

Minutes of Meeting
Business Meeting
June 22, 2021
2:00 p.m.

The Kootenai County Board of Commissioners: Chairman Chris Fillios, Commissioner Leslie Duncan and Commissioner Bill Brooks, met to discuss the following agenda items. Also present were Parks & Waterways (P&W)/Noxious Weeds/Snowgroomers Director Nick Snyder, Finance Director Dena Darrow, Resource Management Office (RMO) Senior Program Manager Kimberli Riley, Civil Deputy Prosecuting Attorney R. David Ferguson, KCSO 911 Communication Services Technician Alan Mallory, Human Resources (HR) Generalist – Employee Relations Kimberley Van Slate, Treasurer’s Office Customer Service Technician II Mary Bidwell, Airport Administrative Secretary Kim Stevenson, BOCC Communications Manager Nancy Jones, BOCC Senior Business Analyst Nanci Plouffe, BOCC Administrative Secretary Teri Johnston and Deputy Clerk Tina Ginorio. Also present was Kootenai County Resident Randy Kirsch. Ms. Riley, Mr. Mallory, Mr. Snyder, Ms. Van Slate and Ms. Stevenson were present via teleconference.

- A. Call to Order:** Chairman Chris Fillios called the meeting to order at 2:03 p.m.
- B. Pledge of Allegiance:** Finance Director Dena Darrow led the Pledge of Allegiance.
- C. Consent Calendar (items to be approved listed below):**
Minutes of Meetings:

- 06/02/2021 FY22 Budget Deliberations (10:00 a.m.)
- 06/02/2021 FY22 Budget Deliberations (1:00 p.m.)
- 06/02/2021 North Idaho Fair Board Quarterly Update
- 06/07/2021 Human Resources: Personnel Changes
- 06/08/2021 Business Meeting
- 06/11/2021 Executive Session §74-206(1)(f) to communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation or controversies not yet being litigated but imminently likely to be litigated
- 06/11/2021 Executive Session §74-206(1)(f) to communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation or controversies not yet being litigated but imminently likely to be litigated
- 06/15/2021 Business Meeting

Board Actions:

Assessor’s Adjustment to tax/valuation/AIN Nos. 122913; 101465
Chief Deputy Wage Proposal/Assessor
Request: Cash for Permit Technician
PAF/SCF Report: BOCC Review PP13 Week 1/Human Resources
BOCC Signatures for Indigent Cases: 6/10/21 through 6/16/21

Commissioner Leslie Duncan moved that the Board approve the Consent Calendar as it appeared on the agenda. Commissioner Bill Brooks seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye
Commissioner Duncan: Aye
Chairman Fillios: Aye

The motion carried.

D. Payables List (Action):

Commissioner Duncan moved that the Board accept the Payables List for the week of June 14, 2021 through June 18, 2021 in the amount of \$597,954.68, with no jury payments. Commissioner Brooks seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye
Commissioner Duncan: Aye
Chairman Fillios: Aye

The motion carried.

E. Changes to the Agenda (Action):

Commissioner Duncan asked that item #8, Lease Agreement/Office Space/NW Blvd. Investments, LLC/Public Defender, be dropped from the agenda today and covered in a separate meeting later in the week.

No objections were voiced.

F. Action Items:

Grant Agreement Form/WW22-1-28-1/Idaho Department of Parks & Recreation/Parks & Waterways

Parks & Waterways (P&W)/Noxious Weeds/Snowgroomers Director Nick Snyder requested the Board's approval to accept a grant which would pay for the replacement of a work boat. He said the grant would provide \$350,000 and that a match of \$175,000 would be required, but that the match would not come from a tax funded account.

Commissioner Duncan moved that the Board approve the grant agreement form WW22-1-28-1 with the Idaho Department of Parks & Recreation for the work boat grant. Commissioner Brooks seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye
Commissioner Duncan: Aye
Chairman Fillios: Aye

The motion carried.

Contract Renewal/Express Employment Services/Human Resources

Human Resources (HR) Generalist – Employee Relations Kimberley Van Slate requested the Board’s approval of the renewal of the contract for temporary labor service with Express Employment Services. She noted there had been no change in rates.

Commissioner Brooks moved that the Board approve the contract renewal with Express Employment Services for the Human Resources Department. Commissioner Duncan seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye
Commissioner Duncan: Aye
Chairman Fillios: Aye

The motion carried.

Short Form Agreement/Korn Ferry/Human Resources

Ms. Van Slate requested the Board’s approval of the yearly renewal of the agreement with Korn Ferry for job description evaluations. She said non-executive job description evaluation had increased from \$450 per job to \$480 and executive level job description evaluation had increased from \$750 to \$780 per job.

Commissioner Duncan moved that the Board approve the short form agreement between Korn Ferry and Human Resources as described. Commissioner Brooks seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye
Commissioner Duncan: Aye
Chairman Fillios: Aye

The motion carried.

Development and Ground Lease/AAL-2021-900/Aspen Homes and Development LLC/Airport

Airport Administrative Secretary Kim Stevenson requested the Board’s approval of a Development and Ground Lease, AAL-2021-900, for Aspen Homes and Development LLC. She noted that the annual revenue would be \$4,164.16.

Commissioner Brooks moved that the Board approve the Development and Ground Lease, AAL-2021-900, with Aspen Homes and Development LLC. Commissioner Duncan seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye
Commissioner Duncan: Aye
Chairman Fillios: Aye

The motion carried.

Memorandum of Understanding/Southwest Wireless Integrated Network (SWIWN)/Rathdrum Police Department/KCSO/911

KCSO 911 Communication Services Technician Alan Mallory requested the Board's approval of a Memorandum of Understanding for Southwest Wireless Integrated Network and the Rathdrum Police Department sponsored by KCSO 911.

Commissioner Duncan moved that the Board approve the Memorandum of Understanding with Rathdrum Police Department and KCSO 911 to use the Southwest Wireless Integrated Network. Commissioner Brooks seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye
Commissioner Duncan: Aye
Chairman Fillios: Aye

The motion carried.

Notice of Award/Riverstone Transit Center Phase II/Project No. 2-RTC-060821/Resource Management Office

Resource Management Office (RMO) Senior Program Manager Kimberli Riley asked the Board to approve awarding the bid for the Riverstone Transit Center Phase II, Project No. 2-RTC-060821, to Coffman Engineers.

Commissioner Brooks moved that the Board award the Notice of Award for the Riverstone Transit Center Phase II, Project No. 2-RTC-060821 to Coffman Engineers as requested by RMO. Commissioner Duncan seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye
Commissioner Duncan: Aye
Chairman Fillios: Aye

The motion carried.

Agreement for Professional Services/J-U-B Engineers, Inc./Resource Management Office

Ms. Riley requested the Board's approval of an Agreement for Professional Services with J-U-B Engineers, Inc. for improvements at Bus Stops B3 and C15.

Commissioner Duncan moved that the Board Agreement for Professional Services with J-U-B Engineers, Inc. for the two bus stops, as requested by the Resource Management Office. Commissioner Brooks seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye
Commissioner Duncan: Aye
Chairman Fillios: Aye

The motion carried.

~~Lease Agreement/Office Space/NW Blvd. Investments, LLC/Public Defender~~

This item was pulled from the agenda.

Tax Deed Bid/AIN 257185/Cazier

Commissioner Duncan reported that had received a tax deed bid from Cazier, for AIN 257185, in the amount of \$1,626.87. She stated that the individual did own contiguous property and was, in fact, the prior owner of this parcel.

Commissioner Duncan moved that the Board accept the payment of \$1,626.87 for AIN 257185. Commissioner Brooks seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye
Commissioner Duncan: Aye
Chairman Fillios: Aye

The motion carried.

- G. Public Comment (Discussion):** This section is reserved for citizens wishing to address the Board regarding a County related issue. Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing.

Kootenai County Resident Randy Kirsch provided a photograph of a KCSO Marine Patrol Boat creating a wake on the Spokane River. He indicated that he felt this cast doubt on the ordinance which prohibited damaging wakes on the River. He voiced his support for allowing wake surfing on the River and stated that wake boats could not operate without taking on ballast.

Chairman Fillios stated that a public meeting would be held Monday, June 28, 2021 that would provide more information and allow further public comment on the issue.

- H. Adjournment (Action):** Chairman Fillios adjourned the meeting at 2:19 p.m.

Respectfully submitted,

JIM BRANNON, CLERK

CHRIS FILLIOS, CHAIRMAN

BY: _____
Tina Ginorio, Deputy Clerk
