

MINUTES
KOOTENAI COUNTY PLANNING AND ZONING COMMISSION
WORKSHOP

March 28, 2019 - 1:00 P.M.
Room 2, County Administration Building,
451 Government Way, Coeur d'Alene, ID 83814

Planning Commissioners:

Present:

Bob Grossglauser
Wes Hanson
David Levine
John Malloy
John McFaddin
Deborah Rose

Staff Member Present:

David Callahan
Sandi Gilbertson
Amy Hilland
Mary Shaw

Consultant Taryn Thompson

Absent:

Collin Coles

MINUTES
PREPARED BY:

Sandi Gilbertson
Deputy Clerk

MINUTES
REVIEWED BY:

David Levine
Chair



The workshop was called to order at 1:00 p.m. The Planning and Zoning Commission is an advisory board to the Board of County Commissioners.

The official record of the workshop is on a DVD recording available at Kootenai County Community Development.

Roll Call of Planning and Zoning Commissioners:

- Present: McFaddin, Hanson, Grossglauser, Malloy, Rose and Levine
- Absent: Coles

Chair Levine asked for changes to the minutes. No changes were offered. Motion to approve the workshop minutes of March 21, 2019 was made by Commissioner Hanson and seconded by Commissioner McFaddin. All voted aye by a voice vote.

Comprehensive Plan Outreach Discussion:

Commissioner McFaddin proposed minor changes to the goals, objectives and policies document. The Commissioners discussed the edits and approved them. Taryn Thompson will incorporate the changes into the on-line document that will be viewed by the public. The press release that will be distributed on April 1 was also reviewed. Taryn Thompson presented the Keeping Kootenai website (www.KeepingKootenai.com) and showed how the public will be able to access information and provide feedback.

Sandi Gilbertson has finalized the dates for several of the public forums and provided the following information: Staff will set up at 5 pm with the public comment time starting at 6 pm.

- Kootenai County Administration Building Room 1
Thursday, April 25
- Mica Flats Grange
7465 West Kidd Island Road
Coeur d'Alene, ID
Thursday, May 9
- Athol City Hall
30355 N 3rd Street
Athol, ID
Thursday, June 13
- Medicine Mountain Grange
31146 ID-3
Medimont, ID
TBD
- Rathdrum
TBD

Commissioner Hanson requested that remaining public forums be held in late May or early June in order to provide sufficient time to be able to hold the public hearing in August. The Commissioners agreed to the following format for the public forums:

- From 5:30 to 6:00 p.m. the public will be able to view posters that identify the comprehensive plan elements. Commissioners will be available to answer general questions and explain the different ways the public can provide feedback. Commissioners will have nametags to make it easier for the public to identify them.
- From 6:00 to 8:00 p.m. the public will be able to provide feedback in a more formal setting that will be recorded. This phase may be longer or shorter depending on the size of the audience.
- Commissioners will be available after the formal comment period to answer questions that the public may have.

Amy Hilland from Community Development presented a draft Land Use element poster. The Commissioners provided suggestions and Ms. Hilland will try to incorporate those ideas as she finalizes the posters. The posters will be sent out for the Commissioners' review. Taryn Thompson will develop a flyer that will be used to promote the remote public forums.

Announcements:

- Next workshop is scheduled for April 18 and it will focus on preparation for the public forum scheduled for April 25.
- Chair Levine mentioned that he met with the County Commissioners to request County email addresses for Planning Commission members. They will consult with their IT department to determine the feasibility of this request.

Workshop was adjourned at 2:12 p.m.