

**Minutes of Meeting
Business Meeting
March 23, 2021
2:00 p.m.**

The Kootenai County Board of Commissioners: Chairman Chris Fillios, Commissioner Leslie Duncan and Commissioner Bill Brooks, met to discuss the following agenda items. Also present were KCSO Undersheriff Dan Mattos, KCSO Captain Andy Deak, KCSO Lieutenants Ryan Higgins and Mike McFarland, Solid Waste (SW) Director John Phillips, Finance Director Dena Darrow, Parks & Waterways (P&W)/Noxious Weeds/Snowgroomers Director Nick Snyder, Airport Director Steven Kjergaard, Buildings & Grounds (B&G) Operations Manager Greg Manley, B&G Maintenance Supervisor Tom Reed, Chief Bailiff Pete Barnes, Resource Management Office (RMO) Senior Program Manager Kimberli Riley, Civil Deputy Prosecuting Attorney R. David Ferguson, Information Technology (IT) Application Systems Manager Matt Snow, BOCC Senior Business Analyst Nanci Plouffe, BOCC Administrative Secretary Teri Johnston and Deputy Clerk Tina Ginorio. Lieutenant Higgins, Mr. Snyder, Ms. Riley, Lieutenant McFarland, Mr. Kjergaard, Mr. Barnes, and Mr. Snow were present via teleconference.

- A. Call to Order:** Chairman Chris Fillios called the meeting to order at 2:01 p.m.
- B. Pledge of Allegiance:** Finance Director Dena Darrow led the Pledge of Allegiance.
- C. Consent Calendar (items to be approved listed below):**

Minutes of Meetings:

03/01/2021	Commissioners' Status Update
03/04/2021	Public Hearing/ZON20-0009 Spencer/Community Development
03/09/2021	Optional Forms of Government
03/09/2021	Historic Preservation Commission
03/09/2021	Business Meeting
03/11/2021	Community Development Update
03/11/2021	Human Resources: Personnel Changes
03/16/2021	Executive Session §74-206(1)(d) to consider records that are exempt from disclosure as provided by law.

Board Actions:

Assessor's Adjustment to tax/valuation/AIN 342213 Dobbins
Treasurer's Monthly Report: February, 2021
Canvass of Election/March 9, 2021 School Election
PAF/SCF Report: BOCC Review PP7/Week 1/Human Resources
BOCC Signatures for Indigent Cases: 3/11/21 through 3/17/21

Commissioner Leslie Duncan moved that the Board approve the Consent Calendar as it appeared on the agenda. Commissioner Bill Brooks seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye
Commissioner Duncan: Aye
Chairman Fillios: Aye

The motion carried.

D. Payables List (Action):

Commissioner Duncan moved that the Board accept the Payables List for the week of March 15, 2021 through March 19, 2021 in the amount of \$858,926.01, with no jury payments. Commissioner Brooks seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye
Commissioner Duncan: Aye
Chairman Fillios: Aye
The motion carried.

E. Changes to the Agenda (Action): There were no changes to the agenda.

F. Action Items:

General Construction Agreement/Worley Rural Collection Site/Avista/Solid Waste

Solid Waste (SW) Director John Phillips requested the Board's approval for a general construction agreement with Avista for work to be done at the Worley Rural Collection Site. He explained Avista would install power at the site, so that lighting and security cameras could be installed. He said the total cost for the power connection would be \$2,744.80.

Commissioner Duncan moved that the Board approve the general construction agreement for the Worley Rural Collection Site with Avista. Commissioner Brooks seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye
Commissioner Duncan: Aye
Chairman Fillios: Aye
The motion carried.

Mr. Phillips exited the meeting at 2:03 p.m.

Termination of Lease/AAL-2016-400/Windy Bay, LLC/Airport

Ground Lease AAL-2020-650/208 Aviation, LLC/Airport

Airport Director Steven Kjergaard asked if items two and three could be handled together.

Chairman Fillios voiced his approval and no objections were made.

Mr. Kjergaard explained both items dealt with the same parcel; the holder of the current lease, Windy Bay, LLC, had sold it to 208 Aviation, LLC. He noted that the annual revenue from the property would be \$4,258.80.

