

Minutes of Meeting
FY19 Budget Deliberations – District Court
May 30, 2018
3:30 p.m.

The Kootenai County Board of Commissioners: Chairman Marc Eberlein, Commissioner Chris Fillios, and Commissioner Bob Bingham met to discuss the following agenda item. Also present were Clerk Jim Brannon, Finance Director Dena Darrow, Financial Performance & Compliance Senior Manager Kimberli Riley, Trial Court Administrator Karlene Behringer, Court Services Manager Marissa Garza, and Deputy Clerk Ronnie Davisson. Also present was citizen Leslie Duncan.

- A. Call to Order:** Chairman Marc Eberlein called the meeting to order at 3:41 p.m.
- B. Introductions:** There were no introductions.
- C. Changes to the Agenda:** There were no changes to the agenda.
- D. Action:**

Discussion with Chief Bailiff Pete Barnes, Trial Court Administrator Karlene Behringer, and the Auditor’s Staff Regarding FY19 District Court’s Budget Requests

Clerk Jim Brannon presented a copy of the District Court FY19 Budget snapshot, pointing out there were personnel, capital and new programs requests. Trial Court Administrator Karlene Behringer began the discussion by speaking to Personnel Requests. She said she was requesting a part time Administrative Assistant to work with the Court Services Department, as there was not any type of administrative or secretarial assistance.

MS. Behringer discussed her two Capital requests: a transport van and a scanning station. She said Chief Bailiff Pete Barnes was requesting a transport van to transport jurors from Memorial Field parking lot to the Justice Building, either to the Jail or to the Juvenile Justice Center. Further, it would help with any delays that might occur and could be used for transport if a jury needed to be sequestered. Ms. Behringer said the scanning station request would be for every day usage, while the New Program Request of \$657,505.61 would be to outsource digital archiving. She said there were 5,880,000 microfiche cards located in boxes and in order to become current, those microfiche needed to be archived, noting the private vendor they would utilize would be the same vendor the Assessor’s Office and Recorder Office used. Ms. Behringer then pointed out the \$657,505.61 was the total cost of the project and said it could be spread out over three to six years.

Ms. Behringer discussed the Operating Budget Requests and Chairman Eberlein inquired about the \$114,793 increase. She explained that in FY18, there had been a \$50,000 cut and since then, business had steadily increased. Chairman Eberlein inquired about the \$15,000 increase to weapons and self-defense equipment; Ms. Behringer responded that Mr. Barnes had to replace a number of tasers that had reached their expiration date.

The Board asked Ms. Behringer to have Mr. Barnes provide more information on the importance of updating the tasers and made no other decisions.

- E. Public Comment:** This section is reserved for citizens wishing to address the Board regarding a County related issue. Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing. There were no public comments.

Chairman Eberlein adjourned the meeting at 4:27 p.m.

Respectfully submitted,

JIM BRANNON, CLERK

MARC EBERLEIN, CHAIRMAN

BY: _____
Ronnie Davisson, Deputy Clerk
