

**Minutes of Meeting
Elected Officials
April 17, 2019
9:00 a.m.**

The Kootenai County Board of Commissioners: Chairman Chris Fillios and Commissioner Leslie Duncan met to discuss the following agenda items. Also present were Assessor Rich Houser, Coroner Warren Keene, M.D., Prosecutor Barry McHugh, KCSO Sheriff Ben Wolfinger, Chief Deputy Assessor Joe Johns, Chief Deputy Clerk Jennifer Locke, Finance Director Dena Darrow, Chief Deputy Prosecutor Barry Black, Human Resources (HR) Director Sylvia Proud, Chief Deputy Treasurer Laurie Thomas and Deputy Clerk Tina Ginorio. Also present were Kootenai County Residents Doug Harris and Luke Simisky and Coeur d'Alene Press Reporter Brian Walker. Commissioner Bill Brooks was excused.

- A. Call to Order:** Chairman Chris Fillios called the meeting to order at 9:04 a.m.
- B. Changes to the Agenda (Action):** There were no changes to the agenda.
- C. Business:**

Budget Presentation Snapshot (Discussion)

Chairman Fillios asked all present to review the Veteran Services Budget example provided. He explained that the Board had done these "Snapshot" spreadsheets for each of their departments. He suggested that the other Elected Officials do the same or something similar.

Clerk Jim Brannon, Christine Brannon and Treasurer Steve Matheson entered the meeting at 9:06 a.m.

All assembled welcomed Clerk Brannon back to work.

Midyear Pay Raises (Discussion)

Chairman Fillios reminded those assembled that the Board had previously decided to cease consideration of midyear pay raises, with the exception of any that had already been submitted. He stated that these adjustments would be encouraged to be submitted for consideration only during the Budget process in the future, except under special circumstances.

KCSO Sheriff Ben Wolfinger asked what positions were still being considered at this time.

Human Resources (HR) Director Sylvia Proud said the Sheriff, the Prosecutor, Resource Management Office (RMO) and the Assessor all had position adjustments pending. She added that the Clerk's office reorganization was also still pending but would not affect the Budget.

Commissioner Leslie Duncan stressed that the Board was attempting to reduce unexpected changes to the Budget. She said if something had no budgetary impact, like the Clerk's reorganization, there would be no impediment to its presentation.

Prosecutor Barry McHugh requested that all Elected Officials be made aware of all changes of this type. Chairman Fillios said he had no objection to that.

Update on Salary Survey Progress (Discussion)

Prosecutor Barry McHugh reported that Ms. Proud had gotten the contract with BDPA approved by the Board and had begun on the project. Ms. Proud said she hoped to have a preliminary draft completed by the middle of June.

Elected Officials' Pay Update (Discussion)

Sheriff Wolfinger reminded those assembled that this topic had been discussed in last month's Elected Officials Meeting. He asked if there had been any progress or developments.

Commissioner Duncan commented that she would prefer to examine this topic in depth after the salary survey draft was received from HR. Chairman Fillios agreed. He added that there had been only two increases in Elected Officials' pay in the past twelve years, so he felt the topic merited their attention.

D. Public Comment (Discussion): This section is reserved for citizens wishing to address the Board regarding a County-related issue. Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing. There was no public comment.

E. Adjournment (Action): Chairman Fillios adjourned the meeting at 9:18 a.m.

Respectfully submitted,

JIM BRANNON, CLERK

CHRIS FILLIOS, CHAIRMAN

BY: _____
Tina Ginorio, Deputy Clerk
