

Minutes of Meeting
Business Meeting
May 24, 2022
2:00 p.m.

The Kootenai County Board of Commissioners: Chairman Chris Fillios, Commissioner Leslie Duncan and Commissioner Bill Brooks, met to discuss the following agenda items. Also present were Airport Director Steven Kjergaard, Deputy Finance Director Keith Taylor, Staff Accountant – Budget Brandi Falcon, County Assistance Manager Shelly Amos, Resource Management Office (RMO) Senior Program Manager Kimberli Riley, Human Resources (HR) Generalist – Employee Relations Kimberley Van Slate, KCSO 911 Communication Services Technician Alan Mallory, Civil Deputy Prosecuting Attorneys Pat Braden and R. David Ferguson, BOCC Senior Business Analyst Nanci Plouffe, BOCC Communications Coordinator Jonathan Gillham and Deputy Clerk Tina Ginorio. Commissioner Brooks, Ms. Riley and Mr. Mallory were present via teleconference.

- A. Call to Order:** Chairman Chris Fillios called the meeting to order at 2:02 p.m.
- B. Moment of Silence**
- C. Pledge of Allegiance:** County Assistance Manager Shelly Amos led the Pledge of Allegiance.
- D. Changes to the Agenda: (Action):**

Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing.

Commissioner Leslie Duncan asked that item one be pulled from the agenda, from the Approve Meeting Minutes section.

No objections were voiced.

- E. Approve Meeting Minutes (Action)**

05/10/2022	Business Meeting
05/12/2022	MSP21-004 Ranch 24/Community Development
05/12/2022	Human Resources: Personnel Changes
05/16/2022	Public Defender
05/17/2022	Business Meeting
05/19/2022	Community Development Update

Commissioner Duncan moved that the Board approve items two through six on the agenda, the submitted minutes for approval. Commissioner Bill Brooks seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye
Commissioner Duncan: Aye
Chairman Fillios: Aye

The motion carried.

F. Approve Consent Calendar (Action)

Addendum/Request for Qualifications/Construction Manager/General Contractor Services/Justice Building Addition
Kennel License Renewal/Varbero/White Lightning Kennel
BOCC Signatures for Indigent Cases: 05/12/2022 – 05/18/2022
Human Resources PAF/SCF Report for FY22 PP11 Week 2

Commissioner Duncan moved that the Board approve items seven through ten on the agenda, the Consent Calendar. Commissioner Bill Brooks seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye
Commissioner Duncan: Aye
Chairman Fillios: Aye

The motion carried.

G. Approve Payables List (Action)

Commissioner Duncan moved that the Board accept the Payables List for the week of May May 16, 2022 through May 20, 2022 in the amount of \$766,328.78, with jury payments of \$3,778.14. Commissioner Brooks seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye
Commissioner Duncan: Aye
Chairman Fillios: Aye

The motion carried.

H. Business:

Termination of Agreement for the Management of Patients Pursuant to Title 66, Chapter 3, Idaho Code/Jon Ness, CEO/Prosecuting Attorney/Civil (Action)

Civil Deputy Prosecuting Attorney Pat Braden reported he had provided a letter terminating the police hold agreement/mental hold agreement which the County has had with Kootenai Health. He explained that it had covered indigent mental holds as provided by Section 66-327 of Idaho Code. He stated that this had recently been amended to require the Idaho Department of Health and Welfare be responsible for those payments, both pre and post-commitment.

Mr. Braden stated that the Agreement referenced was, therefore, no longer needed as of March 20, 2022. He asked for the Board's approval of the letter.

Commissioner Duncan moved that the Board execute the Termination of Agreement for the Management of Patients pursuant to Title 66, Chapter 3. Chairman Fillios seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye

Commissioner Duncan: Aye

Chairman Fillios: Aye

The motion carried.

Mr. Braden exited the meeting at 2:07 p.m.

Memorandum of Understanding between Kootenai County and Boundary Community Hospital – Needing Board Signatures/Boundary Community Hospital/911 (Action)

KCSO 911 Communication Services Technician Alan Mallory stated that this request related to allowing Boundary Community Hospital to use the 911 radio system, as part of the South West Idaho Wireless Integrated Network (SWIWIN).

Commissioner Duncan moved that the Board approve the Memorandum of Understanding between Kootenai County and Boundary Community Hospital. Commissioner Brooks seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye

Commissioner Duncan: Aye

Chairman Fillios: Aye

The motion carried.

Grant Amendment # Agreement ID 34X002/Funding Agreement 34X002 Amendment/ Idaho Transportation Department (ITD) \$200,000 Cash and In-Kind Match Local Contributions \$50,000/Resource Management Office (Action)

Resource Management Office (RMO) Senior Program Manager Kimberli Riley explained that this was an agreement which allowed RMO to act as a subrecipient for FTA (Federal Transit Administration) funds through ITD (Idaho Transportation Department). She stated that this amendment would extend the performance period by another year, through September 30, 2023. She confirmed that this agreement related to the Phase II portion of the Riverstone Transit Center project.

