

**Minutes of Meeting**  
**FY23 Budget Meeting – Sheriff**  
**June 7, 2022**  
**3:00 p.m.**

The Kootenai County Board of Commissioners: Chairman Chris Fillios, Commissioner Leslie Duncan, and Commissioner Bill Brooks met to discuss the following agenda item. Also present were Sheriff Bob Norris, Captains Andy Deak, Stu Miller and Kevin Smart, Lieutenants Mark Ellis, Wil Klinkefus and Ryan Higgins, KCSO Maintenance Supervisor Tom Reed, Chief Budget Officer Stephanie Drobny, Jail Administrative Assistant Amanda Hall, Clerk Jim Brannon, Chief Deputy Clerk Jennifer Locke, Staff Accountant – Budget Brandi Falcon, Prosecutor Barry McHugh, BOCC Senior Business Analyst Nanci Plouffe, BOCC Communications Coordinator Jonathan Gillham and Deputy Clerk Ronnie Davisson.

- A. Call to Order:** Chairman Chris Fillios called the meeting to order at 3:02 p.m.
- B. Changes to the Agenda:** There were no changes to the agenda.
- C. Business:**

**FY23 Sheriff's Office Budget Review (Action)**

Chairman Fillios asked Staff Accountant – Budget Brandi Falcon what the amount remaining was to cut to balance the budget, which she said was approximately \$5.4 million. He continued, explaining that there was a \$7.5 million placeholder in the Budget to address the results of the wage study and said that was a very high priority for him.

Chairman Fillios said that he would be looking at the personnel requests and the vehicle requests for the Sheriff's Office, which amounted to roughly \$3.5 million. He urged the Sheriff's Office to revisit those requests. Commissioner Bill Brooks opined that the Sheriff's Office should decide what they could cut from their budget, as they knew what they could do without for this budget cycle. Commissioner Leslie Duncan said that she was also looking at open positions and requests for new personnel; however, if the department was not fully staffed, she did not see how they could approve new position requests.

Commissioner Duncan asked Sheriff Bob Norris if the City of Hayden was increasing their portion allocated to Hayden Patrol Deputies. He confirmed that it was increasing by \$300,000. Commissioner Duncan suggested that when KCSO became fully staffed, to return to the BOCC and request the new positions at that time. Sheriff Norris discussed staffing levels and how important those new positions would be.

After ample discussion on staffing and new positions, Chairman Fillios asked Sheriff Norris to please take another look at their personnel requests and see if any cuts could be made before the next budget meeting the following week. He validated Sheriff Norris's concern and assured him they would solve the staffing and wage problems, and they would be able to address it at the next budget meeting.

Commissioner Duncan asked for clarification on a new IT program request – a license plate system for \$25,000. Ms. Falcon explained the importance of the system and noted that the Sheriff’s IT department had applied for a Homeland Security Grant that would cover the cost. If the grant was not approved, it would need to be budgeted.

It was decided that there would be further discussion at the budget meeting the following week and that the Sheriff’s Office could bring any suggested cuts to that meeting.

**D. Public Comment:** This section is reserved for citizens wishing to address the Board regarding a County related issue. Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing. There were no public comments.

**E. Adjourn:** Chairman Fillios adjourned the meeting at 3:40 p.m.

Respectfully submitted,

JIM BRANNON, CLERK

BY:

*Ronnie Davisson*

Ronnie Davisson, Deputy Clerk



BOCC SIGNATURE