

Minutes of Meeting
Kootenai County Historic Preservation Commission (HPC)
May 28, 2020
3:00 PM

A. Call to Order

The meeting was called to order by Chairman Robert Singletary at 3:03 pm.

1. Opening Protocols:

Russ Brown offered a prayer

2. Roll Call:

Present were Chairman Robert Singletary, commission members Laurie Mauser, Walter Burns, Russ Brown, Courtney Beebe by phone, Sharon Boswell by phone, Resource Management Director Jody Bieze and Recording Secretary Chandra Newberry. Jonathan Mueller was excused.

3. Approve Minutes:

February 19, 2020 meeting minutes were put up for approval. Russ Brown moved to accept the minutes, Walter Burns seconded the motion. The motion was carried.

4. Introduce Guests:

No guests were present

B. Business (Action Items)

Update on Garden District Survey

- a. Sharon Boswell gave an update on the garden district survey. She was able to test things out in March, before everything shut down. Sharon stated that all the information is available online.

FY19 CLG 2019-004 Memorandum of Agreement September 30 2020

- a. Jody Bieze mentioned that this item had been mentioned already, that Sharon is able to finish this without an extension.

FY19 CLG 2019-004 Project Budget

- a. This item and number 6 were combined into one. The approved scope of work and budget (field survey) was based on ~325 homes. However, the pre-fieldwork research identified ~528 homes within the project area. Hence, additional funds may be needed to complete the project.

FY19 CLG 2019-004 Project In-Kind Match

- a. The project budget is \$13,000 (federal funds) plus local in-kind match of \$13,000. Laurie Mauser's volunteer hours plus Sharon Boswell's time above and beyond the contractual agreement may cover most of the required in-kind match. Additionally project volunteers will contribute to the required match of \$13,000 as well.

FY19 CLG 2019-004 Project Timetable

- a. Sharon Boswell's summary of the project included submitting the final survey and inventory forms to ISHPO by the required deadline of 30 August 2020. A draft survey report and inventory forms to ISHPO for review was no longer a required activity. ISHPO did not want to review a draft of the survey report and inventory forms but rather preferred the final survey report and inventory forms by 30 August 2020 deadline.

FY20 and FY21 HPC Budget

- a. This item was combined with item 3.

FY20 CLG Grant Award

- a. Due to the postponement of Idaho's Heritage Conference, Kootenai County has the option to hold the funds and spend them on the Heritage Conference or reallocate the funds to some other project. A discussion was held to possibly spend the funds publishing a book on Kootenai County's history.

Review of Reception at the Nelson House March 12, 2020

- a. Robert expressed that the reception was phenomenal. Walter stated it helped accomplish what they wanted to accomplish.

Request for the Romer House to be Called the Hamilton House

- a. The commission discussed the name of the building, and decided they want to have it called the Hamilton House. The Board of County Commissioners (BOCC) decided in March in a Commissioners' Status Update meeting to officially name the house the Romer House. Walter moved to advise the county the house is called the Hamilton House, instead of the Romer House. Russ seconded the motion. The motion carried. Chandra Newberry advised the commission that even though they took a vote on the name of the house, since the BOCC had already voted to name the house the Romer House, she will have to put it as the Romer House in the minutes.

Skip Fuller's Proposal Review/ Recommendation to Approve or Deny

- a. Jody gave an overview of Skip's proposal. Robert suggested the commission review the proposal to get a full understanding, and then discuss whether it should be brought forward to the BOCC or not. Courtney made a suggestion to ask Skip for more clarification of what he wants to see. Russ agreed with Courtney and asked about making a motion to invite Skip to a meeting. Walter agreed with Russ' motion. Russ moved to have a special meeting with Skip Fuller present to give clarification of what the commission would buy or do with the money discussed in the proposal. Walter seconded the motion. The motion was carried.

Record and Send the Idaho State Historical Society (ISHS) Inventory Forms/Attachments to Idaho State Historic Preservation Office (ISHPO)

- a. This item was not discussed

C. Open Floor

There was no discussion for open floor

D. Adjourn

There being no further discussion of agenda items or public comment, Walter moved to adjourn the meeting; Laurie seconded the motion. Chairman Robert Singletary adjourned the meeting at 4:43 p.m.

Chandra Newberry, Recording Secretary