

**Minutes of Meeting  
Business Meeting  
February 25, 2020  
2:00 p.m.**

The Kootenai County Board of Commissioners: Chairman Chris Fillios, Commissioner Leslie Duncan and Commissioner Bill Brooks, met to discuss the following agenda items. Also present were Coroner Warren Keene, M.D., KCSO Captain Andy Deak, Finance Director Dena Darrow, Community Development Administrative Manager Sandi Gilbertson, Community Development Planner II Vlad Finkel, Community Development Customer Service Technician Kathy Ford, Civil Deputy Prosecuting Attorney R. David Ferguson, Civil Legal Assistant Barb Nyquist, BOCC Senior Business Analyst Nanci Plouffe, BOCC Administrative Secretary Teri Johnston and Deputy Clerk Tina Ginorio. Also present were North Idaho Fairgrounds General Manager Alexcia Jordan, Fair Board Chair Jerry Johnson, Sydney Peterson from TML Construction, Dave Kee from T. Lariviere Inc., Craig Goodall and Stacy Hudson from McGuire Estates, Justin Valley from ACI Northwest, Inc., Jacki Fullerton from Big Sky Idaho Corp., Taylor Tompke from Welch Comer Architects, Lars Hendrickson from DW Excavating and Greg Ranniger from NNAC (National Native American Construction), Inc.

- A. Call to Order:** Chairman Chris Fillios called the meeting to order at 2:01 p.m.
  
- B. Pledge of Allegiance:** Community Development Planner II Vlad Finkel led the Pledge of Allegiance.
  
- C. Consent Calendar (items to be approved listed below):**
  - Minutes of Meetings:**
    - 02/03/2020 Solid Waste Update
    - 02/03/2020 Commissioners' Status Update
    - 02/10/2020 Commissioners' Status Update
    - 02/13/2020 Community Development Update
  
  - Board Actions:**
    - Assessor's Adjustment to tax/valuation/AIN Nos. 134590 Duncan; 334743 Beckenhauer
    - Civil Division/January 2020 Financial Report/KCSO
    - Kennel License Renewal/Tails Inn Kennels
    - PAF/SCF Report: BOCC Review PP01/Human Resources

Commissioner Leslie Duncan moved that the Board approve the Consent Calendar as it appeared on the agenda. Commissioner Bill Brooks seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks:           Aye  
Commissioner Duncan:         Aye  
Chairman Fillios:                Aye

The motion carried.

**D. Payables List (Action):**

Commissioner Duncan moved that the Board accept the Payables List for the week of February 17, 2020 through February 21, 2020 in the amount of \$900,176.53, with \$1,268.83 in jury payments. Commissioner Brooks seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye  
Commissioner Duncan: Aye  
Chairman Fillios: Aye  
The motion carried.

**E. Changes to the Agenda (Action):** There were no changes to the agenda.

**F. Action Items:**

**Bid Opening 2020-02/Kootenai County Fairgrounds RV Park Phase 3/Riley/North Idaho Fair**

Commissioner Duncan opened the bids and read the information into the record.

- Big Sky Idaho Corporation: Base Bid A (RV Park Improvements) - \$146,759, Alt. 1 - \$17,160, Alt. 2 - \$26,640, Alt. 3 - \$28,140, Base Bid B (Compton Building Sewer Connection) - \$71,496, Total - \$290,195.
- National Native American Construction, Inc. (NNAC): Base Bid A (RV Park Improvements) - \$131,356, Alt. 1 - \$14,715, Alt. 2 - \$22,455, Alt. 3 - \$23,775, Base Bid B (Compton Building Sewer Connection) - \$73,910, Total - \$266,211.
- DW Excavating, Inc.: Base Bid A (RV Park Improvements) - \$226,525, Alt. 1 - \$20,205, Alt. 2 - \$32,670, Alt. 3 - \$34,390, Base Bid B (Compton Building Sewer Connection) - \$64,126, Total - \$377,916.
- T Lariviere, Inc.: Base Bid A (RV Park Improvements) - \$131,888, Alt. 1 - \$14,612.50, Alt. 2 - \$23,526, Alt. 3 - \$24,835, Base Bid B (Compton Building Sewer Connection) - \$57,005.50, Total - \$251,867.
- TML Construction: Base Bid A (RV Park Improvements) - \$138,504.32, Alt. 1 - \$17,235.45, Alt. 2 - \$29,639.70, Alt. 3 - \$30,180.50, Base Bid B (Compton Building Sewer Connection) - \$83,591.36, Total - \$299,151.33.
- J7 Contracting, Inc.: Base Bid A (RV Park Improvements) - \$156,156, Alt. 1 - \$36,645, Alt. 2 - \$61,695, Alt. 3 - \$65,390, Base Bid B (Compton Building Sewer Connection) - \$68,375, Total - \$388,261.
- Stewart Contracting, Inc.: Base Bid A (RV Park Improvements) - \$124,530, Alt. 1 - \$14,692.75, Alt. 2 - \$24,358.50, Alt. 3 - \$25,722, Base Bid B (Compton Building Sewer Connection) - \$43,487, Total - \$232,790.25.

