy Jones, Acting Recording Secretary