

Minutes of Meeting
Business Meeting
June 2, 2020
2:00 p.m.

The Kootenai County Board of Commissioners: Chairman Chris Fillios, Commissioner Leslie Duncan and Commissioner Bill Brooks, met to discuss the following agenda items. Also present were Finance Director Dena Darrow, Deputy Finance Director Keith Taylor, Staff Accountant – Budget Michelle Chiaramonte, Staff Accountant – Grants Julina Hildreth, Resource Management Office (RMO) Director Jody Bieze, RMO Senior Program Manager Kimberli Riley, Juvenile Detention Director JT Taylor, Civil Deputy Prosecuting Attorney R. David Ferguson, Airport Administrative Secretary Linda Leigh, BOCC Senior Business Analyst Nanci Plouffe, BOCC Administrative Secretary Teri Johnston and Deputy Clerk Tina Ginorio. Also present were North Idaho Field Director at the Office of the Governor Jake Garringer and Contractor Shawn Riley. Mr. Riley joined the meeting via teleconference.

- A. Call to Order:** Chairman Chris Fillios called the meeting to order at 2:00 p.m.
- B. Pledge of Allegiance:** Deputy Finance Director Keith Taylor led the Pledge of Allegiance.

C. Consent Calendar (items to be approved listed below):

Minutes of Meetings:

03/19/2020	MSP19-0003/Bedrock Commercial/Community Development
04/09/2020	MSF20-0002/Riverview Heights CDS/Community Development
04/09/2020	MSF20-0004/Lone Mt. Estates, 4 th Addition/Community Development
04/23/2020	MSF20-0003/The Glades/Community Development
05/13/2020	Sheriff FY21 Budget Review
05/21/2020	Community Development Update
05/26/2020	Request for Debt Forgiveness 2014-95
05/28/2020	Community Development Update

Board Actions:

Resolution 2020-38/Kootenai County Restricted Zone Designation
Award Badge/Weapon/ID Card/Burns/KCSO
PAF/SCF Report: BOCC Review/PP12 Week 1
BOCC Signatures for Indigent Cases: 5/21/20 through 5/27/20

Commissioner Leslie Duncan moved that the Board approve the Consent Calendar as it appeared on the agenda. Commissioner Bill Brooks seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks:	Aye
Commissioner Duncan:	Aye
Chairman Fillios:	Aye

The motion carried.

D. Payables List (Action):

Commissioner Duncan moved that the Board accept the Payables List for the week of May 25, 2020 through May 29, 2020 in the amount of \$342,300.50, with no jury payments. Commissioner Brooks seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye
Commissioner Duncan: Aye
Chairman Fillios: Aye
The motion carried.

E. Changes to the Agenda (Action): There were no changes to the agenda.

F. Action Items:

Memorandum of Agreement/Clinical Services in Juvenile Detention Facilities/Idaho Department of Juvenile Corrections/Juvenile Detention

Juvenile Detention Director JT Taylor requested the Board’s approval for a memorandum of understanding regarding clinical services in the Juvenile Detention Facility provided by the Idaho Department of Juvenile Corrections. He remarked this represented the twelfth year of the annual agreement.

Commissioner Duncan moved that the Board approve the memorandum of agreement for clinical services in the Juvenile Detention Facilities with the Idaho Department of Juvenile Corrections. Commissioner Brooks seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye
Commissioner Duncan: Aye
Chairman Fillios: Aye
The motion carried.

Mr. Taylor exited the meeting at 2:03 p.m.

Termination of Lease/AAL-2007-060/Silverwood, Inc./Airport

Airport Administrative Secretary Linda Leigh explained that Silverwood, Inc. had sold their hangar to T&M Rentals, LLC. She said this item represented the termination of the lease with Silverwood, Inc.

Commissioner Duncan moved that the Board approve the termination of lease AAL-2007-060, which was with Silverwood, Inc. Commissioner Brooks seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye
Commissioner Duncan: Aye
Chairman Fillios: Aye
The motion carried.

