

**Minutes of Meeting**  
**Commissioners' Status Update**  
**June 22, 2020**  
**11:00 a.m.**

The Kootenai County Board of Commissioners: Chairman Chris Fillios, Commissioner Leslie Duncan and Commissioner Bill Brooks met to discuss the following agenda items. Also present were Airport Director Steven Kjergaard, Human Resources (HR) Director Sylvia Proud, HR Generalist – Employee Benefits Kimberley Van Slate, Deputy Finance Director Keith Taylor, Staff Accountant – Budget Michelle Chiaramonte, Staff Accountant – Fixed Assets Isaac Ohm, Civil Deputy Prosecuting Attorney R. David Ferguson, BOCC Senior Business Analyst Nanci Plouffe and Deputy Clerk Tina Ginorio. Also present was Contractor Shawn Riley.

- A. Call to Order:** Chairman Chris Fillios called the meeting to order at 11:01 a.m.
- B. Changes to the Agenda (Action):** There were no changes to the agenda.
- C. Business:**

**Compensation Plan and Bonuses (Discussion)**

Commissioner Leslie Duncan reported that the County could not afford both COLA (Cost of Living Adjustment) and matrix movement for KCSO and the general plan employees for FY21. She indicated that something would need to be removed from the budget.

Human Resources (HR) Director Sylvia Proud commented that they planned to have a fresh market analysis performed for FY22. She said they would establish the comparative market area in FY21 and planned to work with AmeriBen, the company that bought out BDPA. She noted that they could do RFPs (Request for Proposals) with other groups offering similar services, if the Board so desired.

Commissioner Duncan suggested that the Board consider how bonuses were allotted and how they wanted to implement these types of salary adjustments in the future.

**Armory Building**

Commissioner Duncan moved that the Board enter into Executive Session pursuant to Idaho Code §74-206(1)(d). Commissioner Bill Brooks seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks:           Aye  
Commissioner Duncan:        Aye  
Chairman Fillios:               Aye

The motion carried.

Chairman Fillios invited Civil Deputy Prosecuting Attorney R. David Ferguson to remain for the Executive Session.

The Board entered into Executive Session at 11:09 a.m.

**Executive Session pursuant to Idaho Code §74-206(1)(d) to consider records that are exempt from disclosure as provided by law (Closed Session – Discussion)**

**Decisions/Direction (Open Session – Action)**

The Board exited Executive Session at 11:35 a.m.

Commissioner Duncan moved that the Board exit Executive Session with staff to proceed as discussed an allocating \$2,500 to get an opinion from Kaplan Kirsch. Commissioner Brooks seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye

Commissioner Duncan: Aye

Chairman Fillios: Aye

The motion carried.

**Facilities**

Commissioner Duncan moved that the Board enter into Executive Session pursuant to Idaho Code §74-206(1)(c). Commissioner Brooks seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye

Commissioner Duncan: Aye

Chairman Fillios: Aye

The motion carried.

Chairman Fillios invited Mr. Ferguson to remain for the Executive Session.

The Board entered into Executive Session at 11:35 a.m.

**Executive Session pursuant to Idaho Code §74-206(1)(c) to acquire an interest in real property which is not owned by a public agency (Closed Session – Discussion)**

**Decisions/Direction (Open Session – Action)**

The Board exited Executive Session at 11:45 a.m.

Commissioner Duncan moved that the Board exit Executive Session with staff to proceed as discussed. Commissioner Brooks seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye

Commissioner Duncan: Aye

Chairman Fillios: Aye

The motion carried.

## **Pending Items**

### **Romer Building**

Chairman Fillios reported that the latest information he had received had indicated that disposing of the Romer Building would have to be handled in a manner similar to a foreclosure auction.

Contractor Shawn Riley said he had still not received an update from Ms. Dance regarding setting up a viewing of the interior of the building for potential donors. He predicted this would consist of a two to three hour period during which six to eight people at a time would be allowed to tour the building in groups.

### **Herd District Creation**

Commissioner Brooks said he had still received no response from the individual who had originally brought this request to the Board. He agreed with Chairman Fillios' suggestion that the item be dropped.

### **Fire Station at Fairgrounds**

Chairman Fillios stated that they were still waiting for a response from Legal on this proposal.

### **Campus Auction MOU**

Chairman Fillios noted that he had not received any contact from the person who had originally requested this. Mr. Riley suggested the item be dropped, unless they received word from that person.

### **Body Scanner**

Commissioner Brooks reported that KCSO Captain John Holecek had told him there was a less expensive body scanner available, but it required about \$12,000 in non-included attachments, which made it more equivalent in price. He voiced his agreement with Captain Holecek that purchasing the better quality unit was wiser, even if it cost somewhat more.

Commissioner Brooks noted that KCSO had gathered funds to pay for the body scanner and the item would be included in the next Business Meeting.

### **Facilities Expansion**

Commissioner Duncan said she and Mr. Riley had begun working on the RFQ (Request for Qualifications) and it should be done by the end of next week. She and Mr. Riley suggested the building be called the Kootenai County Attorney Center, since it would house the Prosecutor and the Public Defender's Offices.

**PAC Airport Lease**

Commissioner Duncan remarked that this item would not be addressed until the FY21 Budget was completed.

**D. Public Comment (Discussion):** This section is reserved for citizens wishing to address the Board regarding a County-related issue. Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing. There was no public comment.

**E. Adjournment (Action):** Chairman Fillios adjourned the meeting at 11:51 a.m.

Respectfully submitted,

JIM BRANNON, CLERK

CHRIS FILLIOS, CHAIRMAN

BY: \_\_\_\_\_  
Tina Ginorio, Deputy Clerk

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