

Minutes of Meeting
Business Meeting
July 2, 2019
2:00 p.m.

The Kootenai County Board of Commissioners: Chairman Chris Fillios, Commissioner Leslie Duncan, and Commissioner Bill Brooks met to discuss the following agenda items. Also present were Airport Director Steven Kjergaard, Parks & Waterways (P&W)/Noxious Weeds Director Nick Snyder, Civil Deputy Prosecutor R. David Ferguson, Civil Legal Assistant Barb Nyquist, Senior Staff Accountant Mel Merrifield, Staff Accountant – Grants Julina Hildreth, Staff Accountant – Budget Michelle Chiamonte, Lieutenant Ryan Higgins, Resource Management Office (RMO) Senior Program Manager Kimberli Riley, B&G Administrative Secretary Kristi Koehn, BOCC Senior Business Analyst Nanci Plouffe, Administrative Secretary Nanci Plouffe and Deputy Clerk Ronnie Davisson. Also present were Fair Board Chair Jerry Johnson and Contractor Shawn Riley.

- A. Call to Order:** Chairman Chris Fillios called the meeting to order at 2:02 p.m.
- B. Pledge of Allegiance:** Staff Accountant – Budget Michelle Chiamonte led the Pledge of Allegiance.
- C. Approval of Consent Calendar:**

Minutes of Meetings:

06/18/2019	Business Meeting
06/18/2019	Fair Board Quarterly Update
06/19/2019	Elected Officials
06/28/2019	Executive Session §74-206(1)(d) to consider records that are exempt from disclosure as provided by law.

Board Actions:

Assessor’s Adjustment to tax/valuation/AIN No. 336202
PAF/SCF Report: BOCC Review PP14/Human Resources
BOCC Signatures for Indigent Cases: 06/20/2019 through 06/26/2019
Kennel License Application/Moats/Happy Trails Kennel

Commissioner Leslie Duncan moved to approve the Consent Calendar as it appeared on the agenda. Commissioner Bill Brooks seconded the motion. There being no further discussion, Deputy Clerk Davisson called the roll:

Commissioner Brooks: Aye
Commissioner Duncan: Aye
Chairman Fillios: Aye

The motion carried.

D. Approval of Payables List (Action):

Commissioner Duncan moved to accept the Payables List for the week June 24 through June 28, 2019 in the amount of \$217,164.07 with \$5184.22 in jury payments. Commissioner Brooks seconded the motion. There being no further discussion, Deputy Clerk Davisson called the roll:

Commissioner Brooks: Aye
Commissioner Duncan: Aye
Chairman Fillios: Aye

The motion carried.

E. Changes to the Agenda (Action):

F. Action Items:

Grant Award/Harrison Breakwater Project – Phase 1 (Project #WW20-1-28-2)/Parks & Waterways

P&W/Noxious Weeds Director Nick Snyder requested approval for a grant award, explaining that the match was a combination of Federal and Vessel account dollars. He said this should be the fifth and final grant for the Harrison Breakwater Project.

Commissioner Duncan moved to approve the grant award for the Harrison Breakwater Project. Commissioner Brooks seconded the motion. There being no further discussion, Deputy Clerk Davisson called the roll:

Commissioner Brooks: Aye
Commissioner Duncan: Aye
Chairman Fillios: Aye

The motion carried.

Mr. Snyder exited the meeting at 2:03 p.m.

Grant Award/Kootenai County Fairgrounds RV Park (Project #RV20-1-28-1)/Resource Management Office

RMO Senior Project Manager Kimberli Riley requested approval for the grant award to complete the Fairgrounds RV Park. She said it was for \$531,915, \$45,000 of which was cash match required by the Fairgrounds.

Commissioner Duncan moved to approve the grant award for the Fairgrounds RV Park. Commissioner Brooks seconded the motion. There being no further discussion, Deputy Clerk Davisson called the roll:

Commissioner Brooks: Aye
Commissioner Duncan: Aye
Chairman Fillios: Aye

The motion carried.

2018 State Homeland Security Program (SHSP) Funding/Spirit Lake Police Department/Office of Emergency Management/Resource Management Office

Ms. Riley presented a grant use agreement with Spirit Lake Police Department to fund three Toughbook computers for their patrol cars in the amount of \$8699.85.

Commissioner Duncan moved to approve the 2018 SHSP Funding for the Spirit Lake Police Department. Commissioner Brooks seconded the motion. There being no further discussion, Deputy Clerk Davisson called the roll:

Commissioner Brooks: Aye
Commissioner Duncan: Aye
Chairman Fillios: Aye

The motion carried.

Development and Ground Lease/CDA Northwest, LLC/Airport

Airport Director Steven Kjergaard presented a lease agreement for a hangar development to the Board for approval. He said it was \$2247.01 annually at a rate of \$0.203 per square foot.

Commissioner Duncan moved to approve the development and ground lease with CDA Northwest, LLC. Commissioner Brooks seconded the motion. There being no further discussion, Deputy Clerk Davisson called the roll:

Commissioner Brooks: Aye
Commissioner Duncan: Aye
Chairman Fillios: Aye

The motion carried.

Mr. Kjergaard exited the meeting at 2:06 p.m.

FY19 Idaho Sheriff's Association/OHV Grant Award/KCSO/Resource Management Office

Ms. Riley presented a grant award in the amount of \$5009.01 and that the Auditor's Office had verified there was enough Title III funds available to fund the remainder.

Commissioner Duncan moved to approve the FY19 Idaho Sheriff's Association OHV Grant Award. Commissioner Brooks seconded the motion. There being no further discussion, Deputy Clerk Davisson called the roll:

Commissioner Brooks: Aye
Commissioner Duncan: Aye
Chairman Fillios: Aye

The motion carried.

Service Agreement/Courthouse Generator/Western States CAT/Building & Grounds

B&G Administrative Secretary Kristi Koehn presented a three-year service agreement for a generator at the Courthouse. She said due to costs, it was an increase of \$100 over the year prior.

Commissioner Duncan moved to approve the service agreement for the courthouse generator with Western States CAT. Commissioner Brooks seconded the motion. There being no further discussion, Deputy Clerk Davisson called the roll:

Commissioner Brooks: Aye
Commissioner Duncan: Aye
Chairman Fillios: Aye

The motion carried.

Change Order/Ginno Construction/Marine Pole Building Project/Riley/KCSO

Contractor Shawn Riley presented a change order for \$8780, and noted that it would be covered by restricted funds.

Commissioner Duncan moved to approve the change order with Ginno Construction on the Marine Pole Building for the amount of \$8780. Commissioner Brooks seconded the motion. There being no further discussion, Deputy Clerk Davisson called the roll:

Commissioner Brooks: Aye
Commissioner Duncan: Aye
Chairman Fillios: Aye

The motion carried.

Appointments/Burns/Mueller/Historic Preservation Commission

Commissioner Duncan moved to confirm the appointments of Mr. Walter Burns and Mr. John Mueller to the Historic Preservation Commission. Commissioner Brooks seconded the motion. There being no further discussion, Deputy Clerk Davisson called the roll:

Commissioner Brooks: Aye
Commissioner Duncan: Aye
Chairman Fillios: Aye

The motion carried.

G. Public Comment: This section is reserved for citizens wishing to address the Board regarding a County related issue. Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing. There were no public comments.

H. Adjourn: Chairman Fillios adjourned the meeting at 2:10 p.m.

Respectfully submitted,

JIM BRANNON, CLERK

CHRIS FILLIOS, CHAIRMAN

BY: _____
Ronnie Davisson, Deputy Clerk
