

**Minutes of Meeting
Commissioners' Debriefing
April 29, 2019
11:00 a.m.**

The Kootenai County Board of Commissioners: Chairman Chris Fillios, Commissioner Leslie Duncan, and Commissioner Bill Brooks met to discuss the following agenda items. Also present were Coroner Dr. Warren Keene, Chief Deputy Clerk Jennifer Locke, Finance Director Dena Darrow, Human Resources (HR) Director Sylvia Proud, Parks & Waterways (P&W)/Noxious Weeds Director Nick Snyder, Resource Management Office (RMO) Program Manager Kimberli Riley, BOCC Senior Business Analyst Nanci Plouffe, Contractor Shawn Riley, and Deputy Clerk Ronnie Davisson. Also present was Coeur d'Alene Press Staff Writer Brian Walker.

- A. **Call to Order:** Chairman Chris Fillios called the meeting to order at 11:04 a.m.
- B. **Changes to the Agenda (Action):** There were no changes to the agenda.
- C. **Business:**

Work Release Center Renovation (Discussion)

Chairman Fillios asked Contractor Shawn Riley about the status of the Work Release Center Renovation and Mr. Riley said that it was currently in the design phase and that he had recently talked to the architect, who was waiting on their consultants to get back to the architect, so the architect could compile the complete design. Mr. Riley said it was moving along at the pace it should be and hoped that the final design would be submitted within a few weeks.

Coroner Dr. Warren Keene said that he had expressed his frustrations at the pace in which the renovation was moving and he said he believed it should be moving faster. He said it was part of the Budget when it was passed in 2018 and had been in contact with Mr. Riley every week or ten days since then; however, since construction season was looming he was concerned about the project being delayed. Dr. Keene pointed out that since the beginning of his tenure as Coroner, he had returned approximately \$56,000 back to the General Fund from his Budget and the taxpayers had already been taxed for projects at the Coroner's Office.

Mandated, Essential, and Optional Services (Discussion)

Commissioner Bill Brooks opened the discussion by explaining that categorizing the services the County provided was beneficial and said that Commissioner Duncan had, at one time, suggested categorizing them by mandated, essential and optional. Further, he said there was no doubt mandated needed to be done and that optional services he considered to be "nice to have's" and not to confuse what the departments wanted with what they needed. Commissioner Brooks also said that there may be some disagreement between the three of them, but they would be honest and professional disagreements.

Commissioner Leslie Duncan explained that Finance Director Dena Darrow had presented the BOCC with a list of mandated and non-mandated services. She encouraged that when looking at essential services versus optional services, if something were optional but it would be paid for by user fees, it would be worth discussing. She also stated that mandated services were priority for her, but also making the distinction between what a department needed and what they would like to have. Chairman Fillios and Commissioner Brooks agreed.

D. Public Comment: This section is reserved for citizens wishing to address the Board regarding a County related issue. Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing. There were no public comments.

Chairman Fillios adjourned the meeting at 11:25 a.m.

Respectfully submitted,

JIM BRANNON, CLERK

CHRIS FILLIOS, CHAIRMAN

BY: _____
Ronnie Davisson, Deputy Clerk
