

Minutes of Meeting
Business Meeting
March 7, 2023
2:00 p.m.

The Kootenai County Board of Commissioners: Chair Pro Tem Bruce Mattare and Commissioner Bill Brooks met to discuss the following agenda items. Also present were Solid Waste (SW) Director John (JP) Phillips, Juvenile Probation Director Bryan Alexander, Finance Director Brandi Falcon, Staff Accountant – Budget Arrow Gidney, Resource Management Office (RMO) Director Jody Bieze, Civil Deputy Prosecuting Attorney R. David Ferguson, BOCC Senior Business Analyst Nanci Plouffe, BOCC Communications Coordinator Jonathan Gillham and Deputy Clerk Tina Ginorio. Also present were Board of Community Guardians Chair David Levine, Case Manager Emily Jacubek and Idaho Department of Juvenile Corrections District I & II Liaison Jay Storm. Ms. Bieze was present via teleconference. Chair Leslie Duncan was excused.

- A. Call to Order:** Chair Pro Tem Bruce Mattare called the meeting to order at 2:00 p.m.
- B. Moment of Silence**
- C. Pledge of Allegiance:** Solid Waste (SW) Director John (JP) Phillips led the Pledge of Allegiance.
- D. Changes to the Agenda: (Action):**

Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing.

Chair Pro Tem Mattare noted that items 20, “Resolution 2023-32/KCSO Classify Records/Sheriff (Action) and 21, “Resolution 2023-33/KCSO Destroy Records/Sheriff (Action) had been pulled from today’s agenda. He said that he would like to address item 19 before item 18, as well.

No objections were voiced.

- E. Approve Meeting Minutes (Action)**

01/12/2023	Community Development Public Hearing
02/09/2023	Community Development
02/21/2023	Business Meeting
02/21/2023	Auditor
02/21/2023	Panhandle Health District
02/23/2023	Community Development Update Meeting
03/08/2023	Coeur d’Alene Economic Development Corporation

Commissioner Bill Brooks moved that the Board approve items 1 through 7, the submitted minutes. Chair Pro Tem Bruce Mattare seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye
Chair Pro Tem Mattare: Aye
Chair Duncan: Excused

The motion carried.

F. Approve Consent Calendar (Action)

RMO – Coleman Oil Diesel Exemption Certificate
RMO – Coleman Oil Gasoline Certificate
Letter of Denial/Request to Adjust Taxes/AIN 135962/Davis
Human Resources PAF/SCF Report for 2023 PP6 Week 1
BOCC Signatures for Indigent Cases: 2/23/2023 – 3/01/2023

Commissioner Brooks moved that the Board approve items 8 through 12 on the agenda, the Consent Calendar. Chair Pro Tem Mattare seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye
Chair Pro Tem Mattare: Aye
Chair Duncan: Excused

The motion carried.

G. Approve Payables List (Action)

Commissioner Brooks moved that the Board accept the Payables List for the week of February 27, 2023 through March 3, 2023 in the amount of \$566,797.27, with \$502.34 in jury payments. Chair Pro Tem Mattare seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye
Chair Pro Tem Mattare: Aye
Chair Duncan: Excused

The motion carried.

H. Business:

Bid – Award Bid #2023-03/2023-03 Wheel Loader Bid Award/Solid Waste (Action)

Solid Waste (SW) Director John (JP) Phillips requested the Board’s approval to award bid #2023-03 for a Wheel Loader to Western States Equipment in the amount of \$270,383.95. He noted that the total price included the trade-in value of a 2017 Caterpillar 938 and warrantee option number 1, as included in the bid documents.

Commissioner Brooks moved that the Board approve the award of Bid #2023-03 for the Wheel Loader from Western States Equipment for Solid Waste, in the amount of \$270,383.95. Chair Pro Tem Mattare seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye
Chair Pro Tem Mattare: Aye
Chair Duncan: Excused

The motion carried.

Mr. Phillips exited the meeting at 2:05.

County Department Annual Report: Idaho Department of Juvenile Corrections/KC Juvenile Probation/Juvenile Probation (Action)

Idaho Department of Juvenile Corrections District I & II Liaison Jay Storm presented the 2022 Kootenai County Annual Juvenile Justice Report. He reviewed the figures on Youth Arrests, Probation & Diversion, Intake and Funding.

