

MINUTES
KOOTENAI COUNTY PLANNING AND ZONING COMMISSION
WORKSHOP

March 21, 2019 - 1:00 P.M.
Room 2, County Administration Building,
451 Government Way, Coeur d'Alene, ID 83814

Planning Commissioners:

Present:

Bob Grossglauser
Wes Hanson
David Levine
John Malloy
John McFaddin
Deborah Rose

Absent:

Collin Coles

Staff Member Present:

David Callahan
Sandi Gilbertson

MINUTES
PREPARED BY:

Sandi Gilbertson
Deputy Clerk

MINUTES
REVIEWED BY:

David Levine
Chair



The workshop was called to order at 1:00 p.m. The Planning and Zoning Commission is an advisory board to the Board of County Commissioners.

The official record of the workshop is on a DVD recording available at Kootenai County Community Development.

Chair Levine called the workshop to order at 1:00 p.m. All Planning Commissioners were present except for Commissioner Coles. Chair Levine welcomed Deborah Rose who was recently appointed by the County Commissioners to fill the Planning Commission's vacancy.

Chair Levine asked for changes to the revised minutes. No changes were offered. Motion to approve the workshop minutes of March 14, 2019 was made by Commissioner McFaddin; seconded by Commissioner Grossglauser. All voted aye by a voice vote.

Chair Levine mentioned that any suggestions on Omnibus III can be sent to Director Callahan who will review them with Legal Counsel Pat Braden.

Comprehensive Plan Outreach Discussion:

Director Callahan briefed the County Commissioners on the comprehensive plan update at his weekly update meeting. He provided them with a summary of the consolidation of goals and policies, the role of the hired consultant and showed the website and the branding that will be used.

Commissioner Hanson reviewed the proposed general guide and introduction statements document for the planning elements. The Commissioners agreed to several changes to the document. Commissioner Hanson will make the changes and Chair Levine will incorporate the updated information into the goals, objectives and policies document.

The following is the tentative roll out schedule:

- Press release the week of April 1. Director Callahan will discuss with consultant Taryn Thompson the preference expressed by some that the press release not be published on April 1st.
- Public Forum: April 25
- Public Forum: May 9
- Public Forum: June 13
- Public Forum: June 27
- Public Forum: July 11
- Pubic Hearing: September 26

Public Forums will start at 6 p.m. unless otherwise decided based on feedback. Commissioners agreed that having people use the County website to provide feedback was the preferred method. Also important is having the capability to record oral comments during the public forums.

Announcements:

Chair Levine gave a reminder to copy the email address kcpc@kcgov.us on all Planning Commission emails so that the County can archive correspondence. He said to avoid using the respond to all function when responding to the sender.

Workshop - March 28: Review and finalize goals, objectives and policies document updated with the introduction statements for the elements. Director Callahan will invite Taryn Thompson to the workshop.

Workshops for April 4 and 11 are cancelled.

Workshop for April 18 will focus on preparation for the first public forum scheduled for April 25 at the County's Administration Building.

Director Callahan and Chair Levine will update the Omnibus III table of changes document to reflect the commissioners' recommendations.

Workshop was adjourned at 2:28 p.m.