

Minutes of Meeting
Business Meeting
May 8, 2018
2:00 p.m.

The Kootenai County Board of Commissioners: Chairman Marc Eberlein, Commissioner Chris Fillios, and Commissioner Bob Bingham met to discuss the following agenda items. Also present were Chief Deputy Treasurer Laurie Thomas, Treasurer's Office Customer Service Technician III Amy Sweet, Buildings & Grounds (B&G) Director Shawn Riley, B&G Assistant Manager Tom Reed, Finance Director Dena Darrow, Staff Accountant Julina Hildreth, KCSO Chaplain Bob Thomas, KCSO Personnel Technician Marcia Heglie, Grants Management Office (GMO)/Transit Director Jody Bieze, GMO/Transit Program Manager Jeannette Leckvold, Civil Deputy Prosecuting Attorney Jamila Holmes, Civil Deputy Prosecuting Attorney R. David Ferguson, Civil Legal Assistant Barb Nyquist, Human Resources (HR) Generalist – Compliance Cecilia Sweet, BOCC Administrative Secretary Teri Johnston and Deputy Clerk Tina Ginorio. Also present were Kootenai County Residents Jennifer Arnold and Randy Ness.

- A. Call to Order:** Chairman Marc Eberlein called the meeting to order at 2:00 p.m.

- B. Pledge of Allegiance:** Grants Management Office (GMO)/Transit Program Manager Jeannette Leckvold led the Pledge of Allegiance.

- C. Approval of Consent Calendar:**
 - Minutes of Meetings:**
 - 4/11/2018 FY19 Budget Review – Buildings & Grounds
 - 4/12/2018 Public Hearing/Deliberations/ZON17-0012/North Idaho
Rose/Community Development
 - 4/12/2018 Department Budget Reviews
 - 4/17/2018 Fair Board Update
 - 4/17/2018 Grants Management Office Wage Discussion
 - 4/18/2018 Elected Officials
 - 4/18/2018 McGuire Park Discussion
 - 4/19/2018 Deliberations Agenda/Ordinance 522/OR18-0002/Building
Codes/Community Development
 - 4/23/2018 Airport & Airport Advisory Board Update
 - 4/23/2018 Commissioners' Debriefing
 - 4/24/2018 Juvenile Probation
 - 4/25/2018 Tax Exempt Revocation
 - 4/26/2018 Public Hearing/Deliberations/Resolution 2018-44 Community
Development Fee Schedule
 - 4/26/2018 Human Resources Personnel Changes
 - 4/30/2018 Jobs Plus Quarterly Update
 - 4/30/2018 Community Development Update
 - 5/1/2018 Business Meeting
 - Board Actions:**
 - PAF/SCF Report: BOCC Review PP10/Human Resources
 - BOCC Signatures for Indigent Cases: 4/26/18 through 5/2/18
 - Noxious Weed Control Agreement/Various Parcels

Commissioner Chris Fillios moved to approve the Consent Calendar as it appeared on the agenda. Commissioner Bob Bingham seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Bingham: Aye
Commissioner Fillios: Aye
Chairman Eberlein: Aye

The motion carried.

D. Approval of Payables List:

Commissioner Bingham moved to accept the Payables List for the week of April 30, 2018 through May 4, 2018 in the amount of \$1,839,240.44, with no jury payments. Commissioner Fillios seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Bingham: Aye
Commissioner Fillios: Aye
Chairman Eberlein: Aye

The motion carried.

E. Changes to the Agenda:

Chairman Marc Eberlein requested item number two: Award/RV Project/ Fairgrounds/ Parks & Waterways, be removed from the agenda.

Commissioner Fillios moved that the Board remove item number two from the agenda. Commissioner Bingham seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Bingham: Aye
Commissioner Fillios: Aye
Chairman Eberlein: Aye

The motion carried.

F. Action Items:

Public Hearing: Notice of Pending Issue of Tax Deeds/Treasurer

Chief Deputy Treasurer Laurie Thomas provided the Board with a list of parcels and explained the Treasurer's Office was following up with Idaho Statute and requesting that the Board approve filing of the tax deed documents for these parcels.

Chairman Eberlein opened the floor for public testimony.

Randy Ness, 320 East 4th Street in Post Falls, explained he has lived in one of these properties, AIN 131168, for a number of years and has made many improvements to it. He asked if he could pay the taxes on the property and have it removed from the tax deed process. Chairman Eberlein explained that the actual property owner has until the date of the tax sale to redeem the property; if the property is not redeemed, Mr. Ness can bid on it at the tax sale. Commissioner Bingham remarked that Mr. Ness could pay the taxes, because anyone can just pay taxes on any parcel, but Mr. Ness would not gain

title to it by doing so. He added that, if Mr. Ness waited and bought the property at the tax sale, all the liens against the property would also be erased.