Ground Lease/AAL-2020-910/T&M Rentals LLC/Airport

Ms. Leigh noted that the increase in the annual lease payment following the sale of the hangar by Silverwood to T&M Rentals LLC would be about \$230.

Commissioner Duncan moved that the Board approve the ground lease AAL-2020-910 with T&M Rentals LLC. Commissioner Brooks seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye
Commissioner Duncan: Aye
Chairman Fillios: Aye

The motion carried.

Memorandum of Lease Agreement/AAL-2020-910/T&M Rentals LLC/Airport

Ms. Leigh explained that T&M Rentals LLC's bank had requested a memorandum of lease agreement on the property covered in item numbers two and three to secure their interests.

Commissioner Duncan moved that the Board approve the memorandum of lease agreement AAL-2020-910 with T&M Rentals LLC. Commissioner Brooks seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye
Commissioner Duncan: Aye
Chairman Fillios: Aye

The motion carried.

Amendment/Paratransit Response Contract/MV Transportation, Inc./Citylink North Public Transportation/Resource Management Office

Resource Management Office (RMO) Senior Program Manager Kimberli Riley requested the Board's approval of an amendment to the Paratransit Response Contract with MV Transportation, Inc., the provider of their paratransit services. She said they had originally had a three year agreement, renewed annually. She stated this amendment would be retroactive to May 1, 2020 and included a change from the decision to hire a part-time dispatcher to having a bus driver fulfill the duties.

Commissioner Duncan moved that the Board approve the amendment for the Paratransit Response Contract with MV Transportation, Inc. and Citylink North Public Transportation. Commissioner Brooks seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye
Commissioner Duncan: Aye
Chairman Fillios: Aye

The motion carried.

Ms. Riley commented that the amendment also included a change of language regarding lobbying. She called attention to the separate document included in the packet.

Contract/Sidewalk Replacement Project/Summit Concrete, Inc./Riley/Board of Commissioners

Contractor Shawn Riley requested the Board's approval for a contract with Summit Concrete, Inc. in the amount of \$50,727 to replace the sidewalk from Garden Avenue up to the front of the Administrative Building. He noted that the funding was included in the

Five Year Plan. He added that the stamped red concrete sections would be eliminated because they had always been difficult to treat to prevent them from being slippery.

Commissioner Duncan moved that the Board approve the contract for sidewalk replacement with Summit Concrete, Inc. Commissioner Brooks seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye

Commissioner Duncan: Aye

Chairman Fillios: Aye

The motion carried.

CARES Act Update/COVID-19 Task Force/Auditor

Finance Director Dena Darrow provided a slideshow illustrating the most current information the Auditor’s Office had received on the CARES (Coronavirus Aid, Relief and Economic Security) Act. She reported that Idaho had received \$1.2 billion and Kootenai County would receive \$4,094,200 to cover eligible expenses between March 1, 2020 and December 30, 2020. She explained that broad guidance regarding use of that money had been given to her department. She said direct costs associated with responding or mitigating COVID-19 would be reimbursable and listed a number of items that were or were not included.

Ms. Darrow explained how the County’s COVID-19 Task Force was proceeding. She said they were developing a checklist to help groups identify reimbursable costs. She noted that they were tracking expenses and would update the Board as more information became available. She also provided the names of all the task force members and several websites which could provide additional information.

Ms. Riley called attention to the draft of the “COVID Related Expenses – Quick Reference Guide” which had been created, along with a list of frequently asked questions.

Chairman Fillios described some additional parameters regarding the use of the funds available from the government.

G. Public Comment (Discussion): This section is reserved for citizens wishing to address the Board regarding a County related issue. Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing. There were no public comments.

H. Adjournment (Action): Chairman Fillios adjourned the meeting at 2:24 p.m.

Respectfully submitted,

JIM BRANNON, CLERK

CHRIS FILLIOS, CHAIRMAN

BY: _____

Tina Ginorio, Deputy Clerk
