

Minutes of Meeting
Business Meeting
May 12, 2020
2:00 p.m.

The Kootenai County Board of Commissioners: Chairman Chris Fillios, Commissioner Leslie Duncan and Commissioner Bill Brooks met to discuss the following agenda items. Also present were Public Defender Anne C. Taylor, KCSO Captain Matthew Street, KCSO Lieutenant Michael McFarland, KCSO Sergeant Chris Case, KCSO New Purchasing Agent Marci Galloway, Airport Director Steven Kjergaard, Finance Director Dena Darrow, Resource Management Office (RMO) Senior Program Manager Kimberli Riley, Transit Fleet Maintenance Manager Joshua Nelson, Civil Deputy Prosecuting Attorney R. David Ferguson, Information Technology (IT) Systems Manager Valerie Soumas, BOCC Senior Business Analyst Nanci Plouffe, BOCC Administrative Secretary Teri Johnston and Deputy Clerk Tina Ginorio. Also present was Contractor Shawn Riley. Ms. Soumas, Mr. Riley, Ms. Galloway and Ms. Plouffe were present via teleconference.

- A. Call to Order:** Chairman Chris Fillios called the meeting to order at 2:00 p.m.
- B. Pledge of Allegiance:** Airport Director Steven Kjergaard led the Pledge of Allegiance.

C. Consent Calendar (items to be approved listed below):

Minutes of Meetings:

04/28/2020	Business Meeting
04/29/2020	Tax Exempt Revocation
04/29/2020	Tax Exempt Application Hearing
04/30/2020	FY21 Panhandle Health District Budget
05/01/2020	FY21 Consolidated Budget Review
05/04/2020	District Court FY21 Budget Review
05/04/2020	Prosecutor FY21 Budget Review
05/06/2020	Requests for Cancellation of Taxes

Board Actions:

Approval Orders/Tax Exemption: Hayden Canyon Charter School/AIN 109487; Mountain View Bible Church/AIN 142476; VFW Post 889/AIN 126287; Idaho Educational Services for the Deaf and Blind (IESDB/AIN 204657; Union Gospel Mission/AIN 146902; St. Vincent de Paul Salvage Bureau, Inc./AIN 136489; Roman Catholic Diocese/AIN 109660, 128722; The Ashley Foundation/AIN 109484; Episcopal Diocese of Spokane/AIN 308695; Mountain Lakes Bible Church/AIN 110787; Habitat for Humanity; St. Herman of Alaska Skete of St. Demetrios Monastery, Inc./AIN 231708, 122732, 137185; Family Worship Center/Pentecostal Church of God/AIN 100416; North Idaho Community Services/AIN 207991, 135364, 207012, 204312, 111585, 139028, 200577, 222445, 251381, 118892, 195466, 219758, 190069, 255190, 210290, 302238, 210020

Denial Orders/Tax Exemption: Immaculate Conception Chapel of the Society of St. Pius X, Inc./AIN 214147, 101240; Hayden Bible Fellowship, Inc./AIN 167701, 143712; North Country Chapel/AIN 107481; Lutheran Academy of the Master/AIN 206970; North Idaho College/AIN 102719

Revocation of Tax Exemption Order: Port of Hope Centers, Inc./AIN 245814

Appointment/Commissioner Duncan/Liaison to District Judges

PAF/SCF Report: BOCC Review PP10 Week 2/Human Resources
BOCC Signatures for Indigent Cases: 4/30/20 through 5/6/20

Commissioner Leslie Duncan moved that the Board approve the Consent Calendar as it appeared on the agenda. Commissioner Bill Brooks seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye
Commissioner Duncan: Aye
Chairman Fillios: Aye

The motion carried.

D. Payables List (Action):

Commissioner Brooks moved that the Board accept the Payables List for the week of May 4, 2020 through May 8, 2020 in the amount of \$707,763.35, with no jury payments. Commissioner Duncan seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye
Commissioner Duncan: Aye
Chairman Fillios: Aye

The motion carried.

E. Changes to the Agenda (Action): There were no changes in the agenda.

F. Action Items:

Work Order 20-004/Perimeter Security Fencing/T-O Engineers/Airport

Airport Director Steven Kjergaard explained this item, for \$87,959.27, was for design and construction observation and would be fully funded by the FAA (Federal Aviation Administration). He noted that it would be done under the CARES (Coronavirus Aid, Relief and Economic Security) Act, so there was no match required from the County.

Commissioner Duncan moved that the Board approve Work Order 20-004, for perimeter security fencing at the Airport, with T-O Engineers in the amount of \$87,959.27. Commissioner Brooks seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye
Commissioner Duncan: Aye
Chairman Fillios: Aye

The motion carried.

Mr. Kjergaard exited the meeting at 2:03 p.m.

