

**Minutes of Meeting
Commissioners' Debriefing
May 7, 2018
2:30 p.m.**

The Kootenai County Board of Commissioners: Chairman Marc Eberlein, Commissioner Chris Fillios and Commissioner Bob Bingham met to discuss the following agenda items. Also present were KCSO Sheriff Ben Wolfinger, Office of Emergency Management (OEM) Director Sandy Von Behren, Finance Director Dena Darrow, Staff Accountant Julina Hildreth, Parks & Waterways (P&W)/Noxious Weeds Director Nick Snyder, Buildings & Grounds (B&G) Director Shawn Riley, Solid Waste (SW) Director Cathy Mayer, Grants Management Office (GMO)/Transit Director Jody Bieze, GMO/Transit Program Manager Jeannette Leckvold, Civil Deputy Prosecuting Attorney Jamila Holmes and Deputy Clerk Tina Ginorio. Also present were Fair Board Chairman Jerry Johnson and Idaho Office of Emergency Management North Area Field Officer Jay Baker.

- A. Call to Order:** Chairman Marc Eberlein called the meeting to order at 2:31 p.m.
- B. Changes to the Agenda:** There were no changes to the agenda.
- C. Action:**

Post Falls Parking Lot Change Orders

Buildings & Grounds (B&G) Director Shawn Riley reminded the Board that 1 ½ to 2 ½ feet of fill had been discovered below the surface of the Post Falls Department of Motor Vehicles' future parking lot. He said the content of the fill made it insufficient to support the paved parking lot. He reported he had suggested to the architects that the level of the lot be dropped six inches throughout, which would reduce the amount of dirt they would have to bring in to replace the fill. Mr. Riley said this change would increase the price to about \$54,715 over what had been budgeted for the project. Mr. Riley predicted a change order would be placed before the Board in the near future for this.

Civil Deputy Prosecuting Attorney Darrin Murphey entered the meeting at 2:33 p.m.

Mr. Riley stated there would also be three additional change orders brought before the Board at the Business Meeting on May 8, 2018. He said these would be:

- \$1,317 deduction for irrigation changes
- \$2,040 addition for City-required changes to the dry wells
- \$7,850 addition for adjusting the grades to the approaches.

Buildings & Grounds Assistant Manager Tom Reed entered the meeting at 2:34 p.m.

Kootenai County Fair Board Member Linda Rider entered the meeting at 2:36 p.m.

Chairman Eberlein inquired whether the architects might be persuaded to accept or split the charge for adjusting the grades, since it represented something they had overlooked in the initial plans. Mr. Riley said they would not.

Shared Parking Update

Mr. Riley reminded the Board that the City of Coeur d'Alene is allowing the County to access some of its parking lots while the gravel lot at the Administrative Building campus is being paved. He said he hopes the gravel lot will be done by July 4, 2018. He reported he had been allowed to generate parking passes for employees who are using the City's lots. Mr. Riley added that jurors would also receive instructions getting parking passes for the City's lots when they call for their assignment information.

Change Order Discussion

Mr. Riley informed the Board that he would be presenting a change order for Ginno Construction to the Business Meeting on May 8, 2018 for about \$14,000. He explained this amount would cover the upgrade of the men's bathrooms on the second and third floors of the Administrative Building.

CDA 2030 Request

Mr. Riley informed the Board that a group calling itself "CDA 2030" contacted him and asked permission to look at the Fairgrounds as part of a feasibility study for construction of a convention center. He explained the group has fourteen potential sites it would like to review, including the Fairgrounds. Chairman Eberlein inquired what the reaction of the Fair Board was to this. Fair Board Chairman Jerry Johnson stated they had just heard about this and have not yet formulated a position. The Commissioners agreed that allowing the group to perform the study committed them to nothing, so they would not prevent it.

Fairgrounds RV Park Project

Parks & Waterways (P&W)/Noxious Weeds Director Nick Snyder reminded the Board they had received bids for the Fairgrounds RV Park Project. He said the team committed to the project reviewed the bids with input from Welch Comer; the lowest bid was identified and then the team examined the budget. He said they discovered there was a shortfall of about \$70,000 between what had been budgeted for the project and the total projected cost. He explained that of the \$70,000 approximately \$45,000 is a sewer cap fee from the City of Coeur d'Alene. He said he and his team were working on different ways to eliminate this shortfall but they may not be prepared to present the project at the Business Meeting on May 8, 2018 as originally planned.

OEM Grant Amendment Proposal

Office of Emergency Management (OEM) Director Sandy Von Behren informed the Board that about \$315,000 in funding was still available connected to the Bayview Cape Horn fire mitigation grant. She explained her office sponsored Bayview Water and

Sewer initially to receive two generators for their backup systems from this grant but the grant had not yet been closed out. She said if the required matching funds could be gathered, this amount could be used for urgently needed generators in other County departments. All three Commissioners agreed to urge Ms. Von Behren to pursue this option and asked her to provide additional information when she can.

Commissioner Fillios moved that the Board enter into Executive Session pursuant to Idaho Code §74-206(1)(f). Commissioner Bingham seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Bingham: Aye

Commissioner Fillios: Aye

Chairman Eberlein: Aye

The motion carried.

Chairman Eberlein invited Civil Deputy Prosecuting Attorney Darrin Murphey to remain for the Executive Session.

The Board entered into Executive Session at 3:27 p.m.

Civil Deputy Prosecuting Attorney Jamila Holmes entered the Executive Session at 3:37 p.m.

Executive Session pursuant to Idaho Code §74-206(1)(f) to communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for controversies not yet being litigated but imminently likely to be litigated (Closed Meeting)

The Board exited Executive Session at 3:46 p.m.

Commissioner Fillios moved that the Board exit Executive Session with no decisions to be made and asked staff to proceed as discussed. Commissioner Bingham seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Bingham: Aye

Commissioner Fillios: Aye

Chairman Eberlein: Aye

The motion carried.

D. Decisions/Direction (Open Meeting)

No additional decisions were announced or direction given.

- E. Public Comment:** This section is reserved for citizens wishing to address the Board regarding a County related issue. Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing. There was no public comment.

Chairman Eberlein adjourned the meeting at 3:46 p.m.

Respectfully submitted,

JIM BRANNON, CLERK

MARC EBERLEIN, CHAIRMAN

BY: _____
Tina Ginorio, Deputy Clerk
