

Minutes of Meeting
FY2020 Budget Deliberations
June 21, 2019
1:00 p.m.

The Kootenai County Board of Commissioners: Chairman Chris Fillios, Commissioner Leslie Duncan and Commissioner Bill Brooks met to discuss the following agenda items. Also present were Sheriff Ben Wolfinger, Undersheriff Dan Mattos, Detention Deputy Tanner Cox, Finance Director Dena Darrow, Staff Accountant – Budget Michelle Chiamonte, and Deputy Clerk Ronnie Davisson. Also present was Contractor Shawn Riley.

- A. Call to Order:** Chairman Chris Fillios called the meeting to order at 1:02 p.m.
- B. Introductions**
- C. Changes to the Agenda (Action):** There were no changes to the agenda.
- D. Action Items:**

Review Budget Analysis Reports Prepared by the Auditor’s Office

Continue Operating Expenditures Deliberations and Decisions

Continue Reviewing Departmental Budgets

Continue Discussion of Items to Cut from New Asks

Finance Director Dena Darrow said that the wage study was estimated to be roughly \$2,653,607 and Commissioner Leslie Duncan said that the number the BOCC had picked was an estimate based on certain factors, with more work to be done.

Chief Deputy Assessor Joe Johns entered the meeting at 1:05 p.m.

Ms. Darrow said that Coroner Dr. Warren Keene was doing some research on similar facilities of similar size that were doing the same kind of work to give an idea of what ongoing costs would be. She said it would be great idea to get that type of information in case the County would be in favor of supporting a medical facility. Ms. Darrow pointed out that the Assessor’s Office had two more requests they were asking to fund with Fund 46; Commissioner Duncan said the concern she had was what the ongoing costs would be for FY2021. Chief Deputy Assessor Joe Johns said the two requests Ms. Darrow had mentioned were both for the County Surveyor and that they were one-time costs, as there would not be any ongoing costs associated.

Adult Misdemeanor Probation (AMP) Director Keith Hutcheson entered the meeting at 1:08 p.m.

Coroner Dr. Warren Keene entered the meeting at 1:09 p.m.

Staff Accountant – Budget Michelle Chiaramonte gave the Board an update on Travel & Training requests and said that after some research, they could cut approximately \$290,000 from those requests.

Chairman Fillios said that before the start of the meeting, Juvenile Detention Director JT Taylor had said that a full time position request could be cut from the budget. Commissioner Duncan said that Mr. Taylor was very good with his projections and pointed out that if Juvenile Detention’s numbers were to increase, however, that position would need to be added back to the budget. Ms. Darrow said that she would freeze that position moving forward.

Treasurer Steve Matheson entered the meeting at 1:21 p.m.

There was ample discussion on the Sheriff’s Office request of SoftCode, a software exclusive to the Civil Division. Sheriff Wolfinger said that SoftCode would allow the Civil Division to utilize only one database rather than several and suggested using user fees to help with the costs. Further, SoftCode would be cloud-based rather than hardware-based, which would save money on infrastructure. Commissioner Duncan asked if they could research what the licensing fees would be and the Board agreed to keep it in the budget for the time being.

The Board moved on to discuss Personnel requests. They opted to make the following cuts or decreases on these requests: cut Internal Audit Function for \$100,000; decrease Sheriff recruiting to \$30,000; cut two attorneys and 1 legal secretary from the Prosecutor; cut two DMV clerks; cut two marine deputies; cut two detectives; decrease District Court clerks from 2 to 1.5; cut Administrative Assistant for Specialty Courts; cut Public Defender increases; decrease Holiday Buy Back to \$100,000; cut service award increases; cut Sheriff special duty pay; cut Land Records overtime; cut Appraisal overtime by half; cut Jail overtime by 10% and cut Civil Division overtime.

Chairman Fillios recessed the meeting at 2:37 p.m.

Chairman Fillios reconvened the meeting at 2:57 p.m.

Ms. Darrow said that after the cuts the Board had made, they had saved \$1.6 million. They continued deliberating and made the following decisions: decrease Sheriff cell phones from 100 to 30 and to cut the 911 camera system. They also opted to fund the Sheriff’s printer request with IT’s five year plan and to fund the new 911 Center roof out of the Building & Grounds five year plan.

There was no further discussion.

- E. **Public Comment (Discussion):** This section is reserved for citizens wishing to address the Board regarding a County related issue. Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing. There were no public comments.

F. Adjourn (Action): Chairman Fillios adjourned the meeting at 3:13 p.m.

Respectfully submitted,

JIM BRANNON, CLERK

CHRIS FILLIOS, CHAIRMAN

BY: _____
Ronnie Davisson, Deputy Clerk
