

Minutes of Meeting
Business Meeting
June 19, 2018
2:00 p.m.

The Kootenai County Board of Commissioners: Chairman Marc Eberlein, Commissioner Chris Fillios, and Commissioner Bob Bingham met to discuss the following agenda items. Also present were Public Defender (PD) Anne C. Taylor, PD Administrative Supervisor II Jamie Woods, KCSO Lieutenant Stuart Miller, KCSO 911 Communications Services Manager Collin McRoy, Finance Director Dena Darrow, Financial Performance & Compliance Senior Manager Kimberli Riley, Recording Manager Paige Plew, Airport Director Steven Kjergaard, Chief Bailiff Pete Barnes, Civil Deputy Prosecuting Attorney Pat Braden, Civil Legal Assistant Barb Nyquist, Grants Management Office (GMO)/Transit Program Manager Jeannette Leckvold, Office of Emergency Management (OEM) Administrative Assistant Rachel Irish, BOCC Administrative Secretary Teri Johnston and Deputy Clerk Tina Ginorio. Also present were Fair General Manager Alexcia Jordan and Fair Board Chairman Jerry Johnson.

- A. Call to Order:** Chairman Marc Eberlein called the meeting to order at 2:00 p.m.
- B. Pledge of Allegiance:** Public Defender Anne C. Taylor led the Pledge of Allegiance.
- C. Consent Calendar (items to be approved listed below)**

Minutes of Meetings:

5/30/2018	FY19 Budget Deliberations – Prosecutor Departments
5/30/2018	FY19 Budget Deliberations – Treasurer
5/30/2018	FY19 Budget Deliberations – Coroner
5/30/2018	FY19 Budget Deliberations – District Court
6/4/2018	Assessor’s Office
6/4/2018	Solid Waste
6/4/2018	Commissioners’ Debriefing
6/8/2018	Executive Session §74-206(1)(f) to communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated.
6/11/2018	Community Development
6/11/2018	Commissioners’ Debriefing
6/12/2018	Debt Forgiveness and Lien Release 2017-84
6/12/2018	Lien Subordination Request 2007-1583

Board Action:

Assessor’s Adjustment to tax/valuation/AIN Nos. 326244; 136844; 105927; 119567; 256178
Treasurer’s Request for Adjustment to Solid Waste Fees/AIN No. 127144
Civil Division/May 2018 Financial Report/KCSO
PAF/SCF Report: BOCC Review PP13/Human Resources
BOCC Signatures for Indigent Cases: 6/7/18 through 6/13/18
Letters of Appreciation to Kriz; Syrcle/Service on Advisory Boards
Kennel License Application/Lowell

Kennel License Renewals: Tabler/Blue Pine; Bolinger/Kootenai Kennels; Thomas Noxious Weed Control Agreements/Various Parcels

Commissioner Bob Bingham stated that a correction needed to be made to the minutes for the June 12, 2018 Debt Forgiveness and Lien Release 2017-84 minutes. He said that the minutes did not list all three Commissioners as present. BOCC Administrative Secretary Teri Johnston confirmed this correction had been made and the minutes were now complete.

Commissioner Chris Fillios moved to approve the Consent Calendar as it appeared on the agenda. Commissioner Bingham seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Bingham: Aye

Commissioner Fillios: Aye

Chairman Eberlein: Aye

The motion carried.

D. Approval of Payables List:

Commissioner Bingham moved to accept the Payables List for the week of June 11, 2018 through June 15, 2018 in the amount of \$724,089.12, with jury panel payments of \$1,555.42. Commissioner Fillios seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Bingham: Aye

Commissioner Fillios: Aye

Chairman Eberlein: Aye

The motion carried.

E. Changes to the Agenda: There were no changes to the agenda.

F. Action Items

Agreement/Electrical Service/RV Park/Fairgrounds/Avista/Grants Management Office

Grants Management Office (GMO)/Transit Program Manager Jeannette Leckvold requested the Board's approval of a six-month agreement with Avista to provide electrical service to the RV Park at the Fairgrounds.

Commissioner Bingham moved that the Board approve the agreement with Avista to provide electrical service to the RV Park at the Fairgrounds for six months. Commissioner Fillios seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Bingham: Aye

Commissioner Fillios: Aye

Chairman Eberlein: Aye

The motion carried.

Ms. Leckvold exited the meeting at 2:03 p.m.

Staff Accountant Julina Hildreth entered the meeting at 2:03 p.m.

Lease Agreement/Dennis/Airport

Airport Director Steven Kjergaard requested Board approval of a new lease agreement at the airport for \$3,080, a rate of twenty cents per square foot.

Commissioner Fillios moved that the Board approve the lease agreement for the hangar on taxi lane D-1A at the rate of twenty cents per square foot. Commissioner Bingham seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Bingham: Aye
Commissioner Fillios: Aye
Chairman Eberlein: Aye
The motion carried.

Mr. Kjergaard exited the meeting at 2:04 p.m.

Amendment No. 2/ Electronic Recording Agreement/Indecomm Holdings, Inc./Recorder's Office

Recording Manager Paige Plew requested the Board's approval of Amendment No. 2 to the Electronic Recording Agreement between Indecomm Holdings, Inc. and the Recorder's Office. She explained the amendment reflects the new recording fees that begin July 1, 2018.

Commissioner Bingham moved that the Board approve Amendment No. 2 to the Electronic Recording Agreement between the Recorder's Office and Indecomm Holdings, Inc. Commissioner Fillios seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Bingham: Aye
Commissioner Fillios: Aye
Chairman Eberlein: Aye
The motion carried.

Amendment No. 2/Memorandum of Agreement/eRecording Partners Network LLC/Recorder's Office

Ms. Plew requested the Board's approval of Amendment No. 2 to the Memorandum of Agreement between eRecording Partners Network LLC and the Recorder's Office.

Commissioner Fillios moved to approve Amendment No. 2 to the Memorandum of Agreement between eRecording Partners Network LLC and the Recorder's Office. Commissioner Bingham seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Bingham: Aye
Commissioner Fillios: Aye
Chairman Eberlein: Aye
The motion carried.

Donation Agreement/Resolution 2018-53/X-Ray Machine/Bonner County/Bailiff/District Court

Chief Bailiff Pete Barnes requested the Board's approval of Resolution 2018-53, a donation agreement that would entail Bonner County giving Kootenai County District Court an X-Ray Machine. He explained he only needed the Commissioners' signatures and he would then drive to Bonner County to pick up the device.

BOCC Administrative Supervisor Nancy Jones entered the meeting at 2:06 p.m.

Commissioner Bingham moved that the Board approve Resolution 2018-53 and accept the donation of an X-Ray machine to Kootenai County District Court from Bonner County. Commissioner Fillios seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Bingham: Aye

Commissioner Fillios: Aye

Chairman Eberlein: Aye

The motion carried.

Mr. Barnes exited the meeting at 2:08 p.m.

Lease Amendment No. 3/State of Idaho/Idaho Division of Veterans Services/Board of Commissioners

Ms. Jones requested the Board's approval of a lease amendment for a small portion of the Division of Veteran's Services Railroad Avenue office used by the State of Idaho. She said the amendment had been reviewed by Legal and found to be in compliance with the County's guidelines. Ms. Jones added that a review had been made of the payment and found the amount of \$51.28 per square foot was reasonable. She said the Amendment would extend the lease to the year 2020.

Commissioner Fillios moved that the Board approve Lease Amendment No. 3 with the State of Idaho for space at the Idaho Division of Veterans' Services. Commissioner Bingham seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Bingham: Aye

Commissioner Fillios: Aye

Chairman Eberlein: Aye

The motion carried.

Ms. Jones exited the meeting at 2:09 p.m.

Unanticipated Expenditure/E911 Budget/Bayview Gateway Radio Upgrades/KCSO/911

KCSO 911 Communications Services Manager Collin McRoy requested Board approval of an unexpected expense encountered while updating the 911 radio service with encryption. Chairman Eberlein inquired whether this expense should not have been included in the FY19 Budget. Mr. McRoy said that they discovered that the Bayview Gateway Radios could not be upgraded with the encryption feature in the middle of the process. KCSO Lieutenant Stuart Miller explained that if the Bayview Gateway radios

were not upgraded during the overall project, KCSO's access to the Bayview station would have been cut. He added that the unencrypted receivers would also have allowed unauthorized persons access to information that was intended to be restricted. He stated that 911 had funds left after some other projects had been completed and this expense could be covered by shifting money from one 911 capital expense item to another.

Finance Director Dena Darrow asked what the actual cost for this would be. Commissioner Bingham consulted the information provided and said it would be \$11,033.22. Commissioner Bingham remarked that the memo also referenced a credit for \$24,712.13. Mr. McRoy said this represented the reduction in price for the microwave upgrade project by renegotiating and purchasing from the NASPO contract. He added this was part of the Nokia Microwave Radio System Upgrade.

Commissioner Bingham moved that the Board approve the unanticipated expenditure for upgrading the 700-megahertz radios in Bayview for the 911 Center. Commissioner Fillios seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Bingham: Aye
Commissioner Fillios: Aye
Chairman Eberlein: Nay

The motion carried.

Chairman Eberlein stated he was voting no on principle, explaining he felt that this should have been a separately budgeted item that could have waited until FY19.

Group Sales Agreement/Red Lion Hotel/Preparedness Symposium/Office of Emergency Management

Office of Emergency Management (OEM) Administrative Assistant Rachel Irish requested the Board's approval of a group sales agreement between OEM and the Red Lion Hotel for hosting their Preparedness Symposium in September 2018. She said the charge for the space and audio-visual services was \$225, which she felt was an excellent price. Chairman Eberlein inquired whether the individuals would be paying for their own food and beverages. Ms. Irish said OEM had some grant money already and they are applying for another grant from the Healthcare Coalition to cover that. Commissioner Fillios inquired what groups would be participating. Ms. Irish said the groups would be from Kootenai County: highway districts, fire districts, utilities and others.

Commissioner Fillios moved that the Board approve the Group Sales Agreement between Red Lion Hotel and the Office of Emergency Management for the Preparedness Symposium planned for September 2018. Commissioner Bingham seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Bingham: Aye
Commissioner Fillios: Aye
Chairman Eberlein: Aye

The motion carried.

Agreement/Capital Indigent Defense/Bonner County/Public Defender

Public Defender Anne C. Taylor reminded the Commissioners of their ongoing conversation regard to the Kootenai County Public Defender’s Office loaning a capital crimes qualified attorney to Bonner County for an upcoming case. Ms. Taylor said that Bonner County is willing to offer financial compensation and the loan of one of their attorneys in turn. In response to Chairman Eberlein’s question, Ms. Taylor said the agreement would be to Kootenai County’s advantage. Commissioner Bingham asked whether this loan would cause our Public Defender’s Office any staff shortage. Ms. Taylor stated it would not.

Commissioner Bingham moved that the Board approve the agreement between Kootenai and Bonner Counties regarding support for a Capital Indigent Defense Case. Commissioner Fillios seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Bingham: Aye

Commissioner Fillios: Aye

Chairman Eberlein: Aye

The motion carried.

- G. Public Comment:** This section is reserved for citizens wishing to address the Board regarding a County related issue. Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing. There were no public comments.

Chairman Eberlein adjourned the meeting at 2:24 p.m.

Respectfully submitted,

JIM BRANNON, CLERK

MARC EBERLEIN, CHAIRMAN

BY: _____
Tina Ginorio, Deputy Clerk
