

**Minutes of Meeting**  
**Kootenai County Historic Preservation Commission (HPC)**  
**March 16, 2022**

**A. Call to Order**

The meeting was called to order by Chairperson Courtney Beebe at 3:34pm.

**1. Opening Protocols:**

Commissioner Brown gave opening protocols.

**2. Roll Call:**

Present were Courtney Beebe, Russ Brown, J.P. Piedmont, and by video conference Jon Mueller and Laurie Mauser. Walter Burns was excused.

**3. Introduce Guests:**

No guests attended the meeting.

**B. Business (Action Items)**

**Agenda Item #1 Approval of Minutes February 18, 2022.**

Chairperson Beebe presented the minutes. Commissioner Piedmont moved to approve the minutes. Commissioner Brown seconded the motion. Chairperson Beebe called for discussion. There was no discussion. Chairperson Beebe called for a vote. All approved in a unanimous vote.

**Agenda Item #2 Proposed Budget Request & Current Budget Funds**

Discussion was opened by Chairperson Beebe on the proposed budget (attached). Chairperson Beebe stated that Commissioner Mauser submitted budget items and Commissioner Burns responded by email that he approved the budget as presented. Chairperson Beebe discussed the budget proposal procedure with Jody Bieze. Each budget item has an account number and description for the county and our proposal matches those. The total is not on the proposal yet but is around \$11,000.

Commissioner Mueller questioned the “community support” as a line item, what is it and is it enough and is it included because there is no account number for giving money to various groups. Chairperson Beebe clarified and stated we could add into the budget mini-grants to local groups under line item 8226.

Chairperson Beebe described the budget process. It will be approved by the HPC and she will take to KC Commissioners Filios and Brooks. Then it will go to Jody Bieze to schedule for presentation to the BOCC in May. Commissioner Brown expressed that there should be something on the community support line item. Commissioner Mueller stated that sometimes it takes three years to get funded and that we could propose \$3000 there but that we could be specific after we

have met with county organizations during the “roadshow” to determine budget needs. Commissioner Piedmont agreed with Commissioner Mueller that it should be in the budget and later determine how to assign that money. Commissioner Mueller suggested we want to make four awards and tell the BOCC that following our discussions with organizations we be allowed some flexibility according to needs. We could express to the BOCC what we have in mind with the proposed budget with a line item for \$2000 for community support added. Commissioner Brown so moved. Commissioner Mueller seconded the motion. All voted in favor in unanimous vote.

Chairperson Beebe suggested an action item of creating talking points for the budget proposal for the April HPC meeting. We have \$1900 left in our current budget year that has not been spent.

### **Agenda Item #3 Cougar Gulch Project Update.**

Chairperson Beebe presented an update of the project with a photo presentation of findings from the reconnaissance survey and research, how the project went and what is happening now with the new grant. Sharon Boswell, contractor, is looking at the time period before the homestead period and working well with the Coeur d’Alene Tribe. The project area is located within the original reservation lands. Ms. Boswell is reviewing all the survey results and research to determine how we will form a historic district. Fifty percent plus of the homes in the study area date to after 1970. So the upper portion of the project area may be the district or the back portion and/or we may have to look at individual property listings.

### **Agenda Item #4 Subcommittee Updates**

Chairperson Beebe stated that Commissioner Burns reported by email that he will set up appointments with Farragut personnel for April after he and Commissioner Mauser return from travels. She reported that she has been in contact with the Crane/Harrison group and will be meeting with them in April.

Commissioner Piedmont reported that he met with Post Falls Historical Society.

Commissioner Brown reported that he was in the Cataldo area and met Ron Whitman who offered information about the Whitman property. He wondered about forming community districts such as Pleasantview Community Association. He asked their treasurer what financial assistance they need and received a budget from him. He also found out from Athol city mayor that the Athol Firehouse needs a new foundation.

### **Agenda Item #5 Inadvertent Discovery Protocol**

Chairperson Beebe announced that the Inadvertent Discovery Protocol (IDP) proposal will be presented to the BOC Commissioners Filios and Brooks on April 20<sup>th</sup> by Commissioners Mauser and Beebe.

## **Agenda Item #6 RFP for Historic Preservation Plan Contractor**

Chairperson Beebe reported she has prepared a draft and coordinated with Jody Bieze and that the RFP will be ready for the April HPC meeting.

### **C. Open Floor**

There was no public comment.

### **D. Adjourn**

There being no further discussion of agenda items or public comment, Commissioner Mueller moved to adjourn the meeting. Commissioner Brown seconded the motion. The motion was carried. Chairperson Beebe adjourned the meeting at 4:26 pm.

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Laurie Mauser, Recording Secretary