Juvenile Probation Director Bryan Alexander provided additional details regarding the County's juvenile justice clients, programs and funding.

Commissioner Brooks moved that the Board approve the County Department Annual Report to the Idaho Department of Juvenile Corrections on KC Juvenile Probation. Chair Pro Tem Mattare seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye
Chair Pro Tem Mattare: Aye
Chair Duncan: Excused

The motion carried.

Mr. Storm and Mr. Alexander exited the meeting at 2:17 p.m.

Board Approval Request: Agreement to Remove Timber Veterans Centennial Park/Resource Management Office (Action)

Resource Management Office (RMO) Director Jody Bieze requested the Board's approval of the Agreement to Remove Timber at the Veterans Centennial Park.

Commissioner Brooks moved that the Board approve the agreement to Remove Timber at Veterans Centennial Park, as indicated. Chair Pro Tem Mattare seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye
Chair Pro Tem Mattare: Aye
Chair Duncan: Excused

The motion carried.

Contract for Services Hazard Fuels Treatment Gifted View Davidson/Next Generation Logging, LLC/Resource Management Office

Ms. Bieze requested the Board’s approval of the Contract for Services for Hazard Fuels Treatment within the Davidson property at Gifted View with Next Generation Logging, LLC. She stated that 19 acres would be treated, at a cost of \$37,810.

Commissioner Brooks moved that the Board approve the Contract for Services Hazard Fuels Treatment at the Davidson property at Gifted View with Next Generation Logging, LLC in the amount of \$37,810. Chair Pro Tem Mattare seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye
Chair Pro Tem Mattare: Aye
Chair Duncan: Excused

The motion carried.

County Department Annual Report: Board of Community Guardians – Per Idaho Code 15-5-603(a) Review of Annual Report/BOCC (Action)

Board of Community Guardians Chair David Levine presented the group’s annual report, per Idaho Code 15-5-603(b). He stated that they had included their yearly \$20,000 budget request with the report. He noted that the three year case management agreement Kootenai County had made with Kootenai Health would expire in August 2023. He said his group would be asking the BOCC to renew the contract at a later meeting and predicted there would be an increase in the rates.

In response to a question from Chair Pro Tem Mattare, Mr. Levine explained why their group had not looked for alternate providers for the case management services.

Commissioner Brooks moved that the Board accept the County Department Annual Report for the Board of Community Guardians, per Idaho Code 15-5-603(a). Chair Pro Tem Mattare seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye
Chair Pro Tem Mattare: Aye
Chair Duncan: Excused

The motion carried.

Board Approval Request: Per Idaho Code 15-5-603(b) Annual Determination Whether to Dissolve or Continue the Board of Community Guardians in Kootenai County/BOCC (Action)

Mr. Levine asked the Board to vote to continue the Board of Community Guardians so they could continue to provide their services to community members who had no one to take care of them or make decisions for them. He reported that they currently had 10 wards.

Commissioner Brooks moved that the Board approve the request, per Idaho Code 15-5-603(b) for the continuation of the Board of Community Guardians for another year. Chair Pro Tem Mattare seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye
Chair Pro Tem Mattare: Aye
Chair Duncan: Excused

The motion carried.

~~**Resolution 2023-32/KCSO Classify Records/Sheriff (Action) – PULLED**~~

~~**Resolution 2023-33/KCSO Destroy Records/Sheriff (Action) - PULLED**~~

Status Update Pending Items (Discussion)

Facility Expansion

There was no additional information on this item.

Impact Fees

Commissioner Brooks stated that Anne Wescott was working with Civil Deputy Prosecuting Attorney Pat Braden on an alternate approach to gaining support for impact fees. He said she had advised him to defer pursuing the letters of support from the mayors.

I. Public Comment (Discussion): This section is reserved for citizens wishing to address the Board regarding a County related issue. Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing. There were no public comments.

J. Adjournment (Action): Chair Pro Tem Mattare adjourned the meeting at 2:24 p.m.

Respectfully submitted,

JENNIFER LOCKE, CLERK

BOCC SIGNATURE

BY: _____
Tina Ginorio, Deputy Clerk