

Minutes of Meeting
Business Meeting
June 26, 2018
2:00 p.m.

The Kootenai County Board of Commissioners: Chairman Marc Eberlein, Commissioner Chris Fillios, and Commissioner Bob Bingham met to discuss the following agenda items. Also present were Chief Deputy Assessor Rich Houser, Chief Deputy Clerk Jennifer Locke, Recorder Manager Paige Plew, Staff Accountant Julina Hildreth, Building & Grounds (B&G) Director Shawn Riley, Parks & Waterways (P&W) Nick Snyder, Office of Emergency Management (OEM) Preparedness Coordinator Heather Miller, Civil Deputy Prosecutors R. David Ferguson and Pat Braden, Civil Legal Assistant Barb Nyquist, Juvenile Detention Administrative Assistant Brandie Bradley, Airport Administrative Secretary Linda Leigh, BOCC Financial Analyst Nanci Plouffe, KCSO Administrative Assistant Tammy Exley, BOCC Administrative Secretary Teri Johnston, and Deputy Clerk Ronnie Davisson. Also present were citizen Ruben Miranda and DRPforestry Senior Forester Dennis Parent.

- A. Call to Order:** Chairman Marc Eberlein called the meeting to order at 2:01 p.m.
- B. Pledge of Allegiance:** Staff Accountant Julina Hildreth led the Pledge of Allegiance.

C. Approval of Consent Calendar:

Minutes of Meetings:

05/31/2018	FY19 Budget Deliberations – Board of Commissioners
05/31/2018	Deliberations/MSP17-0006 Riverview Heights CDS
06/01/2018	FY19 Budget Deliberations
06/08/2018	FY19 Budget Deliberations
06/12/2018	Business Meeting
06/13/2018	Airport
06/13/2018	FY19 Budget Deliberations
06/18/2018	Hardship Hearing
06/18/2018	Community Development Update
06/19/2018	Indigent Appeal 2018-64
06/19/2018	Business Meeting

Board Actions:

Assessor’s Adjustment to tax/valuation/AIN Nos. 314817; 195217
Treasurer’s Monthly Report/May 2018
Approval Order/County Deed/AIN 238557 Johnson
Hardship Hearing 2018-04
Letter of Appreciation/Galante/Aquifer Protection District Board
PAF/SCF Report: BOCC Review PP13/ Human Resources
BOCC Signatures for Indigent Cases: 6/14/2018 through 6/20/2018
Noxious Weed Control Agreement/AIN 106415

Commissioner Chris Fillios moved to approve the Consent Calendar as it appeared on the agenda. Commissioner Bob Bingham seconded the motion. There being no further discussion, Deputy Clerk Davisson called the roll:

Commissioner Bingham: Aye
Commissioner Fillios: Aye
Chairman Eberlein: Aye

The motion carried.

D. Approval of Payables List:

Commissioner Bingham moved to accept the Payables List for the week of June 18, 2018, through June 22, 2018 in the amount of \$1,077,707.15 with no jury payments. Commissioner Fillios seconded the motion. There being no further discussion, Deputy Clerk Davisson called the roll:

Commissioner Bingham: Aye
Commissioner Fillios: Aye
Chairman Eberlein: Aye

The motion carried.

E. Changes to the Agenda: There were no changes to the agenda.

F. Action Items:

Contract/2018 Leafy Spurge Spraying/DRP Forestry LLC/Noxious Weed Control

P&W Director Nick Snyder presented a contract agreement for leafy spurge spraying for a small acreage in Rathdrum between the County and DRPforestry, LLC. He said the funds would come from the Noxious Weeds levy.

Commissioner Fillios moved to approve the contract for Leafy Spurge Spraying with DRPforestry, LLC. Commissioner Bingham seconded the motion. There being no further discussion, Deputy Clerk Davisson called the roll:

Commissioner Bingham: Aye
Commissioner Fillios: Aye
Chairman Eberlein: Aye

The motion carried.

KCSO Captain Lee Richardson entered the meeting at 2:04 p.m.

Mr. Snyder and DRPforestry, LLC Senior Forester Dennis Parent exited the meeting at 2:06 p.m.

Maintenance Agreement/H&H Business Systems/Work Release/KCSO

Captain Richardson requested approval of an agreement for maintenance on a copy machine located at the Work Release Center.

Commissioner Bingham moved to approve the agreement with H&H Business Systems. Commissioner Fillios seconded the motion. There being no further discussion, Deputy Clerk Davisson called the roll:

Commissioner Bingham: Aye
Commissioner Fillios: Aye
Chairman Eberlein: Aye

The motion carried.

Amendment No. 1/Contract for Sale of Daily Records/Northwest Title, LLC/Recorder

Recorder Manager Paige Plew presented an amendment to a contract with Northwest Title, LLC. She said they had finished their historical backload project and the amendment would allow the Recorder's Office to keep using the FTP website for daily downloads. Ms. Plew said they received \$0.05 an image and could record up to 400 documents each day.

Commissioner Fillios moved to approve Amendment No. 1 to the Contract for Sale of Daily Records. Commissioner Bingham seconded the motion. There being no further discussion, Deputy Clerk Davisson called the roll:

Commissioner Bingham: Aye
Commissioner Fillios: Aye
Chairman Eberlein: Aye

The motion carried.

Ms. Plew and Chief Deputy Clerk Jennifer Locke exited the meeting at 2:09 p.m.

Lease Agreement/Self/Airport

Airport Administrative Secretary Linda Leigh requested approval of a Lease Agreement between Mr. Jim Self and the Airport for \$5035 a year.

Commissioner Bingham moved to approve the Lease Agreement between Mr. Self and the Airport. Commissioner Fillios seconded the motion. There being no further discussion, Deputy Clerk Davisson called the roll:

Commissioner Bingham: Aye
Commissioner Fillios: Aye
Chairman Eberlein: Aye

The motion carried.

Memorandum of Understanding/Clinical Services in Juvenile Detention Facilities/Idaho Department of Juvenile Corrections/Juvenile Detention

Juvenile Detention Administrative Assistant Brandie Bradley presented a Memorandum of Understanding (MOU) from the State of Idaho to provide funding for their Mental Health Clinician, noting the only change to the MOU was the removal of Department of Health & Welfare.

Commissioner Fillios moved to approve the MOU for Clinical Services in Juvenile Detention Facilities. Commissioner Bingham seconded the motion. There being no further discussion, Deputy Clerk Davisson called the roll:

Commissioner Bingham: Aye

Commissioner Fillios: Aye

Chairman Eberlein: Aye

The motion carried.

Ms. Bradley exited the meeting at 2:11 p.m.

Tax Deed Bid/AIN 135731/Stauffer

Commissioner Fillios opened a bid from Mr. Stauffer for AIN 135731 in the amount of \$1911.90, which was the approximate value of back taxes due on the property.

Commissioner Bingham moved to approve the bid for AIN 135731 for the amount of \$1911.90. Commissioner Fillios seconded the motion. There being no further discussion, Deputy Clerk Davisson called the roll:

Commissioner Bingham: Aye

Commissioner Fillios: Aye

Chairman Eberlein: Aye

The motion carried.

Agreement/4th of July Parking/Coeur d'Alene Chamber/Board of Commissioners

B&G Shawn Riley said he was not privy to the agreement, but the prior year the County had agreed to let the Coeur d'Alene Chamber use the North Parking Lot at the County Administration Building for 4th of July event parking. Civil Deputy Prosecutor said according to the document, Mr. Riley was correct in his statement. Mr. Riley added the event parking was \$20.

Commissioner Fillios moved to approve the agreement for 4th of July Parking with the Coeur d'Alene Chamber. Commissioner Bingham seconded the motion. There being no further discussion, Deputy Clerk Davisson called the roll:

Commissioner Bingham: Aye

Commissioner Fillios: Aye

Chairman Eberlein: Nay

The motion carried.

2018 County Video Program/CGI Communications/Board of Commissioners

Commissioner Fillios said CGI Communications was a company that produced promotional videos for various jurisdictions, including counties. He said the purpose of the video was not only to promote the County itself, but also to recruit companies and talents from other areas. Further, they would work with the County to produce six videos and would form a committee to work with CGI Communications.

Commissioner Fillios said the City of Hayden had used CGI Communications and had been overall pleased with the outcome, but said the only drawback was that some of CGI's tactics were aggressive in recruitment. There would be no cost to the County and CGI would be responsible for recruiting companies.

Commissioner Fillios moved to approve the contract with CGI Communications for the 2018 County Video Program. Commissioner Bingham seconded the motion. There being no further discussion, Deputy Clerk Davisson called the roll:

Commissioner Bingham: Aye
Commissioner Fillios: Aye
Chairman Eberlein: Nay

The motion carried.

Advisory Board Appointment/Fortier/Natural Resource Advisory Board

Commissioner Bingham moved to appoint Fortier to the Natural Resource Advisory Board. Commissioner Fillios seconded the motion. There being no further discussion, Deputy Clerk Davisson called the roll:

Commissioner Bingham: Aye
Commissioner Fillios: Aye
Chairman Eberlein: Aye

The motion carried.

Grants Management Office (GMO)/Transit Director Jody Bieze entered the meeting at 2:30 p.m.

Grant Request/(SMART)/Idaho State Police/KCSO

Captain Richardson requested approval from the Board to apply for a grant with the Idaho State Police for a live scan fingerprinting machine. He said if the grant were awarded, ISP would pay for the entire piece of equipment, but it would cost the County \$8000 yearly for a minimum of five years.

Commissioner Bingham moved to approve the Grant Application Request. Commissioner Fillios seconded the motion. There being no further discussion, Deputy Clerk Davisson called the roll:

Commissioner Bingham: Aye
Commissioner Fillios: Aye
Chairman Eberlein: Nay

The motion carried.

KCSO Administrative Assistant Tammy Exley exited the meeting at 2:37 p.m.

Memorandum of Understanding/Innovation Den/Juvenile Justice Center/Office of Emergency Management

OEM Preparedness Coordinator Heather Miller presented an MOU for approval, which stated the Juvenile Justice Center would be using the Innovation Den as their new evacuation site.

Commissioner Fillios moved to approve the MOU between Innovation Den and the Juvenile Justice Center. Commissioner Bingham seconded the motion. There being no further discussion, Deputy Clerk Davisson called the roll:

Commissioner Bingham: Aye

Commissioner Fillios: Aye

Chairman Eberlein: Aye

The motion carried.

- G. Public Comment:** This section is reserved for citizens wishing to address the Board regarding a County related issue. Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing. There were no public comments.

Chairman Eberlein adjourned the meeting at 2:39 p.m.

Respectfully submitted,

JIM BRANNON, CLERK

MARC EBERLEIN, CHAIRMAN

BY: _____
Ronnie Davisson, Deputy Clerk
