



KOOTENAI COUNTY

COEUR D'ALENE AIRPORT ADVISORY BOARD



MINUTES OF MEETING

April 11, 2018 - 5:00 p.m.
10375 Sensor Avenue- Airport Manager's Office
Coeur d'Alene Airport, Hayden, Idaho

MEMBERS PRESENT:

X	Chairwoman Genter
X	John Adams
X	Brett Boyer
X	Jim Thorpe
E	Tim Komberec
X	John Parmann
X	Sholeh Patrick
E	Rich Ronnestad
X	Mark Vehr
E	Chris Way
X	Nolan Wiley

CALL TO ORDER: Chairwoman Genter called the meeting to order at 5:00 pm.

PLEDGE OF ALLEGIANCE: All stood for the Pledge of Allegiance.

STAFF PRESENT: Steven Kjergaard, Ian LaRitchie, Jon Rouleau, Linda Leigh, Mary Hopkins.

VISITORS PRESENT: JR Norvell, Gene Soper, George Barnhart, Harry Craviotto, Joe Rossetti, Ted Pulver, Elsbeth Roach, Scott Marikis, Frank O'Connell.

CONFLICTS OF INTEREST: No conflicts of interest were noted.

CHANGES TO THE AGENDA: No changes to the agenda were made.

APPROVAL OF MINUTES: Mark Vehr moved to approve the minutes of the previous meeting. Nolan Wiley seconded; the Motion carried.

NEW BUSINESS:

Southfield Fuel – Last month a letter was sent to Southfield Fuel Re: Airport Lease Violations. Some of the fixes could be costly but they need to be addressed. The letter listed several issues including: Fuel trucks are being parked on a surface which is required to be made of asphalt or concrete to reduce fuel spills; however, they are being parked in a gravel area. There is a history of fuel spillage from one of the fuel trucks. There was some discussion regarding ADA compliance and whether or not Southfield was “grandfathered” in and if they had to be in compliance with the current ADA standards. Southfield has done some parking lot painting so they are working toward a solution. A meeting is scheduled with the BOCC for the week of April 23rd to discuss it.

FBO Discussion – Mr. Kjergaard opened the discussion with review of the spreadsheets distributed to the Advisory Board. The spreadsheet “Airport and Airport Owned FBO Revenue and Expense Projection 2018-2023 May 1st Close” is used to demonstrate what the scenario could look like if the County purchased both FBO’s. Mr. Kjergaard stated that the numbers on the spreadsheet are strictly “placeholders” until he can get a better estimate. Chairwoman Genter asked the Advisory Board for their opinion as to what direction they want to go. There was questions as to why the County would consider owning and running the FBO. Steven stated that there has been such an interest from various FBOs who would like to build a new FBO here; so why wouldn’t we look at it?

- Nolan Wiley is concerned about the government running a business like this. He would like to see a comprehensive business plan.
- Chairwoman Genter read Tim Komberec’s response. “I will be traveling and will miss the meeting. I have very strong feelings about this issue and have discussed it openly with Steven and Phil. I do not believe that in our situation that a government agency should own and operate an FBO. There are airports around the country that entity has to because there is not enough demand to support a private operator and I would support if that was our situation but that doesn’t apply here. I have owned and operated FBOs and bought services from many and I believe this belongs in the hands of private enterprise. Please share my opinion at the meeting.”
- Brett Boyer responded to a previous general statement that anything government gets involved in they do inefficiently. He stated that he hoped the comment was directed at the Federal Government and not local governments; like cities. He stated that he feels that cities do a great job with inefficiencies. He also stated having said that, our Mayor and Council and me personally believe that if it is something private industry can do, we believe that we should let them do it and not compete. However, he said that in this case, the Airport has heard from the County that they want the airport to be as self-sufficient as possible and so we ought to consider the idea of the County doing the FBO. We need more information to decide and so he would be in favor of doing the business plan as suggested and getting more information.
- John Parmann sees it as more of a public/private issue. He would like to see a more comprehensive business plan.
- Jim Thorpe has read responses on Airnav regarding the Jackson Hole FBO and how it had gone wild and only wealthy people can afford to go there. Fuel flowage won’t support an FBO larger than what we have. If we go through an RFP, maybe the BOCC can build in protection. He would like to see real numbers and asked where the dollars came from that were on the spreadsheet?
- John Adams stated that if we do it, now is the time, given the conditions of both FBOs and their willingness to step aside. The BOCC continually beats up the Airport about not being profitable. We need to aggressively go after aviation businesses, passenger service. Either way, he would like to see a business plan.
- Sholeh Patrick stated that at first she had difficulty with the idea of a government-run FBO, but it may be less risky than allowing a private monopoly to develop.
- Mark Vehr stated that he doesn’t see this as something the government should do. Can a public/private partnership be done?
- Joan Genter stated that she is “on the fence”. Her concern is where the dollars would come from and the way the dollars flow? She needs more information, pros and cons, etc.
- Harry Craviotto (Tenant) is concerned that the County would have a monopoly. Where will the fuel price need to be to be competitive?

- Ted Pulver (Resident) stated that he is concerned when government takes over free enterprise and that the price always goes up.
- Steven Kjergaard (Airport Director) indicated that it will cost the County in the beginning, however, the Airport could take out a loan with the County and pay them back with interest. The Airport could get off the tax rolls. He also indicated that we're in the process of selling the Armory. This could be seed money for the FBO.

COE Air Expo – John Parmann and Joe Rossetti are co-hosting this event with the Airport. The Commemorative Air Force B-17 flying fortress will be on static display on the Resort Aviation ramp from July 8th thru July 13th. The B-17 will offer rides for \$425.00. The Expo will be held on the South Ramp on July 14th and 15th from 10:00 a.m. to 5:00 p.m. Some of the vendors and exhibitors will include local food trucks, breweries, the EAA and The Blazen Divaz. Sponsorships are available.

STAFF REPORTS/UPDATES:

AIP Project/Master Plan – The next Master Plan meetings are scheduled for May 29th as well as the open house. The location target for the open house is Post Falls.

Minimum Standards – The first draft was received last week. Staff is reviewing it right now. Airport staff will send the second draft to the Board one week prior to the next Advisory Board meeting.

COE Airport Association Update: There is no report.

OLD BUSINESS:

Viewing Pavillion - Nolan Wiley requested the map of possible viewing center locations be discussed at the next Advisory Board meeting.

MISCELLANEOUS: I-90 Aerospace Conference will be April 25th and April 26th at the Davenport in Spokane. The City of Hayden is sponsoring 20 students for the first evening's event. Contact Brett Boyer if you have any students that may be interested.

Award for Tim Komberec – Tim Komberec received "Executive of the Year" award from the Pacific Northwest Aerospace Alliance. The award was presented to Mr. Komberec on February 13th at the annual Pacific Northwest Aerospace Alliance conference in Lynwood, WA. The award is given annually in recognition of the executive that has made a significant contribution to the advancement of the Pacific Northwest aerospace industry. Congratulations to Tim Komberec!

ADJOURNMENT: Sholeh Patrick moved to adjourn the meeting at 6:59 p.m. Mark Vehr seconded; the Motion carried.

Respectfully Submitted,

Linda Leigh
Recording Secretary