

Minutes of Meeting
Business Meeting
May 22, 2018
2:00 p.m.

The Kootenai County Board of Commissioners: Chairman Marc Eberlein and Commissioner Bob Bingham met to discuss the following agenda items. Also present were Chief Deputy Clerk Jennifer Locke, Elections Manager Carrie Phillips, Finance Director Dena Darrow, Staff Accountant Julina Hildreth, Solid Waste (SW) Director Cathy Mayer, Parks & Waterways (P&W)/Noxious Weeds Director Nick Snyder, Airport Director Steven Kjergaard, Airport Administrative Secretary Linda Leigh, Grants Management Office (GMO)/Transit Program Manager Jeannette Leckvold, Transit Program Specialist Amber Conklin, Civil Deputy Prosecuting Attorney Jamila Holmes, Civil Deputy Prosecuting Attorney R. David Ferguson, Civil Legal Assistant Barb Nyquist, BOCC Administrative Secretary Alethea Carpenter, BOCC Administrative Secretary Teri Johnston and Deputy Clerk Tina Ginorio. Also present were Fair Board Chairman Jerry Johnson, Fair Board Member Linda Rider, and Welch Comer Engineers Representative Melissa Cleveland. Commissioner Chris Fillios was excused.

- A. Call to Order:** Chairman Marc Eberlein called the meeting to order at 2:00 p.m.
- B. Pledge of Allegiance:** Parks & Waterways (P&W)/Noxious Weeds Director Nick Snyder led the Pledge of Allegiance.

C. Consent Calendar (items to be approved listed below)
Minutes of Meetings:

5/1/2018	Indigent Appeal 2017-552
5/1/2018	Indigent Appeal 2017-560
5/1/2018	Indigent Appeal 2017-546
5/1/2018	Blackwell Hill Discussion
5/2/2018	Hardship Hearing
5/2/2018	Panhandle Health District
5/3/2018	CASA Update
5/3/2018	Human Resources Personnel Changes
5/7/2018	Juvenile Probation
5/8/2018	Post Falls Urban Renewal Agency
5/14/2018	Commissioners' Debriefing
5/15/2018	Business Meeting

Board Actions:

Assessor's Adjustment to tax/valuation/AIN 120505 Mitchell
Treasurer's Requested Reclassification of 2018 Budget Expenditure
Treasurer's Request for adjustment to Solid Waste Fees/AIN 236235 Cornerstone
Christian Academy LLC
PAF/SCF Report: BOCC Review PP11/Human Resources
BOCC Signatures for Indigent Cases: 5/10/18 through 5/16/18
Noxious Weed Control Agreements/Variou s Parcels
2018 Tax Exempt Affidavits/Variou s Parcels
Approval/Denial Orders Tax Exempt Status/Variou s Parcels

Commissioner Bob Bingham moved to approve the Consent Calendar as it appeared on the agenda. Chairman Eberlein seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Bingham: Aye
Commissioner Fillios: Excused
Chairman Eberlein: Aye

The motion carried.

D. Approval of Payables List:

Commissioner Bingham moved to accept the Payables List for the week of May 14, 2018 through May 18, 2018 in the amount of \$451,420.56, with no jury payments. Chairman Eberlein seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Bingham: Aye
Commissioner Fillios: Excused
Chairman Eberlein: Aye

The motion carried.

E. Changes to the Agenda: There were no changes to the agenda.

F. Action Items:

Canvass/May 15, 2018 Primary Election/Elections

Human Resources (HR) Director Skye Reynolds entered the meeting at 2:01 p.m.

Aspen Moulding from Coeur d'Alene High School entered the meeting at 2:02 p.m.

Elections Manager Carrie Phillips presented the Canvass for the May 15, 2018 Primary Election to the Board for approval.

Commissioner Bingham moved that the Board approve and sign the Canvass for the May 15, 2018 Primary Election. Chairman Eberlein seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Bingham: Aye
Commissioner Fillios: Excused
Chairman Eberlein: Aye

The motion carried.