Chairman Fillios moved that the Board approve the termination of lease AAL-2016-400 with Windy Bay, LLC and the new lease for the hangar as AAL-2020-650, with 208 Aviation, LLC. Commissioner Duncan seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye
Commissioner Duncan: Aye
Chairman Fillios: Aye

The motion carried.

Notice of Award/Hazard Fuel Treatment/Fernan Lake Natural Area Hand/Hand and Chipping Treatments/Resource Management Office

Resource Management Office (RMO) Senior Program Manager Kimberli Riley reminded the Commissioners that this item had been discussed in yesterday's Commissioners' Status Update. She said that they had put the proposal out for bid twice, but had only received one responsive bidder each time.

Ms. Riley said one part of item four was for fourteen acres, for the hand work on the Fernan Lake Natural Area project. She added that the other part was for two acres, to include hand work and chipping.

Commissioner Duncan moved that the Board approve the notice of award for hazardous fuel treatment at the Fernan Lake Natural Area to North Idaho Landscapes and Forestry, LLC. Commissioner Brooks seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye
Commissioner Duncan: Aye
Chairman Fillios: Aye

The motion carried.

Independent Contractor Agreement/Hazard Wildland Fuels (Mechanical) Treatment/North Idaho Landscapes and Forestry, LLC/Resource Management Office

Ms. Riley reminded the Commissioners that the notice of award for this item had been brought before the Board in last week's Business Meeting. She stated the agreement was for the mechanical treatment of thirteen acres at the Fernan Lake Natural Area project. She said the contract had been awarded to North Idaho Landscapes and Forestry, LLC in the amount of \$57,500.

Chairman Fillios moved that the Board approve the independent contractor agreement for mechanical treatment of hazardous wildland fuels with North Idaho Landscapes and Forestry, LLC. Commissioner Duncan seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye
Commissioner Duncan: Aye
Chairman Fillios: Aye

The motion carried.

Subrecipient Agreement/2020 State Homeland Security Program (SHSP)/Idaho Office of Emergency Management/Stonegarden/KCSO/Resource Management Office

KCSO Lieutenant Mike McFarland requested the Board's approval of a subrecipient agreement regarding the 2020 State Homeland Security Program (SHSP) under the Idaho Office of Emergency Management for Operation Stonegarden. He said this would allow the acceptance of the award of \$80,000.

Commissioner Duncan moved that the Board approve the subrecipient agreement for the 2020 State Homeland Security Program with the Idaho Office of Emergency Management for the Stonegarden program at KCSO. Commissioner Brooks seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye

Commissioner Duncan: Aye

Chairman Fillios: Aye

The motion carried.

Professional Services Contract/Brennan/Information Technology

Information Technology (IT) Application Systems Manager Matt Snow requested the Board's approval of a professional services contract with Stan Brennan to replace the one that expired March 17, 2021. He said there would be no additional funds needed; the cost had been budgeted.

Chairman Fillios moved that the Board approve the professional services contract with Brennan for Information Technology. Commissioner Duncan seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye

Commissioner Duncan: Aye

Chairman Fillios: Aye

The motion carried.

Approval/Purchase of Duty Weapons/Bailiff/Court Security

Chief Bailiff Pete Barnes requested the Board's approval for the purchase of duty weapons for the Bailiffs. He said they had \$220 per weapon budgeted for fourteen Glock G22s. He noted that the provider, Gunarama Wholesale, Inc. offered a law enforcement discount on all products and that they would also purchase the older weapons his department no longer needed.

Commissioner Duncan moved that the Board approve the purchase of the duty weapons for the Bailiffs. Commissioner Brooks seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye

Commissioner Duncan: Aye

Chairman Fillios: Aye

The motion carried.

Request to Transfer Funds/Snowmobile Fund Balance/KCSO

KCSO Lieutenant Ryan Higgins requested the Board’s approval to transfer \$10,000 back to the Snowgroomers’ Fund. He explained that Parks & Waterways (P&W)/Noxious Weeds/Snowgroomers Director Nick Snyder had originally transferred the money to the Sheriff’s Snowmobile Fund to help their program. He said that Snowgroomers had some very expensive and unexpected repair bills during the winter, so KCSO would like to return the amount.

