

Minutes of Meeting
Human Resources
March 12, 2020
11:00 a.m.

The Kootenai County Board of Commissioners: Chairman Chris Fillios, Commissioner Leslie Duncan and Commissioner Bill Brooks met to discuss the following agenda items. Also present were Chief Deputy Assessor Joe Johns, Parks & Waterways (P&W)/Noxious Weeds/Snowgroomers Director Nick Snyder, Human Resources (HR) Director Sylvia Proud, HR Generalist – Employee Relations Kimberley Van Slate, Finance Director Dena Darrow, Staff Accountant – Budget Michelle Chiamonte, Civil Deputy Prosecuting Attorneys Darrin Murphey and R. David Ferguson, BOCC Senior Business Analyst Nanci Plouffe and Deputy Clerk Tina Ginorio.

A. Call to Order: Chairman Chris Fillios called the meeting to order at 11:01 a.m.

B. Changes to the Agenda (Action):

Human Resources (HR) Generalist – Employee Relations Kimberley Van Slate asked that item four from the agenda be removed. Chairman Fillios agreed.

C. Business:

Request to Adopt Reclassification Results, Noxious Weeds Supervisor – Noxious Weeds (Action)

Ms. Van Slate reported that the reclassification results for the Noxious Weeds Supervisor had been circulated to the other Elected Officials with no objections received. She asked the Board to adopt the position at Grade 7.

Commissioner Leslie Duncan moved that the Board adopt the reclassification results for the Noxious Weeds Superintendent. Commissioner Bill Brooks seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye

Commissioner Duncan: Aye

Chairman Fillios: Aye

The motion carried.

Request for Reclassification Increase, Noxious Weeds Supervisor – Noxious Weeds

Parks & Waterways (P&W)/Noxious Weeds/Snowgroomers Director Nick Snyder reminded the Commissioners that he had sent them a letter requesting a salary increase for the Noxious Weeds Supervisor. He noted that Finance Director Dena Darrow had provided an analysis of the expense and it had been shown to be essentially budget neutral. He said he would make every effort to assure it remained budget neutral for FY2021 and into the future.

Commissioner Duncan moved that the Board approve the reclassification increase for the Noxious Weeds Supervisor at \$20.52 per hour. Commissioner Brooks seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye
Commissioner Duncan: Aye
Chairman Fillios: Aye

The motion carried.

Executive Session pursuant to Idaho Code §74-206 (1)(a) to consider hiring a public officer, employee, staff member, or individual agent. (Closed Session – Discussion Item)

Decisions/Direction (Open Session – Action Item)

No information requiring an Executive Session was submitted.

Initial Reclassification, Parks & Waterways/Noxious Weeds Director – Human Resources (Action)

Ms. Van Slate reported that HR had received the signed request from the Commissioners and reviewed the Parks & Waterways/Noxious Weeds/Snowgroomers Director position. She said it was evaluated at Grade 16, one grade higher than it had been. She asked the Board’s approval to circulate the information to the other Elected Officials.

Commissioner Duncan moved that the Board approve the initial reclassification for the Parks & Waterways/Noxious Weeds/Snowgroomers Director position to be sent to the other Elected Officials, per policy. Commissioner Brooks seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye
Commissioner Duncan: Aye
Chairman Fillios: Aye

The motion carried.

FY20 Salary Adjustment – Human Resources (Action)

This item was pulled from the agenda.

- D. Public Comment (Discussion):** This section is reserved for citizens wishing to address the Board regarding a County-related issue. Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing. There was no public comment.

E. Adjournment (Action): Chairman Fillios adjourned the meeting at 11:06 a.m.

Respectfully submitted,

JIM BRANNON, CLERK

CHRIS FILLIOS, CHAIRMAN

BY: _____
Tina Ginorio, Deputy Clerk
