

Kootenai County
Rathdrum Prairie Aquifer Protection District
Policy and Budget Committee

Meeting Minutes
Wednesday, April 24, 2019
4:00 p.m.

451 N. Government Way
Administration Building, 3rd Floor Boardroom

Committee Members Present: Necia Maiani, Mary Vehr, Bob Haynes, Larry Simms, Chris de Groot, and Laurin Scarcello.

Also present were, Panhandle Health District (PHD) Environmental Health Section Manager Erik Ketner, BOCC Liaison Nancy Jones and Recording Secretary Cheryl Broadway.

Committee Members Absent: BiJay Adams, Kristy Johnson, Michelle Johnson and Jim Hudson.

A. Call Meeting to Order:

At 4:01 p.m., Committee Chair Necia Maiani called the meeting to order.

B. Pledge of Allegiance: Mary Vehr led the Pledge of Allegiance.

C. Approval of Minutes:

Bob Haynes moved to approve the April 10, 2019, meeting minutes with the below correction. Chris de Groot seconded the motion. The vote was taken. The motion carried. Mary stated that there was one correction that should be made to the April 10, 2019 minutes. The Confluence Project is scheduled for April 24 not April 25. This was a minor typo. Necia stated that the minutes will be approved with the correction.

D. Chairman's Comments and Introductions:

There were no comments from the Chair.

E. Business:

1. Confluence Project FY20 Budget Request Presentation

With no Presenter in attendance this presentation did not take place.

2. FY20 Budget & Project Update

a. Galante Contract – Necia stated Mike Galante has seen, reviewed, and signed the contract as drafted by County legal, so the group would need a motion to approve it for

recommendation to the Commissioners. Bob Haynes moved to forward the contract to the BOCC for approval. Chris de Groot seconded the motion. Necia asked if there was any discussion. No discussion took place. The vote was taken. The motion carried.

b. FY20 Budget/Request Review – Necia stated the Committee’s budget requests and reviews still pending were the Confluence Project and the Outdoor Classroom, so these should be held until the Committee see presentations on both.

The other item discussed at the last meeting were the Atlases. Necia asked if Gary was going to get a count of the number left in stock from the last order. Per Nancy, Gary and Kristy were going to find out how many they each had left. She reached out to National Color Graphics, who did them last time. Nancy sent an email and left a phone message for the gentleman who still works for the company per their website. Last time Chuck Rohr had been the Committee’s representative on previous versions of the Atlas. He retired towards the end of the last project. The Committee started working with Tom. Nancy sent him an old email to clarify the project, but she had not heard back from him yet.

3. Subcommittee Reports

a. Work Elements Subcommittee

No report was presented.

b. Education & Outreach Subcommittee

Nancy stated they were still doing an analysis over the last two years on how much was spent specifically on education and outreach supplies and was hoping for a little more of an analysis breakdown. She shared that the submitted budget included an increase of legal notice costs from what the Committee used in the last few years because the RFP for the Aquifer Atlas would need to be advertised in Washington as well as Idaho, which would be approximately five time the cost. It was agreed it would be best to keep this project local, if possible.

c. Budget Subcommittee

Necia asked if there was anything to discuss on the preliminary budget. Nancy stated the Board of Commissioners budget reviews start on May 6.

The Committee will need to finalize the following budget issues before their Board hearing – Confluence Project, University of Idaho request, Education Outreach internal budget, and Atlas Project.

Necia asked if the Committee will need to provide the Commissioners with recommendations for changing or keeping the rate and when will they want to hear that. Nancy stated they could do that after the June 12 Committee meeting.

Necia stated that the Budget Committee could start looking at the projections with the rate at the next meeting.

C. APD Member Comments:

There were no comments made.

D. Cooperating Agency Comments:

There were no comments made.

H. Adjournment

Bob moved to adjourn the meeting. Chris seconded the motion. The vote was taken and the meeting adjourned at 4:22pm.

Respectfully submitted,

Cheryl Broadway – Recording Secretary