

Minutes of Meeting
Building & Grounds
March 13, 2019
11:00 a.m.

The Kootenai County Board of Commissioners: Chairman Chris Fillios, Commissioner Leslie Duncan, and Commissioner Bill Brooks met to discuss the following agenda item. Also present were Building & Grounds (B&G) Director Shawn Riley, Assistant Manager Tom Reed, Maintenance Operator Greg Manley, KCSO Captain Kevin Smart, 9-1-1 Communications Manager Collin McRoy, 9-1-1 Communications Technician Alan Mallory, and Deputy Clerk Ronnie Davisson. Also present was Miller Stauffer Architects Representative Mike Walker.

- A. **Call to Order:** Chairman Chris Fillios called the meeting to order at 11:00 a.m.
- B. **Changes to the Agenda (Action):** There were no changes to the agenda.
- C. **Business:**

911 Pole Barn Project – Ready to go to Bid (Action)

B&G Director Shawn Riley explained that the 911 Pole Barn had been budgeted the prior year and said that it would be a shared pole barn – it would house the KCSO Bearcat, mobile command center and 911 equipment. With the pole barn able to store all the items, it gave KCSO space in their current pole barn at the Jail to use for evidence processing. Mr. Riley said it would mostly be paid for out of 911 Restricted Funds and that the County had paid approximately \$61,000. Mr. Riley then introduced Mike Walker, a representative of Miller Stauffer Architects.

Mr. Walker showed the Board the layout of the pole barn; it had a metal exterior for low maintenance and would be approximately 94 feet long and 46 feet wide. He provided a construction estimate of a \$426,314.43 base bid, a 5% contingency and a City of Coeur d’Alene building permit, which combined would total approximately \$458,288.01. Mr. Walker said with this information, he was requesting the Board approve him to go out to bid, which would then allow him to submit permit documents to the City of Coeur d’Alene.

Mr. Riley asked 911 Communications Manager Collin McRoy, on the chance the project came in over bid, if there was money in the Restricted Funds to make up the difference. Mr. McRoy said they have approximately \$3.1 million in Restricted Funds Fund Balance currently; they would just need Board approval to spend it for the overage. Mr. Riley pointed out that within the bid, they would be including an add-alternate for repaving of the existing 911 lot. He said that the parking lot was in bad condition and they could save a great deal of money by using the add-alternate option.

Commissioner Leslie Duncan moved to authorize the architect to go out to bid on the 911 Pole Barn project. Commissioner Bill Brooks seconded the motion. There being no further discussion, Deputy Clerk Davisson called the roll:

Commissioner Brooks: Aye
Commissioner Duncan: Aye
Chairman Fillios: Aye

The motion carried.

- D. **Public Comment (Discussion):** This section is reserved for citizens wishing to address the Board regarding a County related issue. Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing. There were no public comments.

- E. **Adjourn (Action):** Chairman Fillios adjourned the meeting at 11:24 a.m.

Respectfully submitted,

JIM BRANNON, CLERK

CHRIS FILLIOS, CHAIRMAN

BY: _____
Ronnie Davisson, Deputy Clerk