Chairman Fillios moved that the Board approve the transfer of funds from KCSO to the Snowgroomers’ Fund in the amount of \$10,000. Commissioner Duncan seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye

Commissioner Duncan: Aye

Chairman Fillios: Aye

The motion carried.

Request Maintenance for Sheriff’s Campus/Returned to Oversight of KCSO

KCSO Undersheriff Mattos reminded the Commissioners this item had been discussed in yesterday’s Commissioners’ Status Update. He asked them to approve moving Buildings & Grounds (B&G) Maintenance Supervisor Tom Reed and his staff from the oversight of B&G to that of KCSO.

Commissioner Duncan moved that the Board approve the request for the transfer of the Maintenance Department for the Sheriff’s Campus back to the oversight of KCSO. Commissioner Brooks seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye

Commissioner Duncan: Aye

Chairman Fillios: Aye

The motion carried.

Resolution 2021-19/Donation of Boat, Trailer and Radar Equipment/Bonner County/KCSO

Lieutenant Higgins requested the Board’s approval of Resolution 2021-19, to transfer an old patrol boat, 1991, Almar 21 foot, along with its trailer and radar equipment, to Bonner County for use by their dive team. He explained that the equipment was originally purchased under a grant and one of the grant requirements was that KCSO try to pass it on to another law enforcement agency when they no longer needed it.

Chairman Fillios moved that the Board approve Resolution 2021-19, to donate a boat, trailer and radar equipment to Bonner County from KCSO. Commissioner Duncan seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye

Commissioner Duncan: Aye

Chairman Fillios: Aye

The motion carried.

Resolution 2021-29/Donation of 1988 Ford 1-Ton Pickup/2005 Polaris Snowmobile/Silver Valley Search & Rescue/KCSO

Lieutenant Higgins requested the Board's approval of Resolution 2021-29, to donate a 1988 Ford 1-ton Pickup and a 2005 Polaris Snowmobile to Silver Valley Search & Rescue. He stated that KCSO no longer needed the equipment and Silver Valley S&R would be able to put it to good use.

Commissioner Duncan moved that the Board approve Resolution 2021-29, for the donation of the Ford Pickup and Polaris Snowmobile to Silver Valley Search & Rescue. Commissioner Brooks seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye

Commissioner Duncan: Aye

Chairman Fillios: Aye

The motion carried.

Resolution 2021-34/Surplus Equipment/Snowgroomer Program

Mr. Snyder requested the Board's approval of Resolution 2021-34, to declare equipment surplus:

- 1987 International commercial Sanding Vehicle and Plow
- One old Snow Plow
- Two 1999 Skidoo Bombardie Open Body Snowmobiles

Mr. Snyder said the items would be sold and asked that the money be placed in the Snowgroomer Fund to help pay for operations next year.

Chairman Fillios moved that the Board approve Resolution 2021-34, to surplus equipment for the Snowgroomers program, with the proceeds to go back into the Snowgroomers Account. Commissioner Duncan seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye

Commissioner Duncan: Aye

Chairman Fillios: Aye

The motion carried.

Notice of Award/Comprehensive Inmate Medical Services/KCSO

KCSO Captain Andy Deak requested the Board's approval of the notice of award for comprehensive inmate medical services to VitalCore Health Strategies, in the amount of \$1,871,419.16 for FY22.

Commissioner Duncan moved that the Board approve the notice of award for comprehensive inmate medical services to VitalCore Health Strategies. Commissioner Brooks seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye

Commissioner Duncan: Aye

Chairman Fillios: Aye

The motion carried.

G. Public Comment (Discussion): This section is reserved for citizens wishing to address the Board regarding a County related issue. Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing. There were no public comments.

H. Adjournment (Action): Chairman Fillios adjourned the meeting at 2:17 p.m.

Respectfully submitted,

JIM BRANNON, CLERK

CHRIS FILLIOS, CHAIRMAN

BY: _____

Tina Ginorio, Deputy Clerk