

**Minutes of Meeting**  
**Kootenai County Historic Preservation Commission (HPC)**  
**Wednesday, March 21, 2018**  
**3:00 PM**

**A. Call to Order**

Chairman Robert Singletary called the meeting to order at 3:03 p.m.

**1. Opening Protocols:**

There were no opening protocols

**2. Roll Call:**

Present were Chairman Robert Singletary, and Commission members Jim Stravens, and Bill Singleton. Also present were Grants Management Office Director Jody Bieze, and Recording Secretary Tammie Peacock.

Josh Gore, Brady King, Laurie Mauser, and Russ Brown were absent.

There was no quorum therefore no decisions could be made.

**3. Approve Minutes:**

Bill moved to approve the February 21 minutes. Jim seconded the motion and the Commission unanimously approved.

**4. Introduce Guests:**

There were no guests

**B. Business**

**1. Public Relations Committee Report:** (No report given)

Jim said that the HPC should keep the committee suggested that the Committee come up with a better way to communicate with the CDA Press.

**2. Membership Committee Report:** (No report given)

The Committee will come up with suggestions for what each committee should do. For example... Assignments.

**3. Preservation Action Committee Report:** (Written report given)

Laurie's report indicated that Sharon Boswell will proceed using her own research without relying on a final draft of the Pen d'Oreille City Investigations report, but will supplement with the U of I findings. A May 19 presentation of the findings of Phase II of the Pen d'Oreille City project was arranged to be given by Idah Whisenant as part of Idaho Archaeology Month in Bayview at the

Community Center. Laurie said that KCHPC members and KC Commissioners should plan to attend to support the efforts to record, evaluate, and nominate this important historic site.

#### **4. Pen d'Oreille Phase II Project:**

Jody was happy to see Laurie's report and said that the project is in progress and will meet the deadlines. She added that the initial review will be sent, come back, be edited, and go forward. She estimated October or November for the end date.

#### **C. Open Floor**

Robert explained how his meeting with the Board of County Commissioners went. He told them that he clarified what the Historic Preservation Commission does as a CLG and that it is not an Advisory Board. He went on to tell the BOCC that the HPC is fighting to get back on track as a CLG.

Robert added that the group needed to start a preliminary list of historic properties for Kootenai County. Jim indicated that he already had one.

Robert announced that he would be doing "Lewis and Clark in Idaho" on March 22, 2018.

The next Historic Preservation Commission meeting will take place on April 18, 2018.

#### **D. Adjourn**

Jim made a motion to adjourn the meeting. Bill seconded the motion. Hearing no discussion, the meeting adjourned at 3:29 p.m.

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Tammie Peacock, Deputy Clerk