

Minutes of Meeting
Airport
April 25, 2023
9:00 a.m.

The Kootenai County Board of Commissioners: Chair Leslie Duncan, Commissioner Bruce Mattare and Commissioner Bill Brooks met to discuss the following agenda items. Also present were Interim Airport Director Phil Cummings, BOCC Senior Business Analyst Nanci Plouffe and Deputy Clerk Tina Ginorio. Also present were Airport Advisory Board Chair Brian Cleary, Airport Advisory Board Member Steve Anderson and Kootenai County Residents Shane Rogers, Larry Hodeo and Aaron Salzer.

- A. Call to Order:** Chair Leslie Duncan called the meeting to order at 9:00 a.m.
- B. Changes to the Agenda (Action):** There were no changes to the agenda.
- C. Business:**

Airport Update from Interim Director Phil Cummings (Discussion)

Interim Airport Director Phil Cummings reported that they were planning for their next AIP (Airport Improvement Plan) project, the extension of Taxiway Charlie. He said that they had met with the FAA (Federal Aviation Administration) regarding the reimbursable agreement related to the movement and placement of their facilities. He added that there were some operation issues which he would be attending to in the near future regarding the Safety Plan.

Airport Advisory Board Update from Board Chair Brian Cleary (Discussion)

Airport Advisory Board Chair Brian Cleary introduced himself. He remarked that he had been getting a clear grasp of the current issues at the Airport and felt able to begin to address them.

Commissioner Bruce Mattare asked Mr. Cummings how relations with the FAA were at this time.

Mr. Cummings said that the CIP (Capital Investment Plan) was being reviewed; the document must be updated every five years. He commented that the Airport was running out of lots to lease and they were looking at potential solutions to that. He said they might be able to bring some of their land, which had previously been released, back into aviation use, although he was not certain how many acres it would be. He noted that he would have to work with the State regarding the changes in the ownership of the land for the Coeur d'Alene Skeet and Trap Club. He said that would also affect the amount of available hangar space.

There followed some discussion regarding arranging for more hangar space and specific details of possible arrangements with the State.

Mr. Cummings explained how the FAA requirements could impact prioritization of projects at the Airport. He described probable effects on the ALP (Airport Layout Plan).

Chair Duncan asked if Commissioner Mattare wanted to plan a workshop to illustrate the plans included in the CIP and ALP. Commissioner Mattare indicated he would be interested. Mr. Cummings said he was willing to participate and would probably ask Corrie Esvelt-Siegford of Ardurra (formerly T-O Engineers) to attend. It was generally agreed that arrangements would be made for a workshop sometime in the next couple of months.

Mr. Cleary indicated that the Advisory Board would like to be present for the workshop.

Chair Duncan said that it would be a public meeting, so anyone would be welcome to attend. She remarked that there had been some discussion of beginning development on the north side of the Airport, although there was no infrastructure installed in that area yet. She suggested that they all think about whether to prepare an RFQ (Request for Qualifications) for such development.

Mr. Cleary confirmed that minutes from the Advisory Board's meeting from February to the present were being prepared.

- D. Public Comment:** This section is reserved for citizens wishing to address the Board regarding a County related issue. Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing.

Kootenai County Resident Shane Rogers thanked all involved for the work being done for the Airport in all areas. He suggested that the Advisory Board be given additional direction to more fully represent the end users of the Airport.

- E. Adjournment (Action):** Chair Duncan adjourned the meeting at 9:18 a.m.

Respectfully submitted,

JENNIFER LOCKE, CLERK

BOCC SIGNATURE

BY: _____
Tina Ginorio, Deputy Clerk