

**Minutes of Meeting
Commissioners' Debriefing
April 22, 2019
11:00 a.m.**

The Kootenai County Board of Commissioners: Chairman Chris Fillios, Commissioner Leslie Duncan and Commissioner Bill Brooks met to discuss the following agenda items. Also present were Parks & Waterways (P&W)/Noxious Weeds Director Nick Snyder, Adult Misdemeanor Probation (AMP) Director Keith Hutcheson, Resource Management Office (RMO) Program Manager Kimberli Riley, Civil Deputy Prosecuting Attorney Jamila Holmes, Civil Deputy Prosecuting Attorney R. David Ferguson, BOCC Administrative Supervisor Leighanna Keiser, BOCC Senior Business Analyst Nanci Plouffe and Deputy Clerk Tina Ginorio. Also present was Contractor Shawn Riley.

- A. Call to Order:** Chairman Chris Fillios called the meeting to order at 11:03 a.m.
- B. Changes to the Agenda (Action):** There were no changes to the agenda.
- C. Business:**

Ugly Dog Coffee (Discussion)

Chairman Fillios stated that Ugly Dog Coffee, a local restaurant, wanted to provide coffee and pastry delivery service to the County offices. He reminded those assembled that similar arrangements had not worked out well in the past.

BOCC Administrative Supervisor Leighanna Keiser explained that these people wanted to go around the offices for orders, then fill the orders from their vehicle and deliver the items. She said they had proposed to visit once a week. Ms. Keiser said she did not have information on the size of their vehicle, where they planned to park or whether they would sell to the public as well as the employees when they were here.

Contractor Shawn Riley remarked that he did not have a positive view of the proposal. He pointed out that it could be a distraction to the employees and agreed that similar proposals had not been successful in the past. He cautioned the Commissioners against offering one group permission because it would set a precedent and others would want similar arrangements.

Parks & Waterways (P&W)/Noxious Weeds Director Nick Snyder commented that P&W did have a concession program and had not had problems with it. He did note that the physical situations were not the same.

Commissioner Bill Brooks and Commissioner Leslie Duncan both stated they were not interested in pursuing the proposal.

Basin Property Remedial Action Access Request/E. West Street Vacant Lot, Cataldo (Discussion)

Commissioner Duncan said she had been notified that one of the County properties could receive contamination clean up services from the Basin Superfund Site project.

Mr. Snyder stated he needed some additional time to research the proposal and suggested that the Board seek a legal advice also. He remarked that this could be an opportunity for the County to improve the parcel by having contamination mitigated and improving the grading, which would reduce maintenance demands. He provided the Commissioners with a map illustrating the site. Mr. Snyder suggested that they request that Coeur d'Alene Trust provide a full landscape plan for the proposed project.

Civil Deputy Prosecuting Attorney Jamila Holmes explained that Coeur d'Alene Trust was an assumed business name for a Washington construction company. She said this was a planned environmental cleanup project, dating back to at least 2010. Ms. Holmes noted that the project would be paid for through CERCLA (Comprehensive Environmental Response, Compensation and Liability Act) funds. She noted that the County owned ten parcels in the area and the plan proposed to handle only four of them. She remarked that no explanation had been given for this and said she would want to know why before proceeding. She suggested that she and Mr. Snyder come back to the Board when they have gathered more information from Coeur d'Alene Trust.

There was general agreement with Ms. Holmes' suggestion.

Procedure for Legal Opinions Regarding Contractor Projects (Discussion)

Mr. Riley explained that Civil Deputy Prosecuting Attorney R. David Ferguson had volunteered to write a letter for the Board to sign which would enable him to engage in County business more efficiently, now that he was a contractor rather than a County employee. Mr. Ferguson said the letter would give his office general permission to work with Mr. Riley on the Board's projects. All three Commissioners agreed this was a good idea.

Ms. Holmes exited the meeting at 11:16 a.m.

Fleet Management Member Addition/Keith Hutcheson (Discussion)

Commissioner Duncan said Adult Misdemeanor Probation (AMP) Director Keith Hutcheson had been invited to join the Fleet Management team during their meeting last week. She explained that he would act as a liaison between Fleet Management and KCSO.

Ms. Keiser and Mr. Ferguson exited the meeting at 11:18 a.m.

Idaho Airport Managers Association Conference Update (Discussion)

Commissioner Duncan said that she attended the IAMA (Idaho Airport Managers Association) Conference and found it very interesting. She remarked that they provided

some information on best practices that would relate directly to the Airport's new Rules and Standards.

Mr. Snyder and Ms. Riley exited the meeting at 11:20 a.m.

Commissioner Duncan reminded the Board that one of the County's responsibilities resulting from accepting federal money for the Airport was to protect its use and integrity. She said they had discussed preferred uses of properties directly around the Airport and the need for wildlife mitigation.

Commissioner Brooks announced that another topic at the Conference had been a prediction that additional rules and regulations would be implemented and would impact the Airport. Commissioner Duncan said it was her understanding that the increased regulations were one of the causes of increased costs at the Airport.

Commissioner Brooks added that he had been told the annual Airport grant from the FAA (Federal Aviation Administration) would be coming to the County as usual, but the supplemental funds they had hoped for may not.

Mr. Hutcheson exited the meeting at 11:24 a.m.

Hayden Area Regional Sewer Board Update (Discussion)

Commissioner Duncan reminded the Board that the County was responsible for three lift stations, two of which would require major updates in the near future. She said HARSB (Hayden Area Regional Sewer Board) would begin their budget projections next month. She also informed the Board that she had a potential schedule conflict for the HARSB meeting on May 16, 2019 at 3:00 p.m. and said she would let Commissioner Brooks know if he would be needed to cover that meeting as the alternate member.

Motorcycle Safety Awareness Month (Discussion)

Commissioner Duncan said that BOCC Communications Manager Nancy Jones had drafted a proclamation declaring May 2019 to be Motorcycle Safety Awareness Month. She stated she had been contacted by member of ABATE (Brotherhood Against Totalitarian Enactments) and asked to propose the proclamation to the BOCC. She added that, if the other Commissioners approved, a draft of the proclamation would be sent to Legal and the final draft would be submitted to a future Business Meeting. Chairman Fillios and Commissioner Brooks both voiced their approval.

- D. Public Comment (Discussion):** This section is reserved for citizens wishing to address the Board regarding a County-related issue. Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing.

Commissioner Brooks stated that the automatic door opener for the back door of the BOCC office area was very much appreciated. He remarked that some adjustments could also be done to the restroom doors to make them easier to open for people with mobility issues. Commissioner Duncan said she would speak to Buildings & Grounds (B&G) Operations Manager Greg Manley about it. Chairman Fillios suggested that all the bathroom doors on all three floors be adjusted.

- E. Adjournment (Action):** Chairman Fillios adjourned the meeting at 11:31 a.m.

Respectfully submitted,

JIM BRANNON, CLERK

CHRIS FILLIOS, CHAIRMAN

BY: _____
Tina Ginorio, Deputy Clerk
