

**Minutes of Meeting**  
**FY19 Budget Deliberations**  
**June 20, 2018**  
**1:00 p.m.**

The Kootenai County Board of Commissioners: Chairman Marc Eberlein, Commissioner Chris Fillios, and Commissioner Bob Bingham met to discuss the following agenda item. Also present were Clerk Jim Brannon, Chief Deputy Clerk Jennifer Locke, Finance Director Dena Darrow, Financial Performance & Compliance Senior Manager Kimberli Riley, Undersheriff Dan Mattos, Administrative Assistant Tammy Exley, Chief Deputy Coroner Lynette Acebedo, Buildings & Grounds (B&G) Director Shawn Riley, Trial Court Administrator Karlene Behringer, Chief Bailiff/Jury Commissioner Pete Barnes and Deputy Clerk Ronnie Davisson. Also present was citizen Ruben Miranda.

- A. Call to Order:** Chairman Marc Eberlein called the meeting to order at 1:03 p.m.
- B. Changes to the Agenda:** There were no changes to the agenda.
- C. Action:**

**Continuing Overview and General Discussion Regarding the FY19 Budget Process, Considerations, and Decisions**

Clerk Jim Brannon opened the meeting by providing documents to the Board to use for reference. The Board began deliberations by discussing the Coroner Lab request. B&G Director Shawn Riley said it would be of minimal cost to move the Coroner's Office from the Elections Building to a pod located at the Jail, citing an approximate cost of \$20,000. The Board finally agreed to decrease the initial \$100,000 to \$25,000 for renovations to the pod.

After lengthy discussions on Revenue, Capital, and Operating Requests, the Board ultimately made the following decisions:

- Third-Party Internal Audit – Cut (\$100,000)
- Microfiche Scanning – Decrease to \$50,000
- Scanning Station – Decrease to \$50,000

Human Resources Director Skye Reynolds entered the meeting at 1:43 p.m.

- Toolcat with Attachments – Cut (\$90,000)
- Airport Admin Revenue – Increase to \$892,000
- Community Development Revenue – Increase to \$1,500,000

Chairman Eberlein recessed the meeting at 2:06 p.m.

Chairman Eberlein reconvened the meeting at 2:12 p.m.

The Board then discussed the remaining Open Positions and made the following decisions:

- Buildings & Grounds Maintenance – Freeze
- Community Development Planning Manager – Freeze
- Juvenile Detention Senior Records Clerk – Freeze
- 911 IT Specialist – Freeze
- Sheriff Civil Deputy Technician II – Cut
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**D. Public Comment:** This section is reserved for citizens wishing to address the Board regarding a County related issue. Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing. There were no public comments.

Chairman Eberlein adjourned the meeting at 2:32 p.m.

Respectfully submitted,

JIM BRANNON, CLERK

MARC EBERLEIN, CHAIRMAN

BY: \_\_\_\_\_  
Ronnie Davisson, Deputy Clerk

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