

**Minutes of Meeting  
Buildings & Grounds  
May 20, 2019  
9:00 a.m.**

The Kootenai County Board of Commissioners: Chairman Chris Fillios, Commissioner Leslie Duncan and Commissioner Bill Brooks met to discuss the following agenda item. Also present were Elections Manager Judd Wilson and Deputy Clerk Tina Ginorio. Also present were Contractor Shawn Riley and Taylor Tompke and Phil Boyd representing Welch Comer Engineers.

- A. Call to Order:** Chairman Chris Fillios called the meeting to order at 9:04 a.m.
- B. Changes to the Agenda (Action):** There were no changes to the agenda.
- C. Business:**

**Parking Lot Projects Update with Welch Comer (Discussion)**

Welch Comer Engineers Representative Phil Boyd told the Board they would be given an update on the parking projects to consider for the Elections Office Lot and the Administrative Building Lot.

Contractor Shawn Riley reminded the Commissioners that \$500,000 had been previously set aside for these projects and an additional \$150,000 had recently been allocated.

Welch Comer Engineers Representative Taylor Tompke noted that both of these projects had initially been considered just as repairs to existing facilities; however, this could be an opportunity to improve the parking lots. He provided a PowerPoint presentation illustrating the different options.

Mr. Tompke said the two options for the Administrative Building's parking lot were to repave the lot in its current configuration or change the layout to improve safety and parking efficiency. He said the first option would yield about eighty-seven parking spaces and was estimated at \$248,000. He explained that the second option would remove the sward in the center of the lot to create more parking spaces, enable a two-way traffic flow in the lot, and improve snow removal. He added that the second option would also improve safety by increasing the length of the queue at the lot entrance so that the line of cars entering did not back up into the street as quickly and also reduce congestion near the building entrance. He estimated this would cost about \$410,000.

Elections Manager Judd Wilson and Chairman Fillios exited the meeting at 9:40 a.m. Commissioner Leslie Duncan took over the meeting as Chair Pro Tem at this time.

Mr. Tompke said similar options were available for the parking lot at the Elections Office: it could be resurfaced or reconfigured and improved. He explained that the reconfiguration would increase parking spaces from thirty-seven to fifty-one, improve

pedestrian safety at the entrance and add handicapped accessible parking. He added the changes would add about \$20,000 to the cost of just repairing the lot.

**D. Public Comment (Discussion):** This section is reserved for citizens wishing to address the Board regarding a County-related issue. Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing. There was no public comment.

**E. Adjournment (Action):** Chair Pro Tem Duncan adjourned the meeting at 9:48 a.m.

Respectfully submitted,

JIM BRANNON, CLERK

CHRIS FILLIOS, CHAIRMAN

BY: \_\_\_\_\_  
Tina Ginorio, Deputy Clerk

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