

Minutes of Meeting
Airport & Airport Advisory Board Update
June 22, 2020
9:00 a.m.

The Kootenai County Board of Commissioners: Chairman Chris Fillios, Commissioner Leslie Duncan and Commissioner Bill Brooks met to discuss the following agenda items. Also present were Airport Director Steven Kjergaard, BOCC Senior Business Analyst Nanci Plouffe and Deputy Clerk Tina Ginorio. Also present were Airport Advisory Board Chair Joan Genter and T-O Engineers Project Engineer Corrie Esvelt-Siefford.

- A. Call to Order:** Chairman Chris Fillios called the meeting to order at 9:01 a.m.
- B. Changes to the Agenda (Action):** There were no changes to the agenda.
- C. Business (Action):**

Review of Airport Advisory Board Meeting

Airport Director Steven Kjergaard reviewed the highpoints of the most recent Airport Advisory Board meeting. He said the Runway Decoupling Project was proceeding but it was complicated and would affect Airport business for the next couple of years. He provided a copy of T-O Engineers' presentation on the project which illustrated the scope of the work, the schedule and the funding. He commented that the design phase of the project was 100% grant funded, with a total cost estimate of about \$5 million. He added that construction was scheduled to begin in 2022-2023.

T-O Engineers Project Engineer Corrie Esvelt-Siefford provided additional details on the runway project.

Mr. Kjergaard announced that the revised Advisory Board Guidelines had been approved. He also updated the Commissioners on the new fees the Airport would begin charging: Airport Use Fees, which would be based on the size of the aircraft, and Rental Car Fees. He said he planned to split the revenue between the Operating Budget and the Capital Fund.

Airport Advisory Board Chair Joan Genter said Tim Komberec would lead a presentation at their next meeting on the impact of COVID-19 on local and national airports. She also said she had suggested to the Advisory Board that they forgo the normal community outreach program. She reported that there was general agreement for postponing events until next year.

Mr. Kjergaard stated that the Airport was working to improve access control, with special attention to the number of gate/door openers that have been issued. He commented that, on one occasion, they had found a Jimmy John's food delivery vehicle driving on the taxiway. He said the increased measures would be implemented as of October 1, 2020.

Mr. Kjergaard said FAA (Federal Aviation Administration) grants had been discussed in the meeting. He stated there were three active at this time. He explained that one was for the design phase of the runway decoupling and the D North project, at a cost about \$1.6 million and would be 100% funded by FAA. He said the second was the \$69,000 from CARES Act Grant, which they were in the process of allocating. He commented that the third had not yet been finalized, but would be for about \$600,000 that was intended for the fencing project.

Cessna Fencing

Mr. Kjergaard explained this item involved an additional, internal fencing project and provided a map showing its planned location. He noted that had received some bids, the lowest of which was about \$25,000. He remarked it would help solve many of their access issues, increase security for aircraft and personal property and reduce the Airport’s potential liability. He said if the Board approves, his staff will advise tenants and ask for their input.

Commissioner Leslie Duncan commented she would like more information on this project before she offered an opinion. The other Commissioners voiced agreement.

D. Public Comment (Discussion): This section is reserved for citizens wishing to address the Board regarding a County-related issue. Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing. There was no public comment.

E. Adjournment (Action): Chairman Fillios adjourned the meeting at 9:38 a.m.

Respectfully submitted,

JIM BRANNON, CLERK

CHRIS FILLIOS, CHAIRMAN

BY: _____
Tina Ginorio, Deputy Clerk
