

Minutes of Meeting
District Court & Adult Misdemeanor Probation (AMP)
February 26, 2019
11:00 a.m.

The Kootenai County Board of Commissioners: Chairman Chris Fillios, Commissioner Leslie Duncan, and Commissioner Bill Brooks met to discuss the following agenda item. Also present were Prosecutor Barry McHugh, Judge Rich Christensen, Trial Court Administrator Karlene Behringer, Family Court Coordinator Janet Meserve, Court Assistance Officer Jay Sturgell, Adult Misdemeanor Probation (AMP) Director Keith Hutcheson, Jury Commissioner/Chief Bailiff Pete Barnes, Building & Grounds (B&G) Director Shawn Riley, Maintenance Operator Greg Manley and Deputy Clerk Ronnie Davisson.

- A. Call to Order:** Chairman Chris Fillios called the meeting to order at 11:00 a.m.
- B. Changes to the Agenda (Action):** There were no changes to the agenda.
- C. Business:**

Space and Safety Needs for District Court and AMP (Action)

Court Services Director Marissa Garza and Court Services Manager Kally Young entered the meeting at 11:03 a.m.

AMP Director Keith Hutcheson explained that upon approval of two new AMP positions, he needed to find additional space for them. He said they had reviewed their options and one option was a break room that was currently being utilized by two state employees, Mark Heid, the Domestic Violence Coordinator, and Court Assistance Officer Jay Sturgell. Mr. Hutcheson then pointed out that Mr. Sturgell was very busy, but worked outside the office a great deal. He suggested moving both Mr. Heid and Mr. Sturgell to the Annex building to open their current occupied space for the new probation officers.

B&G Director Shawn Riley said that there was a possibility they could house Mr. Heid and Mr. Sturgell at the Annex and pointed out there might be even more space for additional offices at the Annex when the Transit Center was completed, as two employees would be moving to the Transit Center.

Judge Christensen pointed out that there would be a need for two new judges, 2 new clerks and a possible courtroom in the future. Trial Court Administrator Karlene Behringer asked if it was possible to have panic buttons and security installed at the Annex, Mr. Riley said it was possible. Chairman Fillios asked if there would be room at the Annex to accommodate Prosecutor Barry McHugh's two new positions; Mr. Riley said there would be space downstairs for two offices.

Mr. Riley said he would obtain pricing for panic buttons and bring them back to the Board for approval. Mr. Hutcheson asked if they could have a completion date for the offices, as he had a new probation officer starting April 1, 2019. Mr. Riley said it would depend on the availability of an electrician and how intensive the work would be. Chairman Fillios

suggested setting a date of April 1, 2019, contingent upon Mr. Riley obtaining the necessary safety features.

Commissioner Bill Brooks exited the meeting at 11:30 a.m.

D. Public Comment (Discussion): This section is reserved for citizens wishing to address the Board regarding a County related issue. Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing. There were no public comments.

E. Adjournment (Action): Chairman Fillios adjourned the meeting at 11:36 a.m.

Respectfully submitted,

JIM BRANNON, CLERK

CHRIS FILLIOS, CHAIRMAN

BY: _____
Ronnie Davisson, Deputy Clerk
