

Minutes of Meeting
Business Meeting
May 31, 2022
2:00 p.m.

The Kootenai County Board of Commissioners: Chairman Chris Fillios, Commissioner Leslie Duncan and Commissioner Bill Brooks, met to discuss the following agenda items. Also present were Parks & Waterways (P&W)/Noxious Weeds/Snowgroomers Director Nick Snyder, Solid Waste (SW) Director John (JP) Phillips, Airport Director Steven Kjergaard, Deputy Finance Director Keith Taylor, Staff Accountant – Budget Brandi Falcon, Resource Management Office (RMO) Senior Program Manager Kimberli Riley, Treasurer’s Office Treasury Specialist III Amy Sweet, Civil Deputy Prosecuting Attorney R. David Ferguson, BOCC Senior Business Analyst Nanci Plouffe, BOCC Communications Coordinator Jonathan Gillham and Deputy Clerk Tina Ginorio. Ms. Riley was present via teleconference.

- A. Call to Order:** Chairman Chris Fillios called the meeting to order at 2:00 p.m.
- B. Moment of Silence**
- C. Pledge of Allegiance:** Treasurer’s Office Treasury Specialist III Amy Sweet led the Pledge of Allegiance.
- D. Changes to the Agenda: (Action):**

Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing.

There were no changes to the agenda.

Assessor Bela Kovacs entered the meeting at 2:02 p.m.

- E. Approve Meeting Minutes (Action)**

05/10/2022	Business Meeting
05/18/2022	Elected Officials
05/23/2022	Airport
05/24/2022	Hardship Hearing

Commissioner Duncan moved that the Board approve items one through four on the agenda, the submitted minutes for approval. Commissioner Bill Brooks seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye
Commissioner Duncan: Aye
Chairman Fillios: Aye

The motion carried.

F. Approve Consent Calendar (Action)

Canvass of Election/May 17, 2022 Primary/Elections
Human Resources PAF/SCF Report for FY22 PP12 Week 1
BOCC Signatures for Indigent Cases: 5/19/2022 – 5/25/2022

Commissioner Duncan moved that the Board approve items five through seven on the agenda, the Consent Calendar. Commissioner Bill Brooks seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye
Commissioner Duncan: Aye
Chairman Fillios: Aye

The motion carried.

G. Approve Payables List (Action)

Commissioner Duncan moved that the Board accept the Payables List for the week of May 23, 2022 through May 27, 2022 in the amount of \$520,465.18, with \$4,317.58 in jury payments. Commissioner Brooks seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye
Commissioner Duncan: Aye
Chairman Fillios: Aye

The motion carried.

H. Business:

Public Hearing Notice: Pending Issue of Tax Deeds/Treasurer (Action)

Ms. Sweet reported that there were twenty-one parcels left on which tax deeds needed to be issued. She asked the Board’s authorization to proceed.

Chairman Fillios asked if anyone wished to offer testimony. There were no responses.

Commissioner Duncan moved that the Board end public testimony and enter into deliberations. Commissioner Brooks seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye
Commissioner Duncan: Aye
Chairman Fillios: Aye

The motion carried.

Commissioner Duncan moved that the Board approve the pending issue of tax deeds as listed by the Treasurer. Commissioner Brooks seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye
Commissioner Duncan: Aye
Chairman Fillios: Aye

The motion carried.

Ms. Sweet exited the meeting at 2:05 p.m.

Public Hearing Notice: Resolution 2022-31/Airport Fees/Airport (Action)

Airport Director Steven Kjergaard stated that two Airport fees were being increased more than the 5% limit. He said these were the Land Lease Rate and the Airport Use Fee.

Chairman Fillios asked if anyone wished to offer testimony. There were no responses.

Commissioner Duncan moved that the Board end public testimony and enter into deliberations for the Airport fees. Commissioner Brooks seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye

Commissioner Duncan: Aye

Chairman Fillios: Aye

The motion carried.

Commissioner Brooks moved that the Board approve Resolution 2022-31, regarding Coeur d'Alene Airport fees. Commissioner Duncan seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye

Commissioner Duncan: Aye

Chairman Fillios: Aye

The motion carried.

Public Hearing Notice: Kootenai County Public Transportation FY23 Program of Projects/Resource Management Office (Action)

Resource Management Office (RMO) Senior Program Manager Kimberli Riley requested the Board's approval of the Kootenai County Public Transportation FY23 Program of Projects. She reported that the information had been published on April 27, 2022 in the Coeur d'Alene Press. She stated that RMO had received no written comments regarding the document as of today's date.