FY2021 Indigent Defense Financial Assistance/Compliance Proposal & Application/Public Defender/Auditor

Finance Director Dena Darrow reported that she, Public Defender Anne C. Taylor and Resource Management Office (RMO) Senior Program Manager Kimberli Riley had discussed this item with Public Defense Commission Regional Coordinator for Judicial

Districts I, II, III and IV Aaron Freudenthal. She noted that the deadline for the application was May 15, 2020.

Ms. Taylor commented that she had provided an addendum to Mr. Freudenthal detailing the uses to which the funding would be put. She added that they would probably receive about the same amount as last year.

Commissioner Duncan moved that the Board approve the FY2021 Indigent Defense Financial Assistance grant application. Commissioner Brooks seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye

Commissioner Duncan: Aye

Chairman Fillios: Aye

The motion carried.

Ms. Taylor exited the meeting at 2:07 p.m.

Approve Quote/Air Handler/Courthouse/Apollo Mechanical Contractors/Riley/Board of Commissioners

Contractor Shawn Riley requested the Board's approval and stated that the funding would come from the Five Year Plan. He said it was not to exceed \$6,350.

Commissioner Duncan moved that the Board approve the quote for the air handler for the Courthouse from Apollo Mechanical Contractors. Commissioner Brooks seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye

Commissioner Duncan: Aye

Chairman Fillios: Aye

The motion carried.

Agreement/Vehicle Maintenance/Paratransit Vehicles/Peters Fleet Management/Resource Management Office

Ms. Riley introduced Transit Fleet Maintenance Manager Joshua Nelson. She requested the Board's approval for the agreement for vehicle maintenance for the Paratransit vehicles by Peters Fleet Management, not to exceed \$60,000.

Commissioner Duncan moved that the Board approve the agreement for vehicle maintenance of the Paratransit vehicles with Peters Fleet Management. Commissioner Brooks seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye

Commissioner Duncan: Aye

Chairman Fillios: Aye

The motion carried.

Approval/Unexpected Equipment Cost/Watchguard Camera Systems/DELL Laptop Computers/KCSO

KCSO Sergeant Chris Case explained that there had been an unexpected expense of \$12,500 for the 25 new patrol cars for two items that were needed for the Watchguard Camera Systems. He stated they had originally planned to purchase Panasonic laptops but, based on a report received from the Information Technology (IT) Department, had decided the DELL products were a better choice. He asked that the money saved by the change be used to offset the cost for the extra items and to fund buying an additional eight DELL devices.

Commissioner Duncan asked if the purchase of the additional eight devices could be put off.

Sergeant Case said this would be acceptable. He added that the new cars were expected in July.

Commissioner Duncan moved that the Board approve the purchase of twenty-five DELL laptops for the new vehicles, along with the additional \$12,500 for the Watchguard Camera Systems items. Commissioner Brooks seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye

Commissioner Duncan: Aye

Chairman Fillios: Aye

The motion carried.

Approval/Unexpected Expense/Ballistic Vest Purchase/KCSO

KCSO Captain Matthew Street stated this item was for the purchase of eleven upgraded ballistic vests for FY20. He commented that his department had enough in their FY20 "B" budget to cover the cost, but since it would be over \$5,000 he wanted to get the Board's approval. He said the old vests would not be discarded; they would be handed down for use in other divisions within KCSO.

Commissioner Duncan moved that the Board approve line item movement in the amount of \$8,000 in the Sheriff's "B" Budget to purchase or upgrade eleven ballistic vests. Commissioner Brooks seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye

Commissioner Duncan: Aye

Chairman Fillios: Aye

The motion carried.

Sergeant Case exited the meeting at 2:18 p.m.

Award/Badge/Weapon/ID Card/Captain Matt Street/KCSO

KCSO Lieutenant Michael McFarland requested the Board's approval for Captain Matt Street to be awarded his badge, duty weapon and ID card upon his upcoming retirement.

Commissioner Duncan moved that the Board moved that the Board approve the award of the badge, weapon and ID card to Captain Matt Street upon his retirement. Commissioner Brooks seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye

Commissioner Duncan: Aye

Chairman Fillios: Aye

The motion carried.

Proclamation: National Police Week May 10 – 16, 2020/KCSO

Lieutenant McFarland read the proclamation into the record and requested the Board's support.

Commissioner Duncan moved that the Board proclaim National Police Week May 10 through May 16, 2020 in Kootenai County. Commissioner Brooks seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye

Commissioner Duncan: Aye

Chairman Fillios: Aye

The motion carried.

G. Public Comment (Discussion): This section is reserved for citizens wishing to address the Board regarding a County related issue. Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing. There were no public comments.

H. Adjournment (Action): Chairman Fillios adjourned the meeting at 2:23 p.m.

Respectfully submitted,

JIM BRANNON, CLERK

CHRIS FILLIOS, CHAIRMAN

BY: _____
Tina Ginorio, Deputy Clerk