- ACI Northwest, Inc.: Base Bid A (RV Park Improvements) - \$113,249.70, Alt. 1 - \$15,877.50, Alt. 2 - \$25,897.50, Alt. 3 - \$27,400, Base Bid B (Compton Building Sewer Connection) - \$45,375, Total - \$227,799.70.

Commissioner Duncan moved that the Board accept the bids with review from Legal and the County's consultant. Commissioner Brooks seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks:           Aye  
 Commissioner Duncan:        Aye  
 Chairman Fillios:               Aye

The motion carried.

North Idaho Fair General Manager Alexcia Jordan, Fair Board Chair Jerry Johnson, Sydney Petersen of TML Construction, Dave Kee of Lariviere, Inc., Justin Vally of ACI Northwest, Inc., Jacki Fullerton of Big Sky Idaho Corp., Taylor Tompke of Welch Comer and Lars Hendrickson of DW Excavating exited the meeting at 2:10 p.m.

**Consideration of Bids/Parks and Waterways/Block 3 of McGuire Estates/AIN 335534 per Resolution 2020-08/Community Development**

Commissioner Duncan opened the envelope and found a letter than included an offer, but no check.

Civil Deputy Prosecuting Attorney R. David Ferguson stated that, without a check, it could not be considered a bid.

Craig Goodall and Stacy Hudson of McGuire Estates apologized for the error and explained they had never engaged in a purchase like this before. They voiced their understanding and said they would resubmit the bid for next week's Business Meeting.

Mr. Ferguson confirmed that no motion was required in this case.

Community Development Administrative Manager Sandi Gilbertson, Community Development Customer Service Technician Kathy Ford, Greg Ranniger of NNAC, Mr. Goodall and Ms. Hudson exited the meeting at 2:12 p.m.

**Amendment/Food Service Partnership Agreement/Summit Food Service/KCSO**

KCSO Captain Andy Deak requested the Board's approval of an amendment to the food service partnership agreement with Summit Food Service. He explained that some of the commissary items offered at the Jail would be increased in price. He said that the additional money earned would be used to offset specific County expenses incurred at the Jail. He added that there would be no increase in cost to the County.

Captain Deak confirmed that the additional part-time person being added by Summit Food Service would not be paid for by the County and would, in fact, reduce the County's expense by taking over commissary duties previously performed by Jail staff.

Commissioner Duncan moved that the Board approve the amendment for the food service partnership with Summit Food Service. Commissioner Brooks seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye  
Commissioner Duncan: Aye  
Chairman Fillios: Aye

The motion carried.

Community Development Planner II Vlad Finkel exited the meeting at 2:15 p.m.

**Change Order/Coroner Remodel Project/Dardan Enterprises, Inc./Riley/BOCC**

Coroner Warren Keene, M. D. requested the Board’s approval of a change order for the remodeling project for his office. He explained they would have a multi-function fax/copier/printer in the office and the hook-up had not been included in the plans.

Finance Director Dena Darrow commented that the funding would need to be worked out at a later date, once they knew how much the total project would cost.

Commissioner Duncan moved that the Board approve the change order for the Coroner Remodel Project for Dardan Enterprises, Inc. in the amount of \$693.07. Commissioner Brooks seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye  
Commissioner Duncan: Aye  
Chairman Fillios: Aye

The motion carried.

- G. Public Comment (Discussion):** This section is reserved for citizens wishing to address the Board regarding a County related issue. Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing.

Commissioner Duncan reported that House Bill 409 has passed the State House of Representatives and would move on to the Idaho Senate and Governor. She noted that this bill would cap local taxing districts to a 0% property tax budget increase for FY2021.

- H. Adjournment (Action):** Chairman Fillios adjourned the meeting at 2:18 p.m.

Respectfully submitted,

JIM BRANNON, CLERK

CHRIS FILLIOS, CHAIRMAN

BY: \_\_\_\_\_  
Tina Ginorio, Deputy Clerk

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