

Minutes of Meeting
FY2020 Preliminary Budget Review – Sheriff
Session 2
May 29, 2019
2:00 p.m.

The Kootenai County Board of Commissioners: Chairman Chris Fillios, Commissioner Leslie Duncan and Commissioner Bill Brooks met to discuss the following agenda item. Also present were Undersheriff Dan Mattos, Captain Kim Edmondson, Captain Kevin Smart, Captain Matt Street, Captain John Holecek, Lieutenant Ryan Higgins, Lieutenant Scott Maxwell, Lieutenant Mike McFarland, Deputy Jeremy Geurin, Deputy Zach Sifford, Detention Deputy Brendan Schenk, Administrative Assistants Tammy Exley and Dorinda Thurman, 9-1-1 Communications Manager Collin McRoy, Chief Deputy Clerk Jennifer Locke, Finance Director Dena Darrow, Budget Accountant Michelle Chiaramonte, BOCC Senior Business Analyst Nanci Plouffe and Deputy Clerk Ronnie Davisson. Also present were citizen Bob Norris and citizen John Grimm.

- A. Call to Order:** Chairman Chris Fillios called the meeting to order at 2:00 p.m.
- B. Introductions**
- C. Changes to the Agenda (Action):** There were no changes to the agenda.
- D. Business:**

FY2020 Budget Review – Sheriff (Discussion)

Finance Director Dena Darrow opened the meeting by presenting an agenda for the meeting and said there were several follow-up items from the prior meeting to be discussed. She said since the Sheriff's Budget was the largest budget, it was a prime opportunity to make great strides in the budget.

Captain Kevin Smart began the deliberations by discussing the new program request, SoftCode. He explained that they could eliminate certain software programs to help offset the costs of the SoftCode implementation, such as QuickBooks, a Spillman module and could even eliminate a majority of their overtime requests; the cost savings would be approximately \$18,662 while the yearly maintenance fees of SoftCode would be \$15,000. Captain Smart also pointed out that there were other issues that would be mitigated with the SoftCode implementation. Commissioner Duncan said she wanted to leave the SoftCode request in the budget as it was very important to the future, and Chairman Fillios agreed. Ms. Darrow pointed out that the Auditor's Office had spoken to District Court, and District Court had estimated that it would add additional work onto the work they were already performing. The Board requested future discussion with Information Technology on server space for SoftCode and what it would require.

Per the Board's request at the prior Sheriff's Budget meeting, Captain Matt Street presented statistical data relative to the KCSO Dive Team. He said in 2015, there were 9

Dive Team calls, in 2016, there were 8, 2017 had 16 calls, and in 2018 there were 22. Further, Captain Street said that based on the statistical data given, he did not think it was fair that the Vessel Account was funding the Dive Team because he did not feel it should be on the backs of the boat owners paying fees. Commissioner Duncan and Chairman Fillios agreed to cut the new program request for the Dive Team, acknowledging that it was just not feasible during this budget season to separate it from the Vessel Account.

There was ample discussion on PulsePoint, a proposal for an application that would help to locate AED devices in a specific area. Commissioner Brooks and Commissioner Duncan were in favor of cutting PulsePoint; Chairman Fillios requested to leave it up for discussion.

Ms. Darrow suggested waiting to discuss the amount of cars that would be purchased because they were currently researching a lease versus buy option for the cars, and switched topics to the E911 Restricted Funds. Chairman Fillios suggested using a number as a placeholder for the first years costs for the lease option of the vehicles. Commissioner Duncan said that she had calculated roughly \$500,000 for 20 vehicles and Chairman Fillios asked Ms. Darrow to use that number as the placeholder. Undersheriff Dan Mattos asked if they would be amenable to increasing the number of vehicles to 25 to put them in a better position, Commissioner Duncan said that would potentially be \$42,000 more. Chairman Fillios asked Ms. Darrow to use 25 vehicles at \$542,000 instead. The Board also agreed that other vehicle requests should be added to the lease proposal.

The Board made additional cuts to radios, decreasing it to 12 from 20; cutting one of the two transit vans; and opted to keep the Full Body X-Ray Scanner for the time being. Commissioner Duncan discussed the additional Marine Deputy request; she suggested increasing the request to two Marine Deputies, as long as the County could get funding from a school district to split the position.

Commissioner Duncan inquired about boathouse plans; Lieutenant Ryan Higgins said that they were currently building a storage facility on land, next to the Marina, that would allow the Marine division to store the boats during the winter months. Further, the boathouse that they wished to replace was the one located at Blackwell Island.

Chairman Fillios recessed the meeting at 2:50 p.m.

Chairman Fillios reconvened the meeting at 3:00 p.m.

There was brief discussion on a replacement roof at the 911 building and Undersheriff Mattos said he was unsure why that was placed in their budget, as it should be in the Building & Grounds budget. The Board opted to discuss that request later so more information could be gathered.

Ms. Darrow switched topics to personnel requests; Undersheriff Mattos said that he had received a list of priorities from each department, which he hoped would help make the Board's decisions easier. With Patrol, the number one priority was Special Duty Pay; Jail Custody– Holiday Buy Back; Jail Services – Warrants Clerk; Support Services – Records

Specialist; Detectives – Backgrounds Investigator; 911 – Holiday Buy Back; Administration – Part time Personnel Technician.

The Board discussed overtime for the Jail staff and opted to decrease it to \$250,000; they also discussed jail overcrowding; Ms. Darrow pointed out that the budget for overcrowding had showed a significant decrease because of the Jail Expansion. They also discussed ammunition and weaponry; the Board opted to keep those requests for the time being.

Ms. Darrow pointed out there were increases in anticipated revenue, which would help offset costs; however, she noted that she and Captain Street were working closely on the Hayden City Police contract, in hopes to help offset the costs. She acknowledged that they would not be able to completely offset the costs of the deputies, but were working to figure out if they could offset the costs of the wage increases.

Commissioner Duncan asked Ms. Darrow to bring forth feedback relative to SoftCode, explaining that she would not want to introduce another program that would cause issues like Odyssey. Captain Smart said that one of the civil clerks from the Sheriff's Office had travelled to Ada County to see the program in action and he said that the clerk was fully convinced that it would help streamline processes at the Sheriff's Office and save time.

The Board made no further decisions.

E. Public Comment (Discussion): This section is reserved for citizens wishing to address the Board regarding a County related issue. Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing. There were no public comments.

F. Adjourn: Chairman Fillios adjourned the meeting at 4:01 p.m.

Respectfully submitted,

JIM BRANNON, CLERK

CHRIS FILLIOS, CHAIRMAN

BY: _____
Ronnie Davisson, Deputy Clerk
