

Minutes of Meeting
FY2020 Preliminary Budget Review – Sheriff
Session 3
May 30, 2019
1:00 p.m.

The Kootenai County Board of Commissioners: Chairman Chris Fillios, Commissioner Leslie Duncan and Commissioner Bill Brooks met to discuss the following agenda item. Also present were Sheriff Ben Wolfinger, Undersheriff Dan Mattos, Captain Kim Edmondson, Captain Kevin Smart, Captain Matt Street, Captain John Holecek, Lieutenant Ryan Higgins, Lieutenant Scott Maxwell, Deputy Jeremy Geurin, Deputy Zach Sifford, Detention Deputy Brendan Schenk, Administrative Assistant Tammy Exley, Clerk Jim Brannon, Chief Deputy Clerk Jennifer Locke, Finance Director Dena Darrow, Budget Accountant Michelle Chiaramonte, Senior Staff Accountant Mel Merrifield, District Court Manager Kally Young, Information Technology (IT) Network Administrator Grant Kinsey, Systems Manager Val Soumas, PC/Network Specialist Dave Vaughn, Senior Business Analyst Nanci Plouffe and Deputy Clerk Ronnie Davisson. Also present were Contractor Shawn Riley and citizen Bob Norris.

- A. Call to Order:** Chairman Chris Fillios called the meeting to order at 1:03 p.m.
- B. Introductions**
- C. Changes to the Agenda (Action):** There were no changes to the agenda.
- D. Business:**

FY2020 Budget Review – Sheriff (Discussion)

Finance Director Dena Darrow presented an updated preliminary summary and said that with the cuts made the day prior, the deficit was approximately \$8.2 million. Ms. Darrow asked a member of IT (Information Technology) to discuss the server requirements for SoftCode. IT PC/Network Specialist Dave Vaughn explained that the SoftCode request was brought to them on short notice and in order to support the new application, they would have to prematurely expand their infrastructure. He anticipated it would cost approximately \$33,000 for the infrastructure and would then require licensing for an additional \$18,000, totaling \$51,000. Captain Kevin Smart explained they had requested \$199,220 for SoftCode implementation, inclusive of the infrastructure. Network Administrator Grant Kinsey explained that IT could gather the infrastructure; however, they would not have time to manage the system itself. He also said that he felt the system was much needed and that IT wanted to do everything they could to make the system happen, he just wanted to provide an explanation of the cost breakdown to ensure the implementation was handled correctly. Ms. Darrow clarified the discussion, saying that the infrastructure could be built to support the system, but may not be able to do the whole implementation. Systems Manager Val Soumas said that as soon as the infrastructure was completed, the implementation could be performed.

District Court Manager Kally Young said she had spoken with Ada County and their Sheriff's Office, noting that they currently used SoftCode and that it was not linked with their court systems. She said that there might be additional costs associated with connecting SoftCode to the court system, which could potentially cause more work for the court clerks.

Network Administrator Grant Kinsey, Ms. Soumas, Mr. Vaughn, Ms. Young and Senior Staff Accountant Mel Merrifield exited the meeting at 1:20 p.m.

Ms. Darrow moved topics to Capital requests, saying there was a question on a roof replacement at the 911 Center. Contractor Shawn Riley explained that he had received the request later than usual and he had asked that it be put in the 911 budget since he was unsure if the roof could be paid for using restricted funds. Upon discussion, it was determined that the roof would be metal, which Captain Smart pointed out would be troublesome for the 911 center as the dispatchers would have difficulty hearing the phone calls when rained pinged the metal roof. Mr. Riley suggested obtaining additional bids and Commissioner Duncan agreed. The Board opted to postpone decision on the roof until more information was received.

Ms. Darrow spoke to personnel requests, and Commissioner Duncan pointed out she would like to add an additional marine deputy to the requests, citing current problems on the waterways and wanting to ensure the Marine Division was fully staffed. Undersheriff Mattos listed several positions that could be eliminated from the budget – the part time Personnel Technician, Administrative Assistant, Transport Deputy, and Detention Sergeant conversion. He then explained that overtime was necessary and requested the Board keep the overtime; however, if the Board were to keep the Records Technician position, that position's overtime could be reduced to zero.

Chairman Fillios recessed the meeting at 1:55 p.m.

Chairman Fillios reconvened the meeting at 2:04 p.m.

There was discussion on a range of topics – vehicles, body scanner and the PulsePoint application proposal. The Board opted to include all the vehicle requests through the lease proposal and to cut the PulsePoint application.

Ms. Darrow then explained that the City of Hayden was trying to pass a levy that would help increase the police coverage. Sheriff Ben Wolfinger explained that no new deputies would be added until the levy passed, which would affect the next budget cycle.

Ms. Darrow asked the Board to reach out to her and Ms. Chiamonte if there were any specific analyses or items the Board wanted them to research; Chairman Fillios said that the next meeting he wanted Treasurer Steve Matheson to attend. There was further discussion about upcoming meetings, but no decisions were made.

Ms. Darrow said that she felt tremendous progress had been made, wished to applaud everyone in attendance and said that it was the best collaboration that had been done

with the Sheriff's Office. Chairman Fillios added that The Board also really appreciated everyone's cooperation.

- E. **Public Comment (Discussion):** This section is reserved for citizens wishing to address the Board regarding a County related issue. Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing. There were no public comments.

- F. **Adjourn:** Chairman Fillios adjourned the meeting at 2:42 p.m.

Respectfully submitted,

JIM BRANNON, CLERK

CHRIS FILLIOS, CHAIRMAN

BY: _____
Ronnie Davisson, Deputy Clerk