**Second Amendment/Construction Services/Anderson Environmental Contracting, LLC/
Solid Waste**

Solid Waste (SW) Director Cathy Mayer requested Board approval for a second amendment to the contract for construction services from Anderson Environmental Contracting, LLC on the landfill closure project. She explained this amendment would entail no extra cost to the County; it just extended the completion date by thirty-five days. Ms. Mayer said the wet spring delayed work.

Commissioner Bingham moved that the Board approve the second amendment to the agreement for construction services with Anderson Environmental Contracting, LLC. Chairman Eberlein seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Bingham: Aye
Commissioner Fillios: Excused
Chairman Eberlein: Aye

The motion carried.

Chief Deputy Clerk Jennifer Locke and Ms. Phillips exited the meeting at 2:03 p.m.

Contract/Engineering Services/Fairgrounds RV Park Project/Welch-Comer/ Parks & Waterways

Parks & Waterways (P&W)/Noxious Weeds Director Nick Snyder pointed out this contract was for construction services from Stewart Construction Company, Inc. not with Welch Comer Engineers. He asked for the Board's approval of the contract for \$785,370. Commissioner Bingham asked BOCC Administrative Secretary Teri Johnston to confirm she was in possession of the correct paperwork. Ms. Johnston said she was.

Commissioner Bingham moved that the Board approve the contract for the Fairgrounds RV Park Project with Stewart Construction Company, Inc. Chairman Eberlein seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Bingham: Aye
Commissioner Fillios: Excused
Chairman Eberlein: Aye

The motion carried.

Grant Reimbursement Request/Mowry Dock Replacement/Parks & Waterways

Mr. Snyder requested Board approval of Parks & Waterways grant reimbursement from the State of Idaho in the amount of \$322,086 for the Mowry Dock Replacement Project. He explained their match commitment was \$101,000.

Commissioner Bingham moved that the Board approve the grant reimbursement request from Parks & Waterways for the Mowry Dock Replacement Project. Chairman Eberlein seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Bingham: Aye
Commissioner Fillios: Excused
Chairman Eberlein: Aye

The motion carried.

Grant Modification/Fairgrounds RV Park/RV18-1-28-2/Grants Management Office

Grants Management Office (GMO)/Transit Program Manager Jeannette Leckvold explained that IDPR (Idaho Parks & Recreation Department) had increased its grant to the County by \$20,000 for the RV Park. She added this would require a cash match of \$2,727. Commissioner Bingham inquired whether the Fair had the money for the match. Fair Board Chairman Jerry Johnson said the Fair does. He explained the \$20,000 would go towards the overrun for the sewer cap fee.

Commissioner Bingham moved that the Board approve the grant modification for the Fairgrounds RV Park, RV18-1-28-2. Chairman Eberlein seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Bingham: Aye
Commissioner Fillios: Excused
Chairman Eberlein: Aye

The motion carried.

Ms. Leckvold, Transit Program Specialist Amber Conklin, Ms. Mayer and Welch Comer Engineers Representative Melissa Cleveland exited the meeting at 2:07 p.m.

Sponsor Certificate of Title/Federal Aviation Administration/Airport

Airport Director Steven Kjergaard explained that the Airport needed to show a clear certificate of title for the land purchased last year to the Federal Aviation Administration. He said the plot was thirty-two acres in size.

Commissioner Bingham moved that the Board approve the Sponsor Certificate of Title for the Airport. Chairman Eberlein seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Bingham: Aye
Commissioner Fillios: Excused
Chairman Eberlein: Aye

The motion carried.

First Amendment to Addendum 1/Payport/Access Idaho/Airport

Airport Administrative Secretary Linda Leigh requested Board approval of the amendment to Addendum 1, which would allow Payport to bill the Airport for the costs of the electronic payments instead of having them charged to the users. Commissioner Bingham inquired whether this service would enable the Airport to accept credit cards. Ms. Leigh said it would.

Commissioner Bingham moved that the Board approve the first amendment to Addendum 1 for Payport Access Idaho for the Airport. Chairman Eberlein seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Bingham: Aye
Commissioner Fillios: Excused
Chairman Eberlein: Aye

The motion carried.

Request for Funding/P-Card Implementation/Tyler Technologies/Auditor

Finance Director Dena Darrow presented the Board with a memo requesting \$4,200 to allow Tyler Technologies to build an automated load template for the new P-Card system.

Commissioner Bingham moved that the Board approve funding for the P-Card Project with Tyler Technologies for the Auditor. Chairman Eberlein seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Bingham: Aye
Commissioner Fillios: Excused
Chairman Eberlein: Aye

The motion carried.

Agreement/Fitness Class Instruction/Kelly/Human Resources

Human Resources (HR) Director Skye Reynolds requested Board approval of entering into an updated contract with Tracey Kelly for fitness class instruction offered to County employees. She stated there are sufficient funds in Fund 14 Wellness Program to cover the contract.

Commissioner Bingham moved that the Board approve the agreement for the fitness class instruction with Tracey Kelly. Chairman Eberlein seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Bingham: Aye
Commissioner Fillios: Excused
Chairman Eberlein: Aye

The motion carried.

Tax Deed Bid/AIN 238557/Johnson

BOCC Administrative Secretary Alethea Carpenter presented Commissioner Bingham with an envelope containing a tax deed bid for AIN 238557. She stated that Community Development had given approval for the sale. Chairman Eberlein suggested checking to be certain the person making the bid owned an adjoining property. Commissioner Bingham confirmed the person did own an adjoining property. He opened the envelope and stated it contained an offer to purchase AIN 238557 for \$500 and a check for \$500 from Randy Johnson.

Commissioner Bingham moved that the Board acknowledge receipt and accept the bid for AIN 238557 from Randy Johnson for \$500. Chairman Eberlein seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Bingham: Aye
Commissioner Fillios: Excused
Chairman Eberlein: Aye

The motion carried.

Tax Deed Bid/AIN 182625/Ludin

Ms. Carpenter presented Commissioner Bingham with an envelope containing a tax deed bid for AIN 182625. She stated that Community Development had given approval for the sale. Commissioner Bingham confirmed with Chairman Eberlein that the person making the bid owned adjacent property. He opened the envelope and stated it contained an offer to purchase AIN 182625 for \$1,000 and a check for \$1,000 from the Ludin Family Timber Farm.

Commissioner Bingham moved that the Board acknowledge receipt and accept the bid for AIN 182625 from Ludin Family Timber Farm for \$1,000, with any outstanding taxes forgiven. Chairman Eberlein seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Bingham: Aye
Commissioner Fillios: Excused
Chairman Eberlein: Aye

The motion carried.

BOCC Administrative Secretary Teri Johnston inquired whether it was the Commissioners' intention that past taxes be forgiven for the two properties. Chairman Eberlein and Commissioner Bingham agreed it was.

Commissioner Bingham moved that the Board also forgive any outstanding taxes on AIN 238557. Chairman Eberlein seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Bingham: Aye
Commissioner Fillios: Excused
Chairman Eberlein: Aye

The motion carried.

Ms. Carpenter exited the meeting at 2:22 p.m.

- G. Public Comment:** This section is reserved for citizens wishing to address the Board regarding a County related issue. Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing.

Fair Board Member Linda Rider reminded the Board that the Farm to Table Event would be held May 23 and 24, 2018 at the Fairgrounds. She told the Board that, over the two days, more than one thousand fifth graders from Lakeland, Post Falls and Coeur d'Alene schools would be welcomed to the event. She added the children would be shown eighteen different educational stations to learn about where food comes from.

Chairman Eberlein adjourned the meeting at 2:24 p.m.

Respectfully submitted,

JIM BRANNON, CLERK

MARC EBERLEIN, CHAIRMAN

BY: _____
Tina Ginorio, Deputy Clerk