Civil Deputy Prosecuting Attorney Jamila Holmes suggested Mr. Ness retain an attorney to advise him before proceeding.

Kootenai County resident Jennifer Arnold asked the Board if AIN 324883 had to go to tax sale or if the County could just retain it. Chairman Eberlein replied that it had to go to tax sale; this was beneficial to the County because the parcel would be back on the tax rolls.

Commissioner Fillios moved that the Board close public testimony and enter into deliberations. . Commissioner Bingham seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Bingham: Aye
Commissioner Fillios: Aye
Chairman Eberlein: Aye
The motion carried.

Commissioner Fillios moved that the Board approve filing the tax deeds for properties listed by the Treasurer's Office as delinquent from 2014 and before. Commissioner Bingham seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Bingham: Aye
Commissioner Fillios: Aye
Chairman Eberlein: Aye
The motion carried.

Ms. Thomas, Treasurer's Office Customer Service Technician III Amy Sweet, Mr. Ness and Ms. Arnold exited the meeting at 2:16 p.m.

Award/RV Project/Fairgrounds/Parks & Waterways - Pulled

Lease Agreement/McGuire Park/Parks & Waterways

Parks & Waterways (P&W)/Noxious Weeds Director Nick Snyder requested Board approval of a lease agreement for McGuire Park between Post Falls Highway District and Parks & Waterways. Commissioner Bingham inquired whether Mr. Snyder foresaw any additional costs that might accrue to the County from this lease. Mr. Snyder said he did not.

Commissioner Bingham moved that the Board approve the lease between Post Falls Highway District and Parks & Waterways for McGuire Park easement. Commissioner Fillios seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Bingham: Aye
Commissioner Fillios: Aye
Chairman Eberlein: Aye
The motion carried.

Mr. Snyder exited the meeting at 2:17 p.m.

Three (3) Change Orders/Northwest Grading/Post Falls Paving Project/Buildings & Grounds

Buildings & Grounds (B&G) Director Shawn Riley requested Board approval of three change items from Northwest Grading for the Post Falls Department of Motor Vehicles Parking Lot Paving Project. He listed the change order:

- \$1,317 deduction for irrigation changes
- \$2,040 addition for City required changes to the dry wells
- \$7,850 addition for adjusting the grades to the approaches

Commissioner Fillios moved that the Board approve the three change orders presented by Buildings & Grounds. Commissioner Bingham seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Bingham: Aye

Commissioner Fillios: Aye

Chairman Eberlein: Aye

The motion carried.

Change Order/Ginno Construction/Courthouse ADA Project/Buildings & Grounds

Mr. Riley requested Board approval of a change order from Ginno Construction for \$14,284 to replace urinals with toilets in the third floor and second floor bathrooms of the Administrative Building.

Commissioner Bingham moved that the Board approve change order with Ginno Construction for \$14,284. Commissioner Fillios seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Bingham: Aye

Commissioner Fillios: Aye

Chairman Eberlein: Aye

The motion carried.

Mr. Riley and B & G Assistant Manager Tom Reed exited the meeting at 2:20 p.m.

Agricultural Exemption Reviews/Assessor

Chief Deputy Assessor Rich Houser entered the meeting at 2:22 p.m.

Mr. Houser provided the Board with a list of properties on which Agricultural Exemptions applications had been filed. He explained these were properties of five acres or less and provided a proved income of at least \$1,000. He requested the Board's approval on the applications.

Commissioner Bingham moved that the Board approve the agricultural exemptions for the listed properties of five acres or less as submitted by the Assessor's Office. Commissioner Fillios seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Bingham: Aye

Commissioner Fillios: Aye
Chairman Eberlein: Aye
The motion carried.

Grant Award/ID-2018-001-00/Ops/ADA/Planning/Training/Security/Grants Management Office

Grants Management Office (GMO)/Transit Program Manager Jeannette Leckvold requested the Board accept the Operations Grant ID-2018-001-00, to be used to fund Paratransit planning operations, radios, maintenance, fixed route operations, training and security. Chairman Eberlein inquired if there was a balance of \$507,162 due for match dollars. Ms. Leckvold confirmed this and said that the match will consist of in-kind materials and services.

Commissioner Bingham moved that the Board approve acceptance of the grant for Transit from the FTA in the amount of \$850,287. Commissioner Fillios seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Bingham: Aye
Commissioner Fillios: Aye
Chairman Eberlein: Aye
The motion carried.

Application for Service/Avista/Riverstone Transit Center/Grants Management Office

Grants Management Office (GMO)/Transit Director Jody Bieze explained that this application would allow Avista to supply electricity to the Riverstone Transit Center. She requested Board approval of the application.

Commissioner Fillios moved that the Board approve the application for service with Avista for the Riverstone Transit Center. Commissioner Bingham seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Bingham: Aye
Commissioner Fillios: Aye
Chairman Eberlein: Nay
The motion carried.

Ms. Bieze and Ms. Leckvold exited the meeting at 2:25 p.m.

Award/Sheriff's Badge, Duty Weapon, ID Card/Retirement of Deputy Burns/KCSO

KCSO Personnel Technician Marcia Heglie requested the Board's approval of awarding the badge, duty weapon and ID card to Deputy Jeffrey Burns upon his retirement from the force.

Commissioner Fillios moved that the Board approve the award of the badge, duty weapon and ID card for the retirement of Deputy Burns upon his retirement from KCSO. Commissioner Bingham seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Bingham: Aye
Commissioner Fillios: Aye

Chairman Eberlein: Aye
The motion carried.

Ms. Heglie exited the meeting at 2:26 p.m.

Proclamation/National Police Week 2018/KCSO

KCSO Chaplain Bob Thomas requested Board approval of a proclamation declaring the week of May 13, 2018 through May 19, 2018 as Police Week in Kootenai County.

Commissioner Fillios moved that the Board approve the proclamation declaring the week of May 13, 2018 through May 19, 2018 as Police Week in Kootenai County. Commissioner Bingham seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Bingham: Aye
Commissioner Fillios: Aye
Chairman Eberlein: Aye
The motion carried.

Chaplain Thomas exited the meeting at 2:30 p.m.

Petroleum Storage Tank Insurance Renewal/Risk Management/Human Resources

Human Resources (HR) Generalist – Compliance Cecilia Sweet requested Board approval of the renewal of the Petroleum Storage Tank Liability Insurance for \$365 for the year June 1, 2018 through May 31, 2019. She explained the contract contained no changes from the previous year and covered twelve petroleum storage tanks and thirteen heating oil tanks owned by the County.

Commissioner Bingham moved that the Board approve the renewal of the Petroleum Storage Tank Liability Insurance contract. Commissioner Fillios seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Bingham: Aye
Commissioner Fillios: Aye
Chairman Eberlein: Aye
The motion carried.

Contract Renewal/American Mobile Drug Testing (AMDT), a Drug Free Alliance/Human Resources

Ms. Sweet requested Board approval of renewing the contract with American Mobile Drug Testing, the County's current alcohol and drug screening provider. She asked, in addition, that Human Resources (HR) Director Skye Reynolds be directed to sign the one-year term option. Ms. Sweet added that this renewal would extend coverage from June 24, 2018 through June 27, 2019. Commissioner Bingham inquired whether an Elected Official had to be the one to sign such a contract. Civil Deputy Prosecuting Attorney R. David Ferguson confirmed that the Board should authorize a member of the Board or the Board Chairman to sign.

Commissioner Fillios moved that the Board authorize the exercise of the one year option for the contract renewal with American Mobile Drug Testing and that Chairman Eberlein be authorized to sign the agreement. Commissioner Bingham seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Bingham: Aye
Commissioner Fillios: Aye
Chairman Eberlein: Aye
The motion carried.

Second Amendment/Fuel Services Agreement/Civil Prosecuting Attorney

Civil Deputy Prosecuting Attorney Jamila Holmes requested Board approval of a second amendment to extend the fuel services agreement with Coleman Oil for an additional year.

Commissioner Bingham moved that the Board approve the second amendment to extend the fuel services agreement with Coleman Oil. Commissioner Fillios seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Bingham: Aye
Commissioner Fillios: Aye
Chairman Eberlein: Aye
The motion carried.

- G. Public Comment:** This section is reserved for citizens wishing to address the Board regarding a County related issue. Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing. There were no public comments.

Chairman Eberlein adjourned the meeting at 2:36 p.m.

Respectfully submitted,

JIM BRANNON, CLERK

MARC EBERLEIN, CHAIRMAN

BY: _____
Tina Ginorio, Deputy Clerk