Chairman Fillios asked if anyone wished to testify for or against the proposed Program of Projects. There were no responses.

Commissioner Duncan moved that the Board end public testimony and enter into deliberations for the Program of Projects. Commissioner Brooks seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye

Commissioner Duncan: Aye

Chairman Fillios: Aye

The motion carried.

Commissioner Duncan moved that the Board approve the Program of Projects for the FTA and Resource Management Office. Commissioner Brooks seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye
Commissioner Duncan: Aye
Chairman Fillios: Aye

The motion carried.

First Amendment to Ramsey Road Transfer Station Z-Wall Extension Agreement/TML Construction, Inc./Solid Waste (Action)

Solid Waste (SW) Director John (JP) Phillips reported that, during construction of the Z Walls, it was discovered that certain plan grades did not match what was actually found in the field. He said that the majority of the change related to a storm water drain and the need to sleeve a water line. He stated that TML Construction, Inc. had purchased the needed fittings and completed the work for a total additional cost of \$1,316. He added that SW had the funds necessary to cover the increase.

Commissioner Brooks moved that the Board approve the First Amendment to the Ramsey Road Transfer Station Z-Wall Extension Agreement with TML Construction, Inc. for Solid Waste. Commissioner Duncan seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye
Commissioner Duncan: Aye
Chairman Fillios: Aye

The motion carried.

Second Amendment for Professional Services (Ramsey Z-Wall Project)/Jacob's Engineering Group, Inc./Solid Waste (Action)

Mr. Phillips stated that, during the Z-Wall Project, Jacob's Engineering Group, Inc. had ended up performing more work than had originally been planned. He explained that this was related to the previous agenda item. He said that Jacob's had requested an additional \$6,000 to finalize the project and that SW had the funds to cover the increase.

Commissioner Duncan moved that the Board approve the Second Amendment for Professional Services for the Ramsey Z-Wall Project for Jacob's Engineering Group, Inc. Commissioner Brooks seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye
Commissioner Duncan: Aye
Chairman Fillios: Aye

The motion carried.

Mr. Phillips exited the meeting at 2:11 p.m.

Agreement for Professional Services – Vector Airport Systems, LLC/Vector Airport Systems, LLC/Airport (Action)

Airport Director Steven Kjergaard requested the Board's approval of an Agreement for Professional Services with Vector Airport Systems, LLC. He said the company would

collect the Airport use fees and charge 21% of the revenue collected. He explained that other alternatives had been explored and this was the most financially beneficial. He confirmed that the five-year term could be terminated early, if directed by the County.

Civil Deputy Prosecuting Attorney R. David Ferguson said that the contract was, in effect, for five 1-year terms.

Commissioner Brooks moved that the Board approve the Agreement for Professional Services with Vector Airport Systems, LLC for the Airport. Commissioner Duncan seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye

Commissioner Duncan: Aye

Chairman Fillios: Aye

The motion carried.

Lease Addendum AAL-2017-920 Addendum A to Lease Agreement/Whiskey Tango LLC/Airport (Action)

Mr. Kjergaard stated that this addendum would allow commercial operations on the property. He explained that the hangar had previously been approved only for storage and use as a private hangar; this addendum would permit a commercial painting company to operate from the site. He added that the painters would sublet the hangar.

Commissioner Duncan moved that the Board approve Lease Addendum A to Lease Agreement AAL-2017-920, for Whiskey Tango LLC. Commissioner Brooks seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye

Commissioner Duncan: Aye

Chairman Fillios: Aye

The motion carried.

Consent to Sublease AAL-2017-920/Consent to Sublease/Whiskey Tango LLC to North Idaho Aircraft Refinishing Co./ Whiskey Tango LLC/Airport (Action)

Mr. Kjergaard commented that this request was related to the previous agenda item. He stated that this was their standard sublease agreement and would permit North Idaho Aircraft Refinishing Co. to operate as a sublessee.

Commissioner Brooks moved that the Board approve the Consent to Sublease AAL-2017-920 between Whiskey Tango LLC and North Idaho Aircraft Refinishing, Co. Commissioner Duncan seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye

Commissioner Duncan: Aye

Chairman Fillios: Aye

The motion carried.

Contract Change Order Number 1/LaRiviere, Inc./Airport (Action)

Mr. Kjergaard requested the Board's approval of Contract Change Order Number 1 with LaRiviere, Inc. He explained that there would be no cost associated with the change order; it was just to change the day on which work would begin.