Commissioner Duncan moved that the Board approve Grant Amendment #Agreement ID 34X002, the Funding Agreement 34X002 with the Idaho Transportation Department for the extension. Commissioner Brooks seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye

Commissioner Duncan: Aye

Chairman Fillios: Aye

The motion carried.

Consent to Assignment of Lease AAL-2018-800/Assignment to LLC/Mahieu-Snowden/Airport (Action)

Airport Director Steven Kjergaard requested the Board’s approval of the assignment of Lease AAL-2018-800 to an LLC. He explained it was an assignment from two individuals to an LLC because a person passed away.

Commissioner Duncan moved that the Board approve the Consent to Assignment of Lease AAL-2018-800 and AAL-2018-801 both to an LLC, 10500 Sensor Avenue LLC. Commissioner Brooks seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye
Commissioner Duncan: Aye
Chairman Fillios: Aye

The motion carried.

Consent to Assignment of Lease AAL-2018-801/Assignment to LLC/Mahieu-Snowden/Airport (Action)

Commissioner Duncan stated that Lease AAL-2018-801 should have been assigned to a different LLC, not the same one as AAL-2018-800.

Commissioner Duncan moved that the Board approve the Consent to Assignment of Lease AAL-2018-801 to an LLC, 10440 Sensor Avenue, LLC. Commissioner Brooks seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye
Commissioner Duncan: Aye
Chairman Fillios: Aye

The motion carried.

Advisory Board – Appointment/Travis Leavitt/Noxious Weeds – Term Expires 12-31-2023/BOCC (Action)

Commissioner Duncan remarked that there were multiple openings on that Advisory Board and the other members had approved the selection of Travis Leavitt.

Commissioner Duncan moved that the Board approve the appointment to the Noxious Weeds Advisory Board of Travis Leavitt, with a term to expire December 31, 2023. Commissioner Brooks seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye
Commissioner Duncan: Aye
Chairman Fillios: Aye

The motion carried.

Resolution 2022-38/Fixed Asset Deletions/Airport (Action)

Mr. Kjergaard requested the Board’s approval of the deletion of certain Fixed Assets at the Airport.

Commissioner Duncan moved that the Board approve Resolution 2022-38, for Fixed Asset Deletions, as outlined. Commissioner Brooks seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye
Commissioner Duncan: Aye
Chairman Fillios: Aye

The motion carried.

Mr. Kjergaard exited the meeting at 2:13 p.m.

Resolution 2022-39/Federal Transit Administration (FTA) authorized Representative/Resource Management Office (Action)

Ms. Riley requested the Board's approval of Resolution 2022-39. She explained that the FTA had requested additional documentation for the authorized representative, RMO Director Jody Bieze.

Commissioner Duncan moved that the Board approve Resolution 2022-39, for the FTA authorized representative. Commissioner Brooks seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye
Commissioner Duncan: Aye
Chairman Fillios: Aye

The motion carried.

Resolution 2022-40/Renew the Collecting of the E911 Fees to Fund the 124 Budget/911 (Action)

Mr. Mallory requested the Board's approval of Resolution 2022-40, which would allow his department to continue the collection of the E-911 fees, as allowed by Idaho Code Title 31. He explained this was a line surcharge of \$1 and was commonly referred to as the 124 Fund or 124 Budget.

Commissioner Duncan moved that the Board approve Resolution 2022-40, for the renewal of the 911 fees. Commissioner Brooks seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye
Commissioner Duncan: Aye
Chairman Fillios: Aye

The motion carried.

Chairman Fillios stated that items 21 and 22 on the agenda could be handled together.

No objections were voiced.

Resolution 2022-43/Classify I-9 Records/Human Resources (Action)

Resolution 2022-44/Destroy I-9 Records/Human Resources (Action)

HR Generalist – Employee Relations Kimberley Van Slate requested the Board’s approval of Resolution 2022-43 and 2022-44, for the classification and destruction of I-9 records which HR was no longer required to maintain per Idaho Statute.

Commissioner Duncan moved that the Board approve Resolutions 2022-43 and 2022-44, for the classification and destruction of records. Commissioner Brooks seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye

Commissioner Duncan: Aye

Chairman Fillios: Aye

The motion carried.

Ms. Van Slate and Civil Deputy Prosecuting Attorney R. David Ferguson exited the meeting at 2:17 p.m.

Status Update Pending Items (Discussion)

Facilities Expansion

Commissioner Duncan reported that the RFQ (Request for Qualifications) submittal date was changed to June 7, 2022.

PAC Airport Lease

Commissioner Duncan said there was nothing to report on this item until it came before the Board at a future Business Meeting.

- I. **Public Comment (Discussion):** This section is reserved for citizens wishing to address the Board regarding a County related issue. Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing.

Chairman Fillios offered a summary of the economic forecast he heard last week from the Chief Economist of the National Builders & Contractors Association.

- J. **Adjournment (Action):** Chairman Fillios adjourned the meeting at 2:42 p.m.

Respectfully submitted,

JIM BRANNON, CLERK

BOCC SIGNATURE

BY: _____
Tina Ginorio, Deputy Clerk