

**Minutes of Meeting
Business Meeting
May 14, 2019
2:00 p.m.**

The Kootenai County Board of Commissioners: Chairman Chris Fillios, Commissioner Leslie Duncan and Commissioner Bill Brooks, met to discuss the following agenda items. Also present were Solid Waste (SW) Director Cathy Mayer, KCSO Lieutenant Michael McFarland, Buildings & Grounds (B&G) Assistant Manager Tom Reed, B&G Administrative Secretary Kristi Koehn, Resource Management Office (RMO) Senior Program Manager Kimberli Riley, Civil Deputy Prosecuting Attorney R. David Ferguson, Civil Legal Assistant Barb Nyquist, BOCC Administrative Secretary Teri Johnston and Deputy Clerk Tina Ginorio. Commissioner Leslie Duncan attended via teleconference

- A. Call to Order:** Chairman Chris Fillios called the meeting to order at 2:00 p.m.
- B. Pledge of Allegiance:** Solid Waste (SW) Director Cathy Mayer led the Pledge of Allegiance.
- C. Consent Calendar (items to be approved listed below):**
 - Minutes of Meetings:**
 - 04/04/2019 Public Hearing/VAR18-0008/Schrambach/Community Development
 - 04/29/2019 CDA Economic Development Corporation
 - 04/29/2019 Commissioners' Debriefing
 - 04/30/2019 Coeur d'Alene Lake Management Plan
 - 04/30/2019 Executive Session §74-206(1)(f) to communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation or controversies not yet being litigated but imminently likely to be litigated.
 - 04/30/2019 Business Meeting
 - 05/01/2019 Requests for Cancellation of Taxes
 - 05/01/2019 Tax Exempt Application Hearing
 - 05/02/2019 Human Resources: Personnel Changes
 - 05/07/2019 Executive Session §74-206(1)(f) to communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation or controversies not yet being litigated but imminently likely to be litigated.

Board Actions:

Assessor's Adjustment to tax/valuation/AIN 102460
Request for Adjustment to Solid Waste Fees/Treasurer: AIN Nos. 130481; 130481; 332091
Notice of Cancellation of Invitation to Bid 2019-06/Solid Waste
2019 Tax Exempt Affidavits/Religious/Charitable/Various Parcels
Approval Orders/Tax Exempt Status: Roman Catholic Diocese/AIN 139953/Christ the King Lutheran Church/AIN 109022; Real Life Ministries/AIN 107181; The River Church, Inc./AIN 114269; N-Sid-Sen Camp & Retreat Center/AIN 113148/112860; The Ashley Foundation/AIN 231773; Coeur d'Alene Carousel Foundation, Inc./AIN 108254; Habitat for Humanity/AIN 223031; First Judicial CASE Program, Inc./AIN 121570

Denial Orders/Tax Exempt Status: Jacklin Land Co./AIN 174949; CDA School District Applications for Developers Infrastructure Exemption: Barrington Reserve; Warren K. Industrial Park; Riviera Place
Requests for Cancellation of Taxes/Denial Letters: Puryear/AIN 312473; Head/326620; 197738; 216136; 201420; Krahn/AIN 336158

Commissioner Bill Brooks moved that the Board approve the Consent Calendar as it appeared on the agenda. Commissioner Leslie Duncan seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye

Commissioner Duncan: Aye

Chairman Fillios: Aye

The motion carried.

Staff Accountant Julina Hildreth entered the meeting at 2:01 p.m.

D. Payables List (Action):

Commissioner Brooks moved that the Board accept the Payables List for the week of May 6, 2019 through May 10, 2019 in the amount of \$769,004.46, with no jury payments. Commissioner Duncan seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye

Commissioner Duncan: Aye

Chairman Fillios: Aye

The motion carried.

E. Changes to the Agenda (Action):

Commissioner Duncan requested that item eight from the agenda be removed and moved to the next week's Business Meeting.

Commissioner Duncan moved that the Board remove item eight, Grant Application/FY19 Operation Stonegarden/Resource Management Office/KCSO, from the agenda. Commissioner Brooks seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye

Commissioner Duncan: Aye

Chairman Fillios: Aye

The motion carried.

F. Action Items:

Public Hearing: FY2020 Program of Projects/Public Transportation/Resource Management Office

Resource Management Office (RMO) Senior Program Manager Kimberli Riley stated that this item related to their 5307 Funds. She explained RMO is required to publish their program of projects and then allow a thirty-day period for public comment. She said they

had received no comments, so they now were required to hold a public hearing before receiving Board approval.

Chairman Fillios noted that no members of the public were present to offer testimony and suggested the Board move to deliberations.

Commissioner Brooks moved that the Board exit the public hearing on the FY2020 Program of Projects and enter into deliberations. Commissioner Duncan seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye

Commissioner Duncan: Aye

Chairman Fillios: Aye

The motion carried.

Commissioner Brooks moved that the Board approve FY2020 Program of Projects for public transportation from the Resource Management Office. Commissioner Duncan seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye

Commissioner Duncan: Aye

Chairman Fillios: Aye

The motion carried.

Bid Opening 2019-09/Surplus Property/Solid Waste

Civil Deputy Prosecuting Attorney R. David Ferguson presented Chairman Fillios with the sealed envelope from W. D. Beck, P.O. Box 207, Coeur d'Alene, ID. Chairman Fillios opened the bid and stated it was for item #3491, a 1996 GMC, in the amount of \$237.50.

Commissioner Duncan moved that the Board accept the bid as presented for Legal and Solid Waste to review. Commissioner Brooks seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye

Commissioner Duncan: Aye

Chairman Fillios: Aye

The motion carried.

Senior Staff Accountant Melissa Merrifield entered the meeting at 2:06 p.m.

Rescind 4/30/19 ThyssenKrupp Agreement/Approve (3) New Addendum Agreements/ThyssenKrupp/Buildings & Grounds

Buildings & Grounds (B&G) Assistant Manager Tom Reed explained that the ThyssenKrupp Agreement signed on April 30, 2019 had been the wrong contract. He asked that the agreement be rescinded, three addenda to be added and the Board to approve the corrected version.

Commissioner Brooks moved that the Board rescind the April 30, 2019 ThyssenKrupp Agreement and approve three addenda to the agreement. Commissioner Duncan seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye

Commissioner Duncan: Aye

Chairman Fillios: Aye

The motion carried.

Change orders #6 and #9/Riverstone Transit Center

Ms. Riley requested that the Board approve change orders #6 and #9 for the Riverstone Transit Center project, the cost of which would be negotiated and would not exceed \$11,492. She explained that one was for a monument sign, lighting and adding a flagpole, for no more than \$6,897 and the other was for demo, reworking tree receptacles and relocating existing trees, for no more than \$4,595. She stated the cost would be covered by their project Budget.

Commissioner Brooks moved that the Board approve change orders #6 and #9 on the Riverstone Transit Center, not to exceed \$11,492. Commissioner Duncan seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye

Commissioner Duncan: Aye

Chairman Fillios: Aye

The motion carried.

Ms. Mayer, Mr. Reed and B&G Administrative Secretary Kristi Koehn exited the meeting at 2:09 p.m.

Commissioner Brooks noted that the sound quality from the telephone used for teleconferencing was poor and suggested better equipment be researched. There was general agreement to look into it.

Agreement/Kootenai Health/Public Transportation/Resource Management Office

Ms. Riley stated this was a new four-year agreement with Kootenai Health for non-emergency medical transport. She noted this agreement would be for the first year, with an option to renew annually for three more years. She explained that the Kootenai County Transport Department would provide the vehicles. Commissioner Duncan asked if the agreement had been reviewed by Legal. Civil Legal Assistant Barb Nyquist stated it had been submitted to Chief Deputy Prosecutor Barry Black on May 9, 2019, but it was unclear whether the review had been completed. It was generally agreed that Ms. Nyquist would verify that the agreement had passed legal review and inform the Commissioners. Chairman Fillios noted that the agreement could be revisited, if necessary. Ms. Riley voiced support for this suggestion, since the agreement had become time sensitive.

Commissioner Duncan moved that the Board approve the agreement between the Board of County Commissioners and Kootenai Health for the non-emergency medical public transportation as described. Commissioner Brooks seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye
Commissioner Duncan: Aye
Chairman Fillios: Aye
The motion carried.

Memorandum of Agreement/State Historic Preservation Office (SHPO)/ Resource Management Office

Ms. Riley requested the Board's approval of a Memorandum of Agreement between the State Historic Preservation Office (SHPO) and the Resource Management Office. She explained the agreement covered the CAMP (Commissioner Assistance and Mentoring Program) agreement previously approved by the BOCC (Business Meeting 4/23/19). She noted there would be no cost to the County.

Commissioner Brooks moved that the Board approve Memorandum of Agreement between the State Historic Preservation Office and Kootenai County Resource Management Office. Commissioner Brooks seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye
Commissioner Duncan: Aye
Chairman Fillios: Aye
The motion carried.

Copier Maintenance Agreements/Driver's License/Search and Rescue Building/H&H Systems/KCSO

KCSO Lieutenant Michael McFarland requested the Board's approval for maintenance agreements for two copiers at the Driver's License Office, in the Search and Rescue Building. He noted the agreement would be between KCSO and H&H Systems.

Commissioner Duncan moved that the Board approve the copier maintenance agreements between H&H Systems and KCSO regarding photocopiers in the Driver's License Office at the Search and Rescue Building. Commissioner Brooks seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye
Commissioner Duncan: Aye
Chairman Fillios: Aye
The motion carried.

Grant Application/FY19 Operation Stonegarden/Resource Management Office/KCSO – Pulled

G. Public Comment (Discussion): This section is reserved for citizens wishing to address the Board regarding a County related issue. Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing. There were no public comments.

H. Adjournment (Action): Chairman Fillios adjourned the meeting at 2:15 p.m.

Respectfully submitted,

JIM BRANNON, CLERK

CHRIS FILLIOS, CHAIRMAN

BY: _____
Tina Ginorio, Deputy Clerk
