

**Minutes of Meeting**  
**FY2020 Budget Review – Solid Waste**  
**April 8, 2019**  
**1:00 p.m.**

The Kootenai County Board of Commissioners: Chairman Chris Fillios and Commissioner Leslie Duncan met to discuss the following agenda item. Also present were Solid Waste Director Cathy Mayer, Principal Planner Lauren Chaffin, Operations Manager JP Phillips and Deputy Clerk Ronnie Davisson. Commissioner Bill Brooks was present via teleconference.

- A. Call to Order:** Chairman Chris Fillios called the meeting to order at 1:39 p.m.
- B. Introductions**
- C. Changes to the Agenda (Action):** There were no changes to the agenda.
- D. Business:**

**Review of FY2020 Solid Waste Budget Request with Director Cathy Mayer (Discussion)**

Solid Waste Director Cathy Mayer explained that Principal Planner Lauren Chaffin spent many months working on their Budget, beginning as early as February. She also pointed out that over the prior years; they have consolidated many of their cost centers, making them much more efficient. Ms. Mayer said that five years was too far back to consider, so a three-year trend was what they used to help anticipate budgets. She then explained that they had an approximate \$4.2 million reduction in their budget, after spending the prior three years undergoing major construction projects, equipment purchases and personnel changes. She said they were anticipating a lull in construction costs, had no personnel requests for FY2020 and noted that their operating costs were up approximately 0.5%, even though their waste had increased 6%.

Ms. Chaffin presented the Board with a one-page summary sheet and touched on some highlights; one of those highlights was that the landfill had reduced their base budget to help cover the increase in the Transfer Station's costs. Ms. Chaffin pointed out that the highest priced item in their capital requests was for a landfill compactor for \$875,000. The compactor was a vital piece of equipment and helped to keep the landfill operating; there were also two transfer trailers, a tanker trailer, and an electronic reader board, all of which were for the Ramsey Transfer Station. She also spoke to additional capital requests at the Prairie Transfer Station and the landfill, pointing out that one request was \$200,000 for landfill expansion. Ms. Chaffin then explained they had cut their travel and training requests by \$3700, noting it was still significant; however, their employees had certifications they needed to maintain and trainings that needed to be completed.

**E. Public Comment (Discussion):** This section is reserved for citizens wishing to address the Board regarding a County related issue. Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing. There were no public comments.

**F. Adjourn (Action):** Chairman Fillios adjourned the meeting at 2:21 p.m.

Respectfully submitted,

JIM BRANNON, CLERK

CHRIS FILLIOS, CHAIRMAN

BY: \_\_\_\_\_  
Ronnie Davisson, Deputy Clerk

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