

**Minutes of Meeting  
Building & Grounds  
February 22, 2019  
11:00 a.m.**

The Kootenai County Board of Commissioners: Chairman Chris Fillios, Commissioner Leslie Duncan, and Commissioner Bill Brooks met to discuss the following agenda item. Also present were Undersheriff Dan Mattos, Chief Deputy Clerk Jennifer Locke, Finance Director Dena Darrow, Senior Staff Accountant Mel Merrifield, Budget Analyst Michelle Chiamonte, Building & Grounds (B&G) Director Shawn Riley, Resource Management Office (RMO) Program Manager Kimberli Riley and Deputy Clerk Ronnie Davisson. Also present were citizen Michael Price and Architects West Principal & Architect Scott Fischer.

- A. **Call to Order:** Chairman Chris Fillios called the meeting to order at 11:03 a.m.
- B. **Changes to the Agenda (Action):** There were no changes to the agenda.
- C. **Business:**

**Space Planning Study (Discussion)**

B&G Director Shawn Riley introduced Architects West Architect & Principal Scott Fischer and said that Mr. Fischer would be the Architect that would be working with the County if the BOCC were amenable to a Space Planning Study. Mr. Fischer explained the study at length and what the study would entail. Mr. Riley asked the BOCC which Elected Officials they would like to focus on for the study to gather information as to which departments needed more space.

The Board opted to have Mr. Riley and Mr. Fischer meet with all the Elected Officials to find out what each one required for space and Mr. Fischer would then bring back options to discuss with the Board upon completion.

- D. **Public Comment (Discussion):** This section is reserved for citizens wishing to address the Board regarding a County related issue. Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing. There were no public comments.
- E. **Adjournment (Action):** Chairman Fillios adjourned the meeting at 11:40 a.m.

Respectfully submitted,

JIM BRANNON, CLERK

CHRIS FILLIOS, CHAIRMAN

BY: \_\_\_\_\_  
Ronnie Davisson, Deputy Clerk

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