

**Minutes of Meeting
Business Meeting
February 26, 2019
2:00 p.m.**

The Kootenai County Board of Commissioners: Chairman Chris Fillios and Commissioner Leslie Duncan met to discuss the following agenda items. Also present were Coroner Dr. Warren Keene, Airport Director Steven Kjergaard, Finance Director Dena Darrow, Senior Staff Accountant Mel Merrifield, Staff Accountant Julina Hildreth, Parks & Waterways (P&W)/Noxious Weeds Director Nick Snyder, Lieutenant Scott Maxwell, Sergeant Mark Ellis, Civil Deputy Prosecutor R. David Ferguson, Civil Legal Assistant Barb Nyquist, Resource Management Office (RMO) Program Manager Kimberli Riley, BOCC Senior Business Analyst Nanci Plouffe, Administrative Secretary Teri Johnston, and Deputy Clerk Ronnie Davisson. Commissioner Bill Brooks was excused.

- A. Call to Order:** Chairman Chris Fillios called the meeting to order at 2:01 p.m.
- B. Pledge of Allegiance:** BOCC Senior Business Analyst Nanci Plouffe led the Pledge of Allegiance.
- C. Approval of Consent Calendar:**
 - Minutes of Meetings:**
 - 02/04/2019 Resource Management Office
 - 02/11/2019 Auditor's Office
 - 02/12/2019 Business Meeting
 - 02/12/2019 Buildings & Grounds
 - 02/19/2019 Indigent Appeal 2018-332

Board Actions:

Civil Division/January 2019 Financial Report/KCSO
Resolution 2019-2/Deny/Cancellation of Taxes/Camp N-Sid-Sen/AIN 112860/113148
Letters of Denial/Cancellation of Taxes: Russell/AIN 303690; Tylman/AIN 117767;
McLain/AIN 198994
PAF/SCF Report: BOCC Review PP05/Human Resources
Kennel License Renewals: Hoffman/Little Long Dogs Rescue; Ballew/Tails Inn, LLC

Commissioner Leslie Duncan moved to approve the Consent Calendar as it appeared on the agenda. Chairman Fillios seconded the motion. There being no further discussion, Deputy Clerk Davisson called the roll:

Commissioner Brooks: Excused
Commissioner Duncan: Aye
Chairman Fillios: Aye

The motion carried.

D. Approval of Payables List (Action):

Commissioner Duncan moved to accept the Payables List for the week of February 18, 2019 through February 22, 2019, in the amount of \$594,263.74 with \$1155.68 in jury panel payments. Chairman Fillios seconded the motion. There being no further discussion, Deputy Clerk Davisson called the roll:

Commissioner Brooks: Excused
Commissioner Duncan: Aye
Chairman Fillios: Aye
The motion carried.

E. Changes to the Agenda (Action): There were no changes to the agenda.

Commissioner Duncan moved to remove item four Contract Renewal/Cintas/County Shop/KCSO and item five Approve Request/Federal Drug Forfeiture Funds/Bi2 Technologies/KCSO from the agenda. Chairman Fillios seconded the motion. There being no further discussion, Deputy Clerk Davisson called the roll:

Commissioner Brooks: Excused
Commissioner Duncan: Aye
Chairman Fillios: Aye
The motion carried.

F. New Business:

Transfer Agreement/Dump Truck/Post Falls Highway District/Parks & Waterways

P&W Director Nick Snyder requested approval of an agreement with the Post Falls Highway District for \$11,500 for a dump truck. He explained that the BOCC had allocated \$10,000 in the P&W Budget for them to purchase a dump truck; however, there was \$1500 remaining, which Mr. Snyder said they were planning to absorb into their Budget. Mr. Snyder explained the truck was valued at approximately \$38,000 and Post Falls Highway District understood the financial constraint in the P&W Budget, leading to the offer of \$11,500.

Commissioner Duncan moved to approve the transfer agreement for the dump truck with Post Falls Highway District to Parks & Waterways. Chairman Fillios seconded the motion. There being no further discussion, Deputy Clerk Davisson called the roll:

Commissioner Brooks: Excused
Commissioner Duncan: Aye
Chairman Fillios: Aye
The motion carried.

Agreement/Professional Services/Harrison Breakwater Replacement Phase I/Welch Comer & Associates/Parks & Waterways

Mr. Snyder said the agreement was with Welch Comer to provide engineering opinions on products related to the Harrison Breakwater Replacement Project for \$4750. He explained that it would be paid for through the first boating infrastructure grant they had received in 2015 and that the required match had been committed.

Commissioner Duncan moved to approve the agreement for professional services for the Harrison Breakwater Replacement Project with Welch Comer & Associates. Chairman Fillios seconded the motion. There being no further discussion, Deputy Clerk Davisson called the roll:

Commissioner Brooks: Excused
Commissioner Duncan: Aye
Chairman Fillios: Aye

The motion carried.

Grant Application/FTA 5307/Preventative Maintenance/Public Transportation

RMO Program Manager Kimberli Riley was requesting approval to apply for the Preventative Maintenance portion of the 5307 grant, which had previously been approved by the BOCC. She said it was \$48,000 for paratransit and \$48,000 for fixed route for a total of \$96,000 with a \$24,000 in-kind match.

Commissioner Duncan moved to approve the grant application for the FTA 5307 Preventative Maintenance. Chairman Fillios seconded the motion. There being no further discussion, Deputy Clerk Davisson called the roll:

Commissioner Brooks: Excused
Commissioner Duncan: Aye
Chairman Fillios: Aye

The motion carried.

Contract Renewal/Cintas/County Shop/KCSO – PULLED

Approve Request/Federal Drug Forfeiture Funds/Bi2 Technologies/KCSO – PULLED

Approve Request for Disbursement/Patrol Drug Forfeiture Account/Search & Rescue/KCSO

Sergeant Mark Ellis requested approval to access the Federal Drug Forfeiture Account to purchase a DJI Inspire I drone. He said the drone had the capability to deliver lifejackets and supplies to water and ice rescues and could be utilized for Search & Rescue if there were individuals lost in the woods. Lieutenant Ellis explained the two drones KCSO already had only had a daytime camera for use during investigations. Commissioner Duncan asked if there was any ongoing expense with the drone purchase; Lieutenant Ellis said it should be minimal as all maintenance would be done in house and pointed out the drone came with four batteries and four spare blades.

Commissioner Duncan moved to approve the request for disbursement from the Patrol Drug Forfeiture Account to purchase the drone. Chairman Fillios seconded the motion. There being no further discussion, Deputy Clerk Davisson called the roll:

Commissioner Brooks: Excused
Commissioner Duncan: Aye
Chairman Fillios: Aye

The motion carried.

Approve/Budget Adjustment/ISACC Grant Update/Coroner

Coroner Dr. Warren Keene requested approval of a memo outlining a three-year average of funds spent on toxicology studies in order to submit for reimbursement. He said the average was \$2900.

Commissioner Duncan moved to approve the Budget Adjustment for the ISACC Grant for the Coroner. Chairman Fillios seconded the motion. There being no further discussion, Deputy Clerk Davisson called the roll:

Commissioner Brooks: Excused
Commissioner Duncan: Aye
Chairman Fillios: Aye

The motion carried.

Terminate/Lease Agreement/Northern Air, LLC/Airport

Airport Director Steven Kjergaard requested approval to terminate a lease agreement with Northern Air, LLC. He said that Northern Air, LLC had requested to terminate the lease and there were no further payments required of them.

Commissioner Duncan moved to approve the lease termination agreement with Northern Air, LLC. Chairman Fillios seconded the motion. There being no further discussion, Deputy Clerk Davisson called the roll:

Commissioner Brooks: Excused
Commissioner Duncan: Aye
Chairman Fillios: Aye

The motion carried.

Resolution 2019-11/Coeur d'Alene Airport/Adoption of 2019 Rules & Standards/Airport

Commissioner Duncan moved to approve Resolution 2019-11 the Adoption of the 2019 Rules and Standards for the Airport. Chairman Fillios seconded the motion. There being no further discussion, Deputy Clerk Davisson called the roll:

Commissioner Brooks: Excused
Commissioner Duncan: Aye
Chairman Fillios: Aye

The motion carried.

Resolution 2019-28/Classify Records/Parks & Waterways
Resolution 2019-29/Destroy Records/Parks & Waterways

Commissioner Duncan moved to approve Resolutions 2019-28 and 2019-29 to classify and destroy records. Chairman Fillios seconded the motion. There being no further discussion, Deputy Clerk Davisson called the roll:

Commissioner Brooks: Excused
Commissioner Duncan: Aye
Chairman Fillios: Aye

The motion carried.

- G. Public Comment:** This section is reserved for citizens wishing to address the Board regarding a County related issue. Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing. There were no public comments.

Chairman Fillios adjourned the meeting at 2:20 p.m.

Respectfully submitted,

JIM BRANNON, CLERK

CHRIS FILLIOS, CHAIRMAN

BY: _____
Ronnie Davisson, Deputy Clerk