Commissioner Duncan moved that the Board approve Contract Change Order Number 1 with LaRiviere, Inc. Commissioner Brooks seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye

Commissioner Duncan: Aye

Chairman Fillios: Aye

The motion carried.

Mr. Kjergaard exited the meeting at 2:17 p.m.

Grant Application/Fixed Route, Para Operations; Training/Federal Transit Administration (FTA) \$764,670/In Kind Match In-Kind \$644,346/Resource Management Office (Action)

Ms. Riley requested the Board's approval to submit an FTA (Federal Transit Administration) Grant Application for their allocation of the 5307 funds.

Commissioner Brooks moved that the Board approve the Grant Application for Fixed Route/Para Operations/Training to the Federal Transit Administration for \$764,670, with an in-kind match of \$644,346. Commissioner Duncan seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye

Commissioner Duncan: Aye

Chairman Fillios: Aye

The motion carried.

Grant Application/Riverstone Transit Center Phase II Construction/Federal Transit Administration (FTA) \$500,000/Cash and In Kind Match In-Kind, Local Jurisdiction Cash \$125,000/Resource Management Office (Action)

Ms. Riley requested the Board's approval to send an FTA Grant Application for the Riverstone Transit Center Phase II Construction Project.

Commissioner Duncan moved that the Board approve the Grant Application for the additional funds for the Riverstone Transit Center Phase II Construction Project. Commissioner Brooks seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye

Commissioner Duncan: Aye

Chairman Fillios: Aye

The motion carried.

Grant Amendment/ID2021-002 – Performance Period Extension to 9/30/2023/Idaho Transportation Department (ITD) \$480,000/Cash and In Kind Match In-Kind, Local Jurisdiction Cash \$120,000/Resource Management Office (Action)

Ms. Riley explained that RMO acted as a subrecipient on an ITD (Idaho Transportation Department) agreement for FTA funds in this case. She stated this would extend the performance period from September 30, 2022 to September 30, 2023.

Commissioner Brooks moved that the Board approve the Grant Amendment for ID2021-002, for a performance period extension to September 30, 2023, for ITD \$480,000, with cash and in-kind match from the local jurisdiction of \$120,000. Commissioner Duncan seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye

Commissioner Duncan: Aye

Chairman Fillios: Aye

The motion carried.

Grant Amendment #ID-2020-015-01/Performance Period Extension to 9/30/2022/Federal Transit Administration (FTA) \$150,000/Cash Match Local Jurisdiction Cash \$37,500/Resource Management Office (Action)

Ms. Riley requested the Board's approval of a grant amendment which would extend the performance period from May 31, 2022 to September 30, 2022.

Commissioner Duncan moved that the Board approve Grant Amendment #ID-2020-015-01, for a performance period extension to September 30, 2022. Commissioner Brooks seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye

Commissioner Duncan: Aye

Chairman Fillios: Aye

The motion carried.

Resolution 2022-36/Cataldo Facilities Restrictions/Parks & Waterways (Action)

Parks & Waterways/Noxious Weeds/Snowgroomers Director Nick Snyder requested the Board's approval of Resolution 2022-36, which listed restrictions for County property in Cataldo. He said these included no overnight camping, no overnight parking, no fires and no commercial use or events. He added that, other than those items, the property would be available for day use and river access for the public.

Commissioner Brooks moved that the Board approve Resolution 2022-36, for Cataldo facilities restrictions for Parks & Waterways. Commissioner Duncan seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye

Commissioner Duncan: Aye

Chairman Fillios: Aye

The motion carried.

Mr. Snyder exited the meeting at 2:22 p.m.

Status Update Pending Items (Discussion)

Facilities Expansion

Commissioner Duncan reported that RFQs (Request for Qualifications) would be opened on June 7, 2022.

PAC Airport Lease

Commissioner Brooks remarked that they were still waiting for Wally Jacobson to turn the new lease agreement in to the County.

- I. Public Comment (Discussion):** This section is reserved for citizens wishing to address the Board regarding a County related issue. Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing.

Chairman Fillios asked BOCC Communications Coordinator Jonathan Gillham if there were any online public comments.

Mr. Gillham stated that Lauren Middleton had proposed a motion to build a wall around Idaho.

- J. Adjournment (Action):** Chairman Fillios adjourned the meeting at 2:23 p.m.

Respectfully submitted,

JIM BRANNON, CLERK

BOCC SIGNATURE

BY: _____
Tina Ginorio, Deputy Clerk