

Minutes of Meeting
FY2020 Budget Review – Board of County Commissioners
April 12, 2019
1:00 p.m.

The Kootenai County Board of Commissioners: Chairman Chris Fillios, Commissioner Leslie Duncan, and Commissioner Bill Brooks met to discuss the following agenda item. Also present were BOCC Administrative Supervisor Leighanna Keiser, Communications Manager Nancy Jones, Senior Business Analyst Nanci Plouffe, Snowgroomers Operations Manager Dave Bonasera, Idaho Extension Office Educator Sharla Wilson and Deputy Clerk Ronnie Davisson.

- A. Call to Order:** Chairman Chris Fillios called the meeting to order at 1:01 p.m.
- B. Introductions**
- C. Changes to the Agenda (Action):** There were no changes to the agenda.
- D. Business:**

Review of FY2020 Board of County Commissioners Budget Request with Administrative Supervisor Leighanna Keiser and Senior Business Analyst Nanci Plouffe (Discussion)

BOCC Administrative Supervisor Leighanna Keiser introduced Snowgroomers Operations Manager Dave Bonasera to the Board and presented a Budget snapshot of the Snowgroomers Budget. She explained that while reviewing the budget, they had discovered that there was not enough money budgeted for the Temps and BOCC Senior Business Analyst Nanci Plouffe said he was already over budget on personnel and said there needed to be some changes for FY2020. Ms. Keiser then explained Mr. Bonasera was requesting an additional position for FY2020, allowing him to cut back his hours and the position would take over his hours. She also pointed out that with the new position taking Mr. Bonasera's hours that it would be cost neutral. Ms. Keiser then explained that the Operating Budget was under budgeted for FY19, so for FY20 there would be a \$5300 increase request to help cover all the Operating costs. Commissioner Leslie Duncan clarified that 100% of snowmobile registration fees were used for Operating Expenses and Ms. Keiser agreed. Ms. Keiser also pointed out that there was a \$6000 request for new chains for his loader.

Mr. Bonasera exited the meeting at 1:06 p.m.

Ms. Keiser spoke to the Tourism Budget and BOCC Communications Manager Nancy Jones explained the money in the Tourism fund was a pass through and Ms. Plouffe said the past few years, the money received was at least \$1000, so in order to more accurately reflect the amount, it would be an increase of \$500.

The next budget discussed was Panhandle Health District (PHD) and Ms. Jones explained that PHD Director Lora Whalen would come in front of the Board and present their budget and their budget request from Kootenai County at a later date. Ms. Jones said that after speaking with Ms. Whalen, PHD was not anticipating an increase in FY20 and would use

the FY19 ask until the FY20 was definite. Ms. Jones explained that Chief Deputy Treasurer Laurie Thomas was currently investigating whether the levy amount for the Health District had to be included in the County's 3% maximum or if it was above statutory limitations.

Ms. Jones discussed the Aquifer Protection District (APD) Budget request and explained that late May or early June they would come before the Board to present their Budget. She said that the biggest adjustment in the Operating Budget was \$30,000 to reprint the Aquifer Atlas, as it could be reprinted every five years.

Ms. Keiser then spoke to the Justice Fund budget, explaining there had been an additional discrepancy found in the Personnel budget and Ms. Plouffe said they were trying to discover the cause of the \$500,000 line item that had no expenses to date. Ms. Keiser said there was an increase of \$13,000 in the Operating Budget, as there was a \$13,000 increase in Capital Crimes Defense Funds dues. She also pointed out it was Kootenai County's year to pay the Natural Resource Fund, which was an every other year occurrence.

Ms. Keiser then discussed the BOCC Administrative Budget, explaining that they would attempt a position grade change for the Front Desk Coordinator, which would be an estimated \$1932 increase. She also explained that the Operating Budget showed a decrease due to travel and training and that the total BOCC Budget was \$24,440.

The final Budget Ms. Keiser spoke to was the BOCC General Accounts. She said there was an increase of outside expenditures, which were outside agencies requesting money from the County. Commissioner Leslie Duncan pointed out the Kootenai Recovery Center was asking for \$22,000 over what was given in FY19, and Ms. Jones said that they, along with the Animal Damage Control Board, would be amenable to meeting with the Board to provide background information as to what services they provide in the County.

Ms. Jones introduced Sharla Wilson, an educator with Idaho Extension Office, and Ms. Wilson said the primary reason behind the increase was due to a staff fringe benefit rate, which went from 33% to 40%.

The Board discussed additional community service requests and had no further questions.

E. Public Comment (Discussion): This section is reserved for citizens wishing to address the Board regarding a County related issue. Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing. There were no public comments.

F. Adjourn (Action): Chairman Fillios adjourned the meeting at 1:34 p.m.

Respectfully submitted,
JIM BRANNON, CLERK

CHRIS FILLIOS, CHAIRMAN

BY: _____
Ronnie Davisson, Deputy Clerk